



TOWN COUNCIL MEETING

Irmo Municipal Building
7300 Woodrow Street, Irmo, SC 29063

April 21, 2026 @ 6:00 PM

Live streaming will be available from our YouTube channel at:
<https://www.youtube.com/c/TownofIrmo>

AGENDA

- I. Public Hearings
 - A. To receive comment on **ORDINANCE 26-08**, which would annex 0.44 acres of land into the Town of Irmo with a zoning of GC, General Commercial. The parcel, TMS R-04004-01-02, is located at 200 Ministry Drive.
 - B. To receive comment on **ORDINANCE 26-09**, which would annex 21.78 acres of land into the Town of Irmo. The parcels, TMS R03206-01-11 & -12, are located on Dreher Shoals Road north of Leamington Way. Parcel R03206-01-11 is requesting a zoning of FA, Fringe Agricultural, and parcel R03206-01-12 is requesting RS, Single Family Residential zoning.
- II. Call to Order
- III. Pledge of Allegiance
 - A. Pledge of Allegiance led by Captain Matthew Jenkins, USMC (Ret.)
- IV. Invocation
- V. Approval of the Agenda
- VI. Reading of the Minutes
 - A. March 24, 2026 Town Council Special Meeting Minutes
 - B. March 24, 2026 Town Council Minutes
 - C. April 7, 2026 Town Council Workshop Minutes

VII. Report of Standing

A. Administrative Briefing

B. New In-town Businesses:

- Chipotle Mexican Grill, 1069 Dutch Fork Road
- Rocket Pediatric Therapy; 1036 Kinley Rd, Suite B
- Imprint Esthetics; 7777 St. Andrews Rd, Suite Q
- Skhnfrnd, 10071 Broad River Road
- Dutch Bros Coffee, 1511 Lake Murray Blvd
- Lake Murray Pretzel Company; 7971 N. Woodrow St, Suite 10
- Hair Transformation; 8090 Irmo Drive, Suite 29

VIII. Consideration of Communications

A. Introduction of Charlize Collins as Miss Irmo Teen 2026. Charli Collins is a sophomore at Gray Collegiate Academy, and her community service initiative is Open M.I.C. (Mental Health, Inclusion, and Creativity), advocating for mental wellness in the community with an emphasis on the arts and artists.

B. Presentation by Bradley Reynolds, SCDOT, Carolina Crossroads Project Director

C. School Showcase:
Dutch Fork Elementary School Academy of Environmental Sciences, presented by Principal Rebecca Dilley

D. Community Connections:

- Sewing and Needlecraft Club
- Irmo Town Limits Free Concerts
- Art Under the Oaks
- Irmo International Festival
- Shower of Hope Community Resource Expo
- Mindful Triathlon
- National Day of Prayer
- Festival at the Friars' Gate
- Juneteenth

IX. Presentation by Citizens (Agenda Items Only)

X. Unfinished Business

A. **SECOND AND FINAL READING OF ORDINANCE 26-05** to amend Chapter 33 of the Municipal Code and establish a local accommodations tax (Staff).

This would establish a 3% local accommodations tax with all revenues going to tourism-related expenses.

- B. **SECOND AND FINAL READING OF ORDINANCE 26-08**, an application to annex 0.44 acres of land into the Town of Irmo (Planning Commission). The parcel, TMS R04004-01-02, is located at 200 Ministry Drive. The applicant is requesting a zoning of CG, General Commercial.
- C. **SECOND AND FINAL READING OF ORDINANCE 26-09**, an application to annex 21.78 acres of land into the Town of Irmo (Planning Commission). The parcels, TMS R03206-01-11 & -12, are located on Dreher Shoals Road north of Leamington Way. Parcel R03206-01-11 is requesting a zoning of FA, Fringe Agricultural, and parcel R03206-01-12 is requesting RS, Single Family Residential zoning.

XI. New Business

- A. **FIRST READING OF ORDINANCE 26-10** to adopt operating and capital budgets for FY 2026/2027 (Staff). This will establish a general fund operating budget of \$13,025,193 and an Okra Strut budget of \$184,000 for FY 26/27.
- B. **APPROVAL OF RESOLUTION 26-05**, Fund Balance Policy (Staff). This ordinance sets a target reserve of four months of operating expenditures in the General Fund.
- C. Approval of a Memorandum of Understanding with Union United Methodist Church (Staff). This MOU will allow for the creation of a shared walkway and bridge connecting Union UMC with Moore Park.
- D. Agreement with SCDOT concerning the Carolina Crossroads Project (Staff)
- E. Acceptance of a quote to repair, seal, and stripe the Town Hall parking lot (Staff). Three quotes have been received. The lowest quote was \$9,585 from Pothole Heroes.

XII. Presentation by Citizens

XIII. Discussion

XIV. Executive Session

Town Council may act on items discussed in the executive session after returning from the executive session.

- A. Executive Session pursuant to §30-4-70(a)(2) for receipt of legal advice regarding a private roadway and associated utility improvements.

XV. Adjournment

ADA Notice: The Town of Irmo complies with the Americans with Disabilities Act. For meeting accommodations, call (803) 781-7050 during normal business hours and ask for the Deputy Town Administrator or Municipal Clerk.

To speak during Presentation by Citizens, members of the public must either contact the Municipal Clerk before 3:00 pm the day of the meeting at (803) 781-7050 or lhancock@townofirmosc.com, or fill out the sign in sheet in the foyer of the Municipal building just prior to the meeting.



**TOWN OF IRMO
SPECIAL MEETING
March 24, 2026**

The Irmo Town Council held a Special Meeting on Tuesday, March 24, 2026, in the Municipal Building. In attendance were Mayor Bill Danielson, Mayor Pro-tem Dr. Barb Waldman, Councilwoman Phyllis Coleman, and Councilman Mike Ward. Others present were Lisa Hancock, Finance Director / Municipal Clerk, Will Edwards, Town Attorney; Schylur Wells, Corporal Investigator; and Kami Layne, Business License Administrator.

The agenda was published and posted on March 20, 2026, to meet FOIA requirements.

Mayor Danielson called the special meeting to order at 4:00 p.m.

APPROVAL OF THE AGENDA:

Councilmember Mike Ward made a motion to approve the agenda and Mayor Pro-Tem, Barbara Waldman seconded it. The vote for approval was unanimous.

NEW BUSINESS:

A. A Hearing and Consideration of Revocation of Business License – Lake Murray Tobacco & Vape – 952 Lake Murray Blvd, Suite A.

Town Attorney, Will Edwards stated the Town is seeking to revoke the business license based on the sale of illegal substances.

Defense Attorney, Eric Bland stated his client is seeking a temporary business license until the judicial hearing before Judge Rebecca Adams.

Attorney Edwards called Corporal Investigator Schylur Wells to the stand. Corporal Wells stated several compliance checks were made during the past few years in which tobacco products were sold to underaged individuals. In June of 2025, a compliance check was made and found Delta 8 products were being sold along with cannabis flower. This resulted in the confiscation of the products and cash. And the manager and owner were arrested. The latest compliance check was completed on January 21, 2026, where Delta 8 products were found on the premises.

Attorney, Edwards presented Council with Exhibit 1 – Irmo Police Department Incident Reports and Exhibit 2 – Lake Murray Tobacco & Vape Business Licenses and letters.

Defense Attorney, Eric Bland cross-examined Corporal Wells. Attorney Bland stated Delta 8 products under 0.3% THC are considered hemp and not an illegal substance. He asked Corporal Wells what his qualifications were to determine if the Delta 8 was marijuana. Wells stated he is not a lab tech and doesn't understand hemp laws, but the products were determined to be marijuana by SLED's forensics lab.

Attorney Edwards called Business License Administrator Kami Layne to the stand. Mrs. Layne stated a temporary business license was issued with restrictions: to not sell anything unlawful and inspections would be conducted every 30 days.

Defense Attorney, Taylor Bell cross-examined Mrs. Layne. He asked Mrs. Layne if she made the determination of what is unlawful. Mrs. Layne stated it is determined by the Police Department, and her office does not conduct a separate investigation.

Closing Arguments were made and the Mayor and Council Members voted unanimously to revoke the business license.

ADJOURNMENT:

There being no further business, Dr. Waldman made a motion to adjourn, and Ms. Coleman seconded it. The motion was approved unanimously; therefore, the meeting adjourned at 5:05 p.m.

William O. Danielson, Mayor

ATTEST:

Lisa Hancock, Municipal Clerk



**TOWN OF IRMO
REGULAR COUNCIL MEETING
March 24, 2026**

The Irmo Town Council held a regular meeting on Tuesday, March 24, 2026, in the Municipal Building. In attendance were Mayor Bill Danielson, Mayor Pro-Tem Dr. Barbara Waldman, Councilmember Phyllis Coleman, Councilmember Gabriel Penfield and Councilmember Michael Ward. Others present were Mr. Jim Crosland, Town Administrator; Mr. Doug Polen, Deputy Town Administrator; Police Chief Bobby Dale; Mrs. Danielle McNaughton, Communications and Events Director; Ms. Lisa Hancock, Finance Director & Municipal Clerk; Mr. Jahue Moore, Town Attorney and Callee Jumper, Town Attorney.

The agenda was published and posted on Friday, March 20, 2026, to meet FOIA requirements.

PUBLIC HEARING

CALL TO ORDER

Mayor Danielson called the public hearing to order at 6:00 p.m.

- A. To receive comments on ORDINANCE 26-04**, which would annex 16.6 acres of land into the Town of Irmo with a zoning of CG, General Commercial. The parcels, TMS R05000-08-02 and R05100-04-10, are located at 7434 and 7440 Broad River Road.

Mayor Danielson stated one person signed up to speak and called Joshua Taylor to the podium. Mr. Taylor stated annexations are causing traffic issues in the Town.

REGULAR MEETING

CALL TO ORDER

Mayor Danielson called the regular meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Danielson asked Senior Chief Boatswain's Mate Neil Paul, U.S. Coast Guard (Ret.) to lead the Pledge of Allegiance and presented Mr. Paul with a flag that was flown at Veteran's Park.

INVOCATION

Mayor Danielson asked Mr. Ward to give the Invocation.

APPROVAL OF THE AGENDA

Mr. Ward made a motion to move new business item D to the first item of Consideration of Communications. Dr. Waldman seconded the motion and the vote for approval was unanimous.

APPROVAL OF THE MINUTES:

Dr. Waldman made a motion to approve February 17, 2026 Council regular meeting minutes and Mr. Ward seconded it. The vote for approval was unanimous.

3/24/2026

Council Meeting Minutes

Dr. Waldman made a motion to approve March 3, 2026, Council workshop meeting minutes and Mr. Penfield seconded it. The vote for approval was unanimous.

REPORT OF STANDING:

- A. Administrative Briefing – Mr. Jim Crosland, Town Administrator had the following updates:
1. Rawls Creek basketball court is underway.
 2. The Boardr skate event is Friday and Saturday.
 3. We are submitting grants for Moore Park amphitheater stage and seating expansion.
 4. We will be reviewing the budget during the work session.
- B. New In-town Businesses presented by Council member Coleman:
- The Ritual Massage & Wellness - 7715 St. Andrews Road
 - Viridian Massage & Bodywork - 7803 St. Andrews Road, Suite C1
 - Hair Studio 17 - 8090 Irmo Drive, Suite 28

CONSIDERATION OF COMMUNICATIONS:

Item D. from New Business was moved to first item under Consideration of Communication.

Approval of Resolution 26-04 to rename Town Park to Whitt Cline Community Park

Mr. Ward made a motion to approve, and Dr. Waldman seconded it.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "Yes", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved unanimously.

The Mayor and Council recognized Mr. Cline's commitment to the stewardship, beautification, and maintenance of the town's public spaces; and presented a replica of the new park sign to Mr. Cline and his family.

- A. Recognition of George & Melodie Smith of 213 Shawn Court as the March, 2026, Yard of the Quarter.
- B. A Proclamation declaring March as Bleeding Disorders Awareness Month presented to Marilyn Keith.
- C. School Showcase: Seven Oaks Elementary Global Magnet, presented by Dr. Angie Slatton, Principal
- D. Special Presentation by Serve & Connect – Founder, Kassy Alia Ray presented the Greg Alia Award to Corporal Christopher Stokes for his compassion, dignity and respect he shows to others; as her husband Greg had done. Greg, who was a police officer in Forest Acres, was killed in the line of duty 10 years ago.
- E. Community Connections:
- Shatter the Myth – event cancelled
 - The Boardr Series – Rawls Creek Park on March 27 and 28

- Local School Plant Sales – Local Schools on March 30 thru April 1
- Easter Events – various events
- Irmo Community Earth Day Celebration – McGregor Learning Garden on April 18
- Speed & Beauty Porsche Car Show – Moore Park on April 19
- Irmo Town Limits Free Friday Concerts – Moore Park on April 24, May 1 and May 8
- Harbison Swim Lessons – Harbison Recreation Center during June and July
- Shoe Drive – donation box located at Town Hall

PRESENTATIONS BY CITIZENS (Agenda Items Only): None

UNFINISHED BUSINESS:

A. SECOND READING OF ORDINANCE 26-04, an application to annex 16.6 acres of land into the Town of Irmo (Planning Commission). The parcels, TMS R05000-08-02 & R05100-04-10, are located at 7434 & 7440 Broad River Road. The applicant is requesting a zoning of GC, General Commercial.

Dr. Waldman made a motion to approve, and Ms. Coleman seconded it.

Mr. Ward stated this is an existing business and has an existing traffic pattern.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted “Yes”, Mr. Penfield voted “No”, Ms. Coleman voted “Yes”, Dr. Waldman voted “Yes”, and Mayor Danielson voted “Yes”. The Council approved four to one.

NEW BUSINESS:

A. FIRST READING OF ORDINANCE 26-05 to amend Chapter 33 of the Municipal Code and establish a local accommodations tax (Staff). This would establish a 3% local accommodations tax with all revenues going to tourism-related expenses.

Dr. Waldman made a motion to approve, and Mr. Ward seconded it.

Mayor stated this is not something local folks are paying.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted “Yes”, Mr. Penfield voted “Yes”, Ms. Coleman voted “Yes”, Dr. Waldman voted “Yes”, and Mayor Danielson voted “Yes”. The Council approved unanimously.

B. FIRST READING OF ORDINANCE 26-08, an application to annex 0.44 acres of land into the Town of Irmo (Planning Commission). The parcel, TMS R04004-01-02, is located at 200 Ministry Drive. The applicant is requesting a zoning of GC, General Commercial.

Ms. Coleman made a motion to approve, and Mr. Ward seconded it.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted “Yes”, Mr. Penfield voted “Yes”, Ms. Coleman voted “Yes”, Dr. Waldman voted “Yes”, and Mayor Danielson voted “Yes”. The Council approved unanimously.

C. FIRST READING OF ORDINANCE 26-09, an application to annex 21.78 acres of land into the Town of Irmo (Planning Commission). The parcels, TMS R03206-01-11 & -12, are located on Dreher Shoals Road north of Leamington Way. Parcel R03206-01-11 is requesting a zoning of FA, Fringe Agricultural, and parcel R03206-01-12 is requesting RS, Single Family Residential zoning.

The Mayor stated this was know as Water Walk east but that has been removed and there are no plans to develop.

Dr. Waldman made a motion to approve, and Ms. Coleman seconded it.

Dr. Waldman stated she wished to reiterate the fact that there are no current development plans for this property. This is again the owners asking to be annexed into the town. These are the zones that they have requested for those properties. But at this point there is no plan for any type of development on that property.

The Mayor added there is no sewage on that property so, it's a ways off if anything was to be done.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "No", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved four to one.

D. APPROVAL OF RESOLUTION 26-04 to rename Town Park to Whitt Cline Community Park (Staff)

This item was moved to the first item under Consideration of Communications.

E. Approval of an amendment to the 2026 Okra Strut Budget (Okra Strut Commission). The Commission is requesting an additional \$40,000 be added to the annual budget, raising it to \$184,000 for the 2026 Strut.

Mr. Ward made a motion to approve, and Dr. Waldman seconded it.

Okra Strut Commission Chair, Dawn Cilley stated the additional \$40,000 is to increase our entertainment options. We have a few options that we're going to, if approved, which would include the Gatlin Brothers or Monsters of Yacht, or Charles Kelly of Lady A.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "No", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved four to one.

E. Appointment to the Accommodations Tax Advisory Committee (Staff). There is one vacancy with a term ending August 2027.

Dr. Waldman made a motion to appoint Kathleen Gosselin to the A-tax committee with a term ending August 2027. Mr. Ward seconded the motion.

Mayor Danielson asked all in favor to say aye. Council members responded with ayes. Mayor stated there were no nays. Council approved unanimously.

PRESENTATION BY CITIZENS:

1. Mr. Joshua Taylor stated that transients have been coming into local business establishments and harassing employees for free food.

DISCUSSION:

Mayor Danielson stated Council had a revocation hearing prior to this evening's regular meeting. Which turned out to be not in favor of the business. The vote was four to zero to revoke the business license. One of the Council members was missing. That's just a discussion purposes only to be transparent.

EXECUTIVE SESSION:

A. Executive Session pursuant to §30-4-70(a)(2) for receipt of legal advice regarding contractual and legal obligations associated with a USDA grant and a potential claim.

Dr. Waldman made a motion to go into executive session, seconded by Mr. Ward at 7:25pm

Council returned from executive session and made no action on items discussed.

ADJOURNMENT: There being no further business, Dr. Waldman made a motion to adjourn, and Mr. Penfield seconded it. The motion was approved unanimously; therefore, the meeting was adjourned at 7:37 p.m.

William O. Danielson, Mayor

ATTEST:

Lisa Hancock, Municipal Clerk



**TOWN OF IRMO
COUNCIL WORKSHOP
April 7, 2026**

The Irmo Town Council held a Workshop on Tuesday, April 7, 2026, in the Municipal Building. In attendance were Mayor Bill Danielson, Mayor Pro-Tem Dr. Barb Waldman, Councilwoman Phyllis Coleman, Councilman Gabriel Penfield. Others present were Mr. Jim Crosland, Town Administrator; John Hendricks Assistant Police Chief; and Will Edwards, Town Attorney.

The agenda was published and posted on April 3, 2026, to meet FOIA requirements.

Mayor Danielson called the workshop to order at 6:00 p.m.

Dr. Waldman made a motion to amend the agenda to defer item F to the April 21 meeting. Mr. Penfield seconded the amendment.

Mayor Danielson made a motion to move agenda item D to the first discussion item.

DISCUSSION ITEMS:

D. Discussion concerning a Memorandum of Understanding with Union United Methodist Church concerning a shared walkway.

Larry Watts with Hybrid Engineering stated he was there to answer any questions Council may have on the sketch of the connector bridge.

There were no questions. Mr. Crosland stated it would be brought to Council during the April 21 meeting.

A. Presentation concerning Flock Cameras (Staff)

Joe Leadingham with Flock Safety gave a presentation on the use of drones with the Police Departments current Flock license plate readers.

Ms. Coleman had several questions:

1. Where are the drones housed? - PD will have a docking station.
2. Does the drone integrate with the body cameras? - Yes.
3. Does the drone integrate with GPS? - Yes, with phone GPS.
4. How long is the footage stored before deleted? - Flock deletes every 30 days.
5. Does it provide facial recognition? - No.
6. Can we share with other jurisdictions? - Yes

Mayor Danielson stated the Town's goal is full safe city. The drone costs \$125,000 and requires additional LPR's.

Mr. Penfield had the following questions:

1. Who designates a safe city? Mr. Leadingham stated that Flock does.
2. When a drone is dispatched, is it recording everything? – Yes.
3. How do you get around the fourth amendment? – Mr. Leadingham was unsure but stated the drone is only searching for what it was sent to find.
4. Are the videos foiable? – Attorney, Will Edwards stated it would be for criminal investigations. Mr. Crosland stated if it interacts with body cams then it would not be foiable.
5. How do they return safely? – the drone will return itself if the battery is getting low.

B. Discussion on the FY 2026-2027 Budget

Mr. Crosland stated the budget totals \$13,015,193, a 21% \$2.3 million increase over the current year. Which \$1.9 million of that increase is the USDA Town Hall Grant.

Capital Projects included in this budget include:

Town Hall

New Finance Software (\$80,000)

Union UMC Bridge & Trail (\$102,779)

Ongoing Scanning Project (\$40,000)

Mayor Danielson stated one of the grants was misstated at \$50,000 and should only be \$30,000. So \$20,000 would be shifted to the District Five Foundation.

C. Discussion on Resolution 06-05, Fund Balance Policy (Staff)

Mr. Crosland stated the proposed Fund Balance Policy establishes clear guidelines to maintain the Town’s financial stability and flexibility by setting a target reserve equal to four months of operating expenditures,

D. Discussion concerning a Memorandum of Understanding with Union United Methodist Church concerning a shared walkway – moved to first discussion item.

E. Discussion on the possible demolition of 201 Hay Hill Court

Mr. Crosland stated the dilapidated structure at 201 Hay Hill Court has been deemed a public nuisance and safety hazard by CC& I. Condemnation and demolition process will begin. The Town will pay the \$15,000 to have demolished and will take out a tax lien on the property.

F. Discussion concerning Eichelberger Road – item deferred

OPEN DISCUSSION: None

ADJOURNMENT: Dr. Waldman made a motion to adjourn the workshop, seconded by Mr. Penfield. The motion was approved unanimously, and the workshop was adjourned at 7:01 p.m.

William O. Danielson, Mayor

ATTEST:

Lisa Hancock, Municipal Clerk



Staff Report

SECOND AND FINAL READING OF ORDINANCE 26-05 to amend Chapter 33 of the Municipal Code and establish a local accommodations tax (Staff). This would establish a 3% local accommodations tax with all revenues going to tourism-related expenses.

DATES: April 21, 2026
TO: Town Council
FROM: Jim Crosland, Town Administrator
SUBJECT: Local Accommodations Tax
ACTION REQUESTED: Approve the 3% local accommodations tax

Background

The State currently charges a statewide accommodations tax of 2% which results in annual revenue of approximately \$85,000. Many counties and municipalities charge an additional 3% accommodations tax, often shared between the two entities. Richland County does charge 3% to hotels in their jurisdiction, but does not charge those within the Town limits of Irmo, so the Town is free to charge the maximum 3% without sharing 1.5% with the County. A 3% accommodations tax would result in an additional \$120,000 per year, estimated. This money can be used for tourism-related purposes such as the Okra Strut, funding Lake Murray Country's advertising efforts, or funding the Public Works crew as they beautify the Town and Parks.

Analysis

Staff Findings

Staff recommends APPROVAL of this code amendment

Attachments

1. Ord 26-05 - Accommodations Tax 3%

Town of Irmo Ordinance No. 26-05

AN ORDINANCE TO AMENDING TOWN OF IRMO MUNICIPAL ORDINANCE TO ADD A NEW SECTION 33-2. – LOCAL ACCOMMODATIONS TAX

WHEREAS, Town Council has determined that it is in the interest of the Town for the Council to adopt a Local Accommodations Tax as allowed by State law and for the public purposes provided by State law,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Irmo, in Council, duly assembled, that the Irmo Town Code is hereby amended to add to Chapter 33 (“Local Accommodations Tax”), with a Section 33-2 (“Local accommodations tax”), to read as follows:

Section 33-2. - Local accommodations tax.

- a) There is hereby imposed, as provided by the Local Accommodations Tax Act (S.C. Code Section 6-1-500 *et seq.*), a local accommodations tax of three percent (3%) on the gross proceeds derived from the rental or charges for accommodations furnished to transients for consideration, as described in S.C. Code Section 12-36-920(A), and which is imposed on every person engaged or continuing within the Town in the business of furnishing accommodations to transients for consideration (which person is hereinafter referred to as a “vendor”).
- b) Payment of the accommodations tax established herein shall be remitted by the vendor to the Town on a monthly basis, along with such return or form as may be established by the Town for such purposes, not later than the twentieth day of the month and shall cover the tax due for the previous month. Any tax not timely remitted shall be subject to a penalty of five (5%) percent of the sum owed for each month or portion thereof until paid.
- c) The failure of any vendor subject to this section to remit when due to the Town the tax imposed by this section also shall constitute a misdemeanor punishable by a fine of not more than \$500.00 or imprisonment for up to thirty (30) days, or both, for each such failure.
- d) There is hereby established a special account to be known as the Local Accommodations Tax Account into which the taxes remitted shall be deposited by the Town and used solely for the purposes provided by law.

This Ordinance shall be effective from the date of second and final reading.

PASSED AND ADOPTED this 21st day of April, 2026

William O. Danielson, *Mayor*

ATTEST:

Lisa Hancock, *Municipal Clerk*

1st Reading: March 24, 2026

2nd Reading and Public Hearing: April 21, 2026



Staff Report

SECOND AND FINAL READING OF ORDINANCE 26-08, an application to annex 0.44 acres of land into the Town of Irmo (Planning Commission). The parcel, TMS R04004-01-02, is located at 200 Ministry Drive. The applicant is requesting a zoning of CG, General Commercial.

DATES: April 21, 2026
TO: Town Council
FROM: Doug Polen, Deputy Town Administrator
SUBJECT: Annexation of 0.44 acres into the Town of Irmo
ACTION REQUESTED: Annexation of the subject parcel with a zoning of CG, General Commercial

Background

AN application has been received from the property owner of 200 Ministry Drive, TMS R04004-01-02. This property is developed as an office building, with the Bernstein Law Firm and Datapay Payroll Services as current tenants.

Analysis

This property is currently zoned GC, General Commercial, in Richland County, which is the equivalent of the CG zoning requested by the property owner. The Future Land Use Map indicates Office & Employment, which is in keeping with the current use and requested zoning of the property.

Staff Findings

Staff recommends annexing the property into the Town limits with a zoning of CG, General Commercial. Furthermore, the Planning Commission recommended unanimously that the property be annexed into the Town as CG.

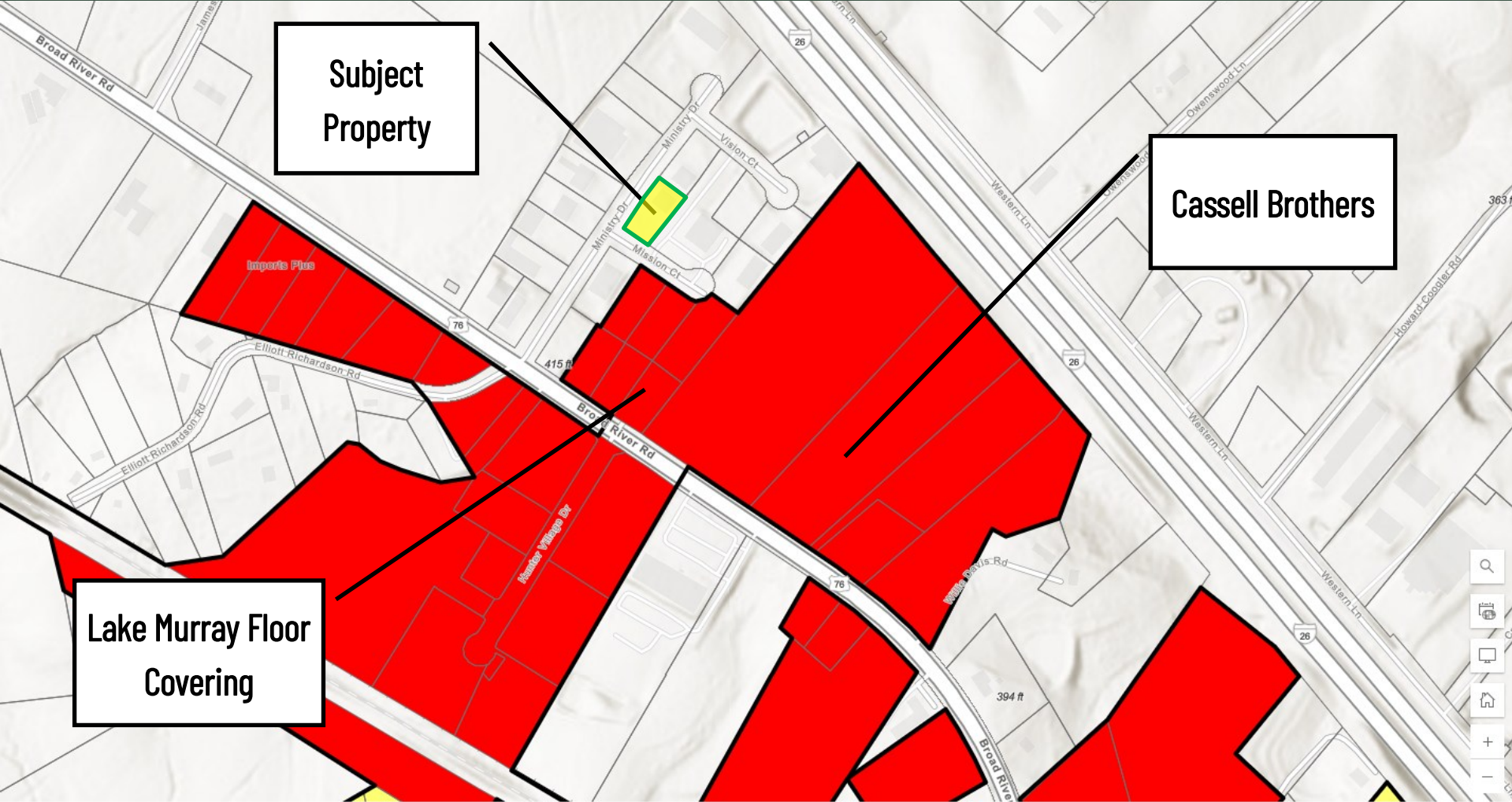
Attachments

1. Ministry Lane PC Maps
2. Ord 26-08 - 200 Ministry Dr Annexation

200 Ministry Drive, TMS R04004-01-02

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026



**Subject
Property**

Cassell Brothers

**Lake Murray Floor
Covering**

200 Ministry Drive Annexation, TMS R04004-01-02

Ordinance 26 - 08

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026

Subject Property

Lake Murray Floor Covering

Parcel Information:

Parcel Number: R04004-01-02
Situs Address: 200 MINISTRY DR
Primary Zoning: GC
Tax District: 6UD
NBHD Code: C8A.00
Taxable Value: \$327,800
Market Value: \$328,400
Building Value: \$272,200
Land Value: \$56,200
Owner Name: EMERALD LION LLC
Owner Address: 200 MINISTRY DR
Owner City: IRMO
Owner State: SC
Owner ZIP: 29063
Bathrooms: 1
Year Built: 2000
Heated Sq Feet: 2,704 ft²

Legal Description:

LOT 23 190.5X102.9X184.1X98 #SU #PR D360-1543

Transfer History:

Date	Price	Transaction Code
May 2017	\$285,000	Qualified Sale (Q)
Nov 1999	*SEE DEED*	Deed/Record Offset (1)
Oct 1997	*SEE DEED*	N/A

Legend

Pointer: 34.1155841, -81.1925912

200 Ministry Drive Annexation, TMS R04004-01-02

Ordinance 26 - 08

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026

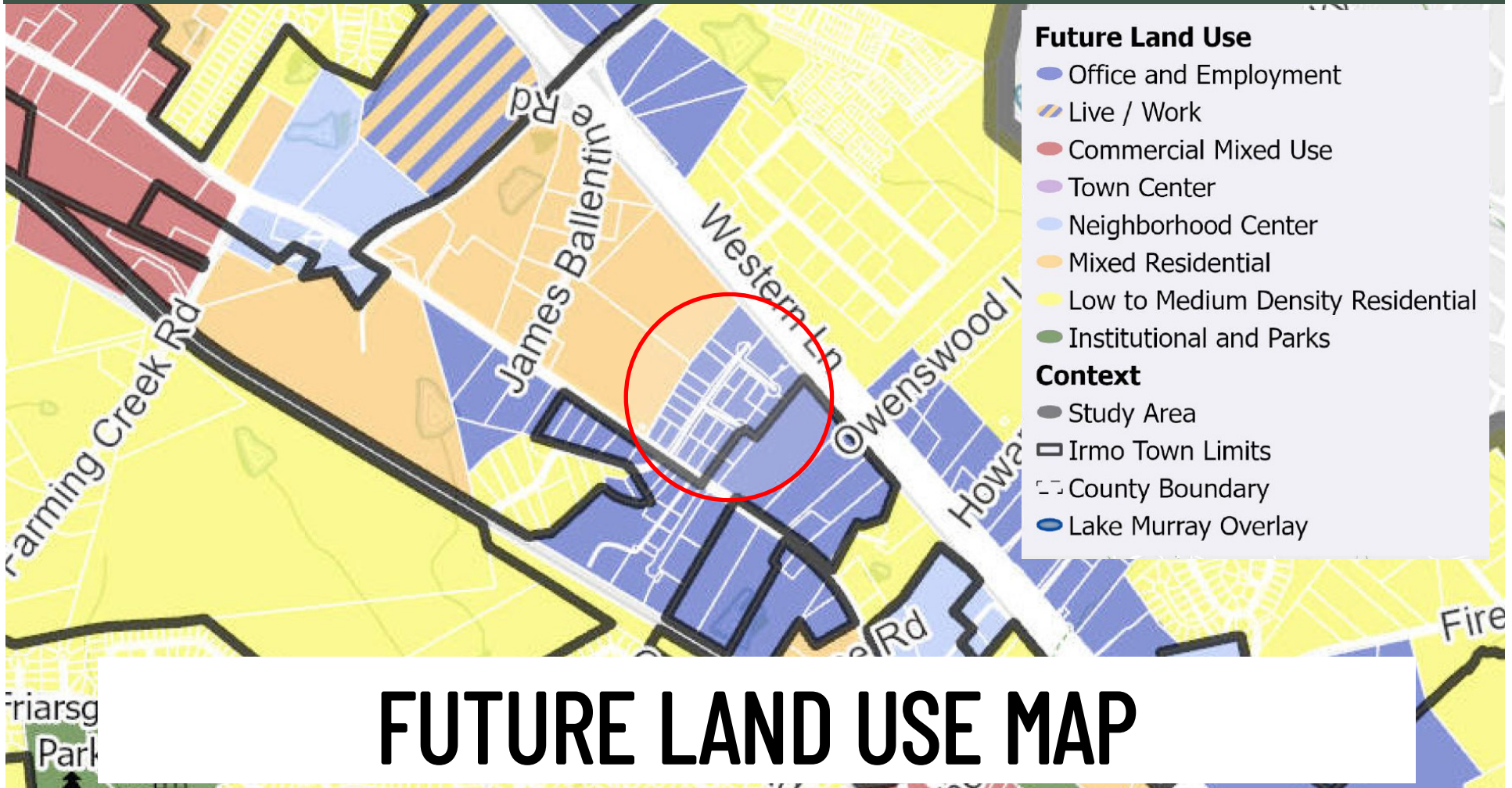


200 Ministry Drive Annexation, TMS R04004-01-02

Ordinance 26 - 08

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026



Town of Irmo Ordinance No. 26-08

AN ORDINANCE TO ANNEX 0.44 ACRES OF REAL PROPERTY LOCATED AT 200 MINISTRY DRIVE, TMS R04004-01-02, INTO THE CORPORATE LIMITS OF THE TOWN OF IRMO; TO RE-CLASSIFY SAID PROPERTY FROM GC, GENERAL COMMERCIAL (RICHLAND COUNTY) TO CG, GENERAL COMMERCIAL (IRMO); AND TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF IRMO TO SO REFLECT

WHEREAS, a request has been presented to the Irmo Town Council by the current record titleholder of property located at 200 Ministry Drive, TMS R04004-01-02, to annex 0.44 acres of real property into Town and to classify the property as CG, General Commercial; and

WHEREAS, the Town and its Planning Commission, per SC Code § 6-29-760 *Procedure for enactment or amendment of zoning regulation or map; notice and rights of landowners; time limit on challenges* met the State's zoning procedural standards. Simply, notice was advertised in The New Irmo News at least fifteen days prior to the public hearing, notice was conspicuously posted on or adjacent to the property, and a public hearing was held; and

WHEREAS, the Irmo Planning Commission, during a meeting held on March 9, 2026, recommended to the Irmo Town Council to annex said property and to classify said property to the appropriate zoning classification of CG, General Commercial; and

WHEREAS, the area to be annexed includes any rights-of-way, roads, or railroad tracks adjacent to the described property.

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and Town Council of the Town of Irmo, South Carolina, in Council duly assembled, that the subject parcel be annexed into the Town of Irmo; and

BE IT FURTHER ORDAINED that the property shall be zoned CG, General Commercial; and

BE IT FURTHER ORDAINED that the official zoning map of the Town of Irmo be, and the same hereby is, amended to so reflect.

PASSED AND ADOPTED this 21st day of April, 2026

William O. Danielson, *Mayor*

ATTEST:

Lisa Hancock, *Municipal Clerk*

1st Reading: March 24, 2026

2nd Reading and Public Hearing: April 21, 2026



Staff Report

SECOND AND FNAL READING OF ORDINANCE 26-09, an application to annex 21.78 acres of land into the Town of Irmo (Planning Commission). The parcels, TMS R03206-01-11 & -12, are located on Dreher Shoals Road north of Leamington Way. Parcel R03206-01-11 is requesting a zoning of FA, Fringe Agricultural, and parcel R03206-01-12 is requesting RS, Single Family Residential zoning.

DATES: April 21, 2026
TO: Town Council
FROM: Doug Polen, Deputy Town Administrator
SUBJECT: Annexation along Dreher Shoals Road, TMS R03206-01-11 & -12
ACTION REQUESTED: Annexation of the subject parcels with zonings of RS, Single Family Residential & FA, Fringe Agricultural

Background

The two subject parcels constituted the development known as Water Walk East. That project has been withdrawn, but the two property owners would still like to annex into town. The Owner of lot -11, the southern property, would like to be zoned FA, Fringe Agricultural, while the owner of the lot -12, the northern lot, would like to be zoned RS, Single Family Residential.

Analysis

The northern property is requesting Single Family Residential, which allows for 12,500 sf residential lots (3.5 units per acre). The southern property is requesting Fringe Agricultural, which allows for 1 acre residential lots and associated farm uses. The property owners have no immediate plans to develop or sell the properties, and would need to be rezoned in the future should there be a desire for multi-family or commercial development.

At present, the properties are zoned for agricultural use in Richland County, allowing one unit per acre.

The Future Land Use Map indicates a Neighborhood Center. Neighborhood Centers allow for single-family residential, but are generally more in keeping with the Water Walk development across the street in that they are commercial with associated residential.

Staff Findings

While the Future Land Use Map isn't a perfect fit for the requested zoning, it is a perfect fit for the current zoning and developability of the land. It is staff's understanding that

there is no available sewer on the land, so septic systems and one acre lots are the only path forward at present. Also, as stated above, the property owners have no plans at this time to sell or develop their properties. It is Staff's belief that both properties will be rezoned in the future prior to any development, as the 12,500 sf residential lots are no longer desirable to most developers.

Staff recommends annexing the two parcels and rezoning them to RS and FA, as requested. The Planning Commission met on March 9 and unanimously recommended the same.

Attachments

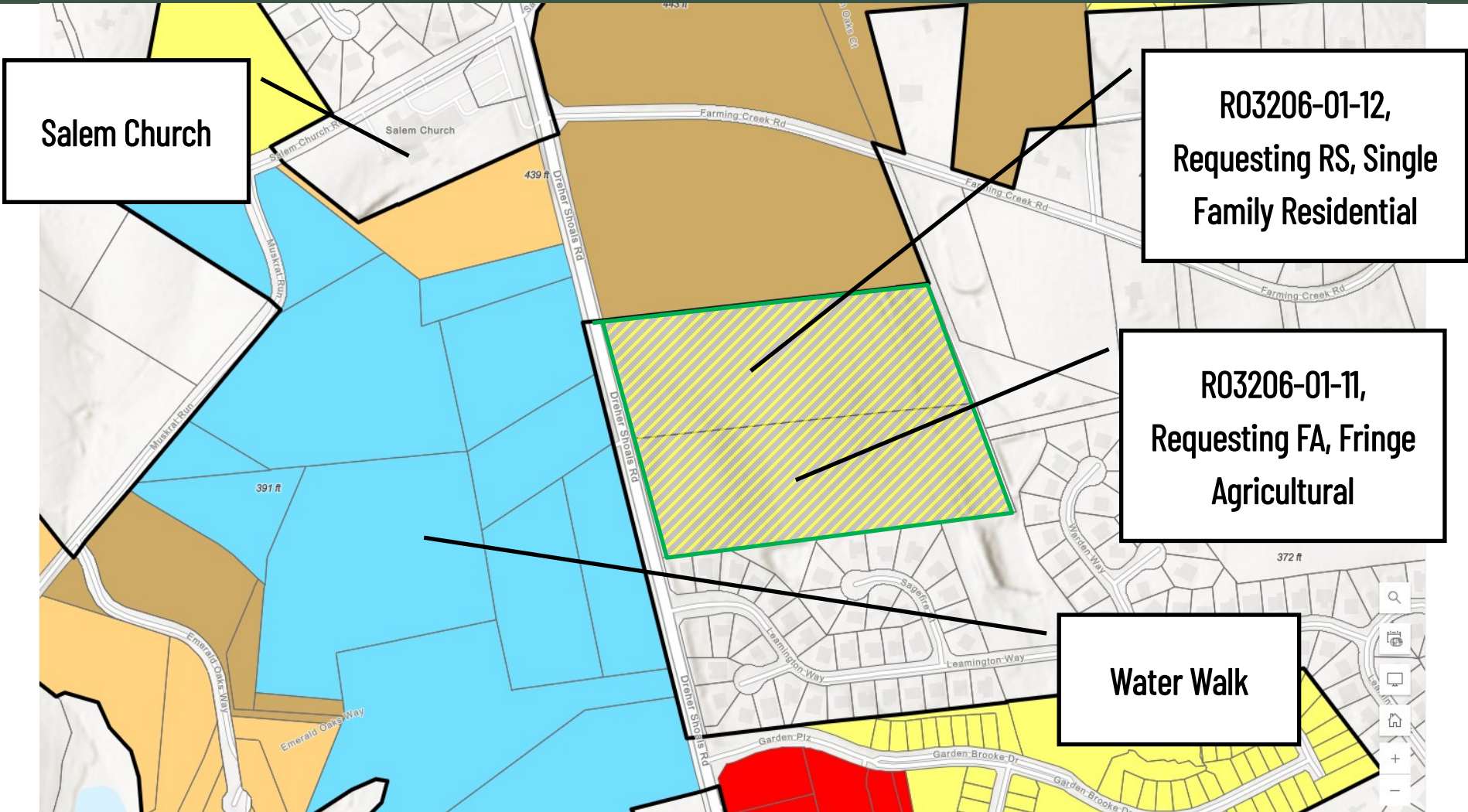
1. Dreher Shoals Annexation Maps
2. Ord 26-09 - Dreher Shoals Rd Annexation

Dreher Shoals Road Annexation, TMS R03206-01-11 & -12

Ordinance 26 - 09

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026

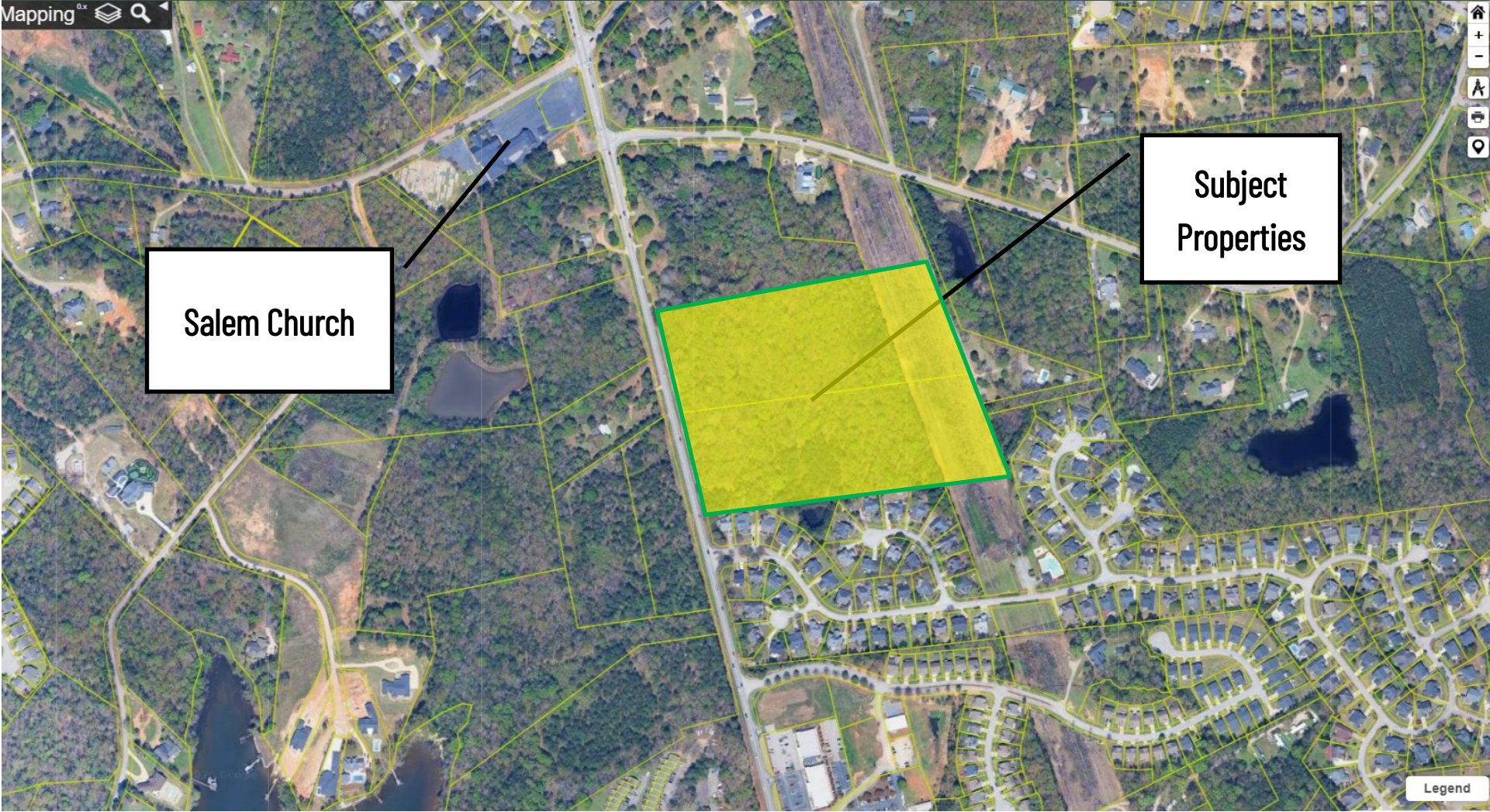


Dreher Shoals Road Annexation, TMS R03206-01-11 & -12

Ordinance 26 - 09

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026



Dreher Shoals Road Annexation, TMS R03206-01-11 & -12 Ordinance 26 - 09

Planning Commission | March 9, 2026
Town Council | March 24, 2026 & April 21, 2026

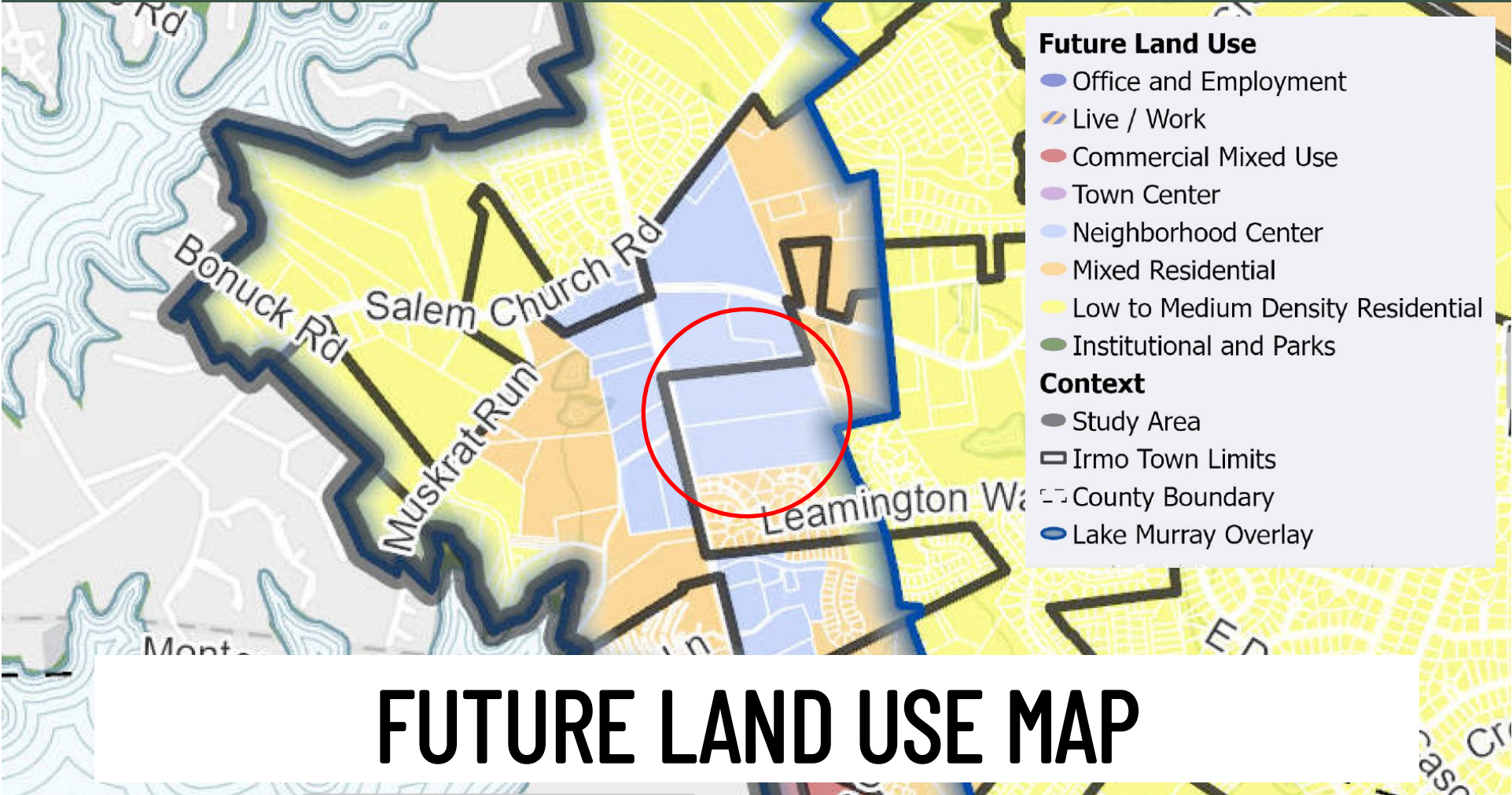


Dreher Shoals Road Annexation, TMS R03206-01-11 & -12

Ordinance 26 - 09

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026



Town of Irmo Ordinance No. 26-09

AN ORDINANCE TO ANNEX TWO PARCELS TOTALING 21.78 ACRES OF REAL PROPERTY LOCATED ON DREHER SHOALS ROAD INTO THE CORPORATE LIMITS OF THE TOWN OF IRMO; TO CLASSIFY TMS R03206-01-11 TO FA, FRINGE AGRICULTURAL AND TMS R03206-01-12 TO RS, SINGLE FAMILY RESIDENTIAL, AND TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF IRMO TO SO REFLECT

WHEREAS, a request has been presented to the Irmo Town Council by the current record titleholders of properties located on Dreher Shoals Road just north of Leamington Way, TMS R03206-01-11 and R03206-01-12, to annex a total of 21.78 acres of real property into Town; and

WHEREAS, the property denoted as TMS R03206-01-11 is to be classified as FA, Fringe Agricultural; and

WHEREAS, the property denoted as TMS R03206-01-12 is to be classified as RS, Single-Family Residential; and

WHEREAS, the Town and its Planning Commission, per SC Code § 6-29-760 *Procedure for enactment or amendment of zoning regulation or map; notice and rights of landowners; time limit on challenges* met the State's zoning procedural standards. Simply, notice was advertised in The New Irmo News at least fifteen days prior to the public hearing, notice was conspicuously posted on or adjacent to the property, and a public hearing was held; and

WHEREAS, the Irmo Planning Commission, during a meeting held on March 9, 2026, recommended to the Irmo Town Council to annex said property and to classify said property to the appropriate zoning classifications of RS, Single Family Residential and FA, Fringe Agricultural; and

WHEREAS, the area to be annexed includes any rights-of-way, roads, or railroad tracks adjacent to the described property.

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and Town Council of the Town of Irmo, South Carolina, in Council duly assembled, that the subject parcels be annexed into the Town of Irmo; and

BE IT FURTHER ORDAINED that the property denoted as TMS R03206-01-11 shall be zoned FA, Fringe Agricultural; and

BE IT FURTHER ORDAINED that the property denoted as TMS R03206-01-12 shall be zoned RS, Single Family Residential; and

BE IT FURTHER ORDAINED that the official zoning map of the Town of Irmo be, and the same hereby is, amended to so reflect.

PASSED AND ADOPTED this 21st day of April, 2026

William O. Danielson, *Mayor*

ATTEST:

Lisa Hancock, *Municipal Clerk*

1st Reading: March 24, 2026

2nd Reading and Public Hearing: April 21, 2026



Staff Report

FIRST READING OF ORDINANCE 26-10 to adopt operating and capital budgets for FY 2026/2027 (Staff). This will establish a general fund operating budget of \$13,025,193 and an Okra Strut budget of \$184,000 for FY 26/27.

DATES: April 21, 2026
TO: Town Council
FROM: Jim Crosland, Town Administrator
SUBJECT: FY26-27 Budget
ACTION Discussion
REQUESTED:

Background

Analysis

This budget totals \$13,025,193, a 21%, \$2.3 million increase over the current year. \$1.9 million of that increase is the USDA Town Hall Grant. Additionally, the Okra Strut budget of \$184,000 is attached.

Capital Projects included in this budget include:

- Town Hall
- New Finance Software (\$80,000)
- Union UMC Bridge & Trail (\$102,779)
- Ongoing Scanning Project (\$40,000)

Staff Findings

Staff recommends **APPROVAL** of the FY2026/2027 general fund budget in the amount of \$13,025,193 and the Okra Strut budget in the amount of \$184,000.

Attachments

1. Ord 26-10 - FY2026-27 Budget
2. BUDGET FY26-27 - FINAL BUDGET

AN ORDINANCE TO ADOPT THE OPERATING AND CAPITAL BUDGETS FOR FY 2026/2027

WHEREAS, the Town Council of the Town of Irmo, South Carolina, in Council duly and lawfully assembled and by the authority thereof enacts this Ordinance to comply with the laws of the State of South Carolina

WHEREAS, as part of this Ordinance, the Council also wishes to adopt and establish a Master Fee Schedule for certain fees and charges for town services, along with amounts for existing fees.

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and Town Council of the Town of Irmo, South Carolina, in Council duly assembled, that budgets for the fiscal year commencing July 1, 202, through June 30, 2027, in amounts below are hereby established:

REVENUES			
I. General Fund			
	Operating Revenue		
	General Revenues	\$	11,347,943
	Santation	\$	1,677,250
	Total Operating Revenues	\$	13,025,193
II. Proprietary Fund			
	Okra Strut	\$	184,000
	Total Operating Revenues of all funds	\$	13,209,193

EXPENDITURES			
I. General Fund			
	Operating Expenditures		
	Legislative Department	\$	235,977
	Administrative Department	\$	1,300,909
	Court Department	\$	375,858
	Public Works Department	\$	1,072,397
	Non-Departmental	\$	4,112,609
	Sanitation	\$	1,650,000
	Public Safety Department	\$	4,222,444
	Confiscated Funds	\$	5,000
	Tranfer Out - Okra Strut	\$	50,000
	Total Operating Expenditures	\$	13,025,193
II. Proprietary Fund			
	Okra Strut	\$	184,000
	Total Operating Expenditures of all funds	\$	13,209,193

Section 1. The tax levy for the fiscal year 2026/2027 shall be 0 millage.

Section 2. The Town Administrator shall administer the budget and, in doing so and to achieve the goals of this Budget, may among other things, do the following:

- a. Transfer appropriated funds within and between departments and funds as necessary.
- b. Implement controls by fund appropriation.

- Section 3.** Department Heads may transfer from one line item to another up to \$1,500 with approval from the Town Administrator. Amounts over \$5,000 require Town Council approval.
- Section 4.** All transfers between departments and in/out of personnel must be approved by the Town Administrator and the Town Council.
- Section 5.** Expenditures approved by Council shall automatically carry amendments to fund appropriations where necessary.
- Section 6.** All authorized purchase orders issued prior to July 1st encumber funds to be expended in the following fiscal year.
- Section 7.** The billing dates, the penalty dates, and the amount of penalty which shall be levied for delinquent taxes shall be the same as those established by Richland and Lexington counties, respectively, and pursuant to State Law.
- Section 8.** As part of this Budget, the Council hereby establishes and adopts certain fees and charges, as identified, and sets out proposed fees and charges in the attached exhibits to this Ordinance. The attached Master Fee Schedule is hereby incorporated into and adopted as part of this Ordinance. All fees set out therein or adopted shall continue in effect from year to year until revised or modified by subsequent Council action.
- Section 9.** If for any reason any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions hereof.

DONE IN MEETING DULY ASSEMBLED, this Ordinance shall become effective July 1, 2026, after Second and Final Reading by Council.

PASSED AND ADOPTED this 19th day of May, 2026

William O. Danielson, Mayor

ATTEST:

Lisa Hancock, Municipal Clerk

1st Reading: April 21, 2026
2nd Reading: May 19, 2026
Public Hearing: May 19, 2026

2026-2027 DRAFT BUDGET

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2025-2026	2025-2026	2025-2026	2026-2027
	Actual	Actual	Actual	Actual	Budgeted	YTD	YTD %	Projected	Proposed
Revenues									
Taxes	3,622,424	3,982,907	4,179,214	2,741,054	4,096,000	2,281,649	56%	3,422,474	4,400,000
Grants	7,684	139,982	121,549	875,138	-	42,990	0%	39,964	1,900,000
Licenses / Fees / Penalties	4,125,128	3,950,737	4,738,339	5,049,266	4,280,975	384,493	9%	576,739	4,299,144
Fines & Forfeitures	87,833	263,748	274,796	165,151	127,000	44,426	35%	66,639	115,000
Interest	12,877	183,018	291,637	392,782	111,299	275,014	247%	412,521	120,000
Miscellaneous	2,984,375	600,110	592,272	687,243	482,151	312,825	65%	469,237	513,799
Sanitation Collection	1,374,247	1,420,299	1,400,011	1,643,730	1,607,948	1,174,166	73%	1,761,249	1,677,250
	12,214,568	10,540,801	11,597,818	11,554,364	10,705,373	4,515,563	42%	6,748,823	13,025,193
Legislative									
Personnel	47,791	48,255	48,441	48,301	48,650	32,953	68%	49,429	76,466
Office Expense	-	-	586	76	500	163	33%	245	500
Supplies & Equipment	-	-	-	-	-	289	0%	434	500
Travel/Memberships	11,812	5,699	7,434	8,745	14,000	13,566	97%	17,192	27,500
Miscellaneous	1,126	1,161	1,018	851	800	130,860	16357%	860	131,011
	60,729	55,115	57,478	57,973	63,950	177,831	278%	68,159	235,977
Administration									
Personnel	669,419	661,479	720,918	978,978	997,318	639,500	64%	959,250	1,169,073
Office Expense	25,786	23,663	26,836	37,903	35,500	17,149	48%	25,724	40,500
Materials/Supplies	-	-	-	1,783	2,000	2,251	113%	3,377	4,500
Professional Fees	10,506	10,132	7,757	6,294	8,500	2,380	28%	3,570	10,000
Travel/Memberships	14,599	13,988	16,847	11,545	16,000	19,012	119%	5,344	29,000
Utilities	14,883	12,914	18,588	18,701	18,000	11,945	66%	17,918	19,500
Maintenance / Repair	3,475	7,272	7,357	8,585	10,500	1,510	14%	2,264	10,000
Capital	-	-	-	-	-	53,288	0%	53,288	-
Miscellaneous	17,764	18,717	17,047	14,981	15,850	15,580	98%	15,578	18,336
	756,432	748,165	815,351	1,078,771	1,103,668	762,614	69%	1,086,312	1,300,909
Court									
Personnel	145,414	167,018	149,686	148,866	159,605	99,526	62%	148,207	223,553
Office Expense	11,139	9,121	10,521	2,263	10,000	940	9%	1,410	10,000
Professional Fees	89,610	212,744	241,974	111,728	122,500	67,781	55%	101,671	112,500
Travel / Memberships	1,065	2,223	923	783	2,500	761	30%	1,142	2,500
Utilities	3,864	4,400	4,446	4,390	4,700	3,040	65%	4,560	4,700
Miscellaneous	16,241	21,521	17,869	25,043	20,400	8,332	41%	11,504	22,605
	267,333	417,027	425,419	293,074	319,705	180,381	56%	268,495	375,858
Public Works									

2026-2027 DRAFT BUDGET

Personnel	579,976	667,145	743,420	712,957	890,455	506,094	57%	754,269	893,438
Office Expense	581	601	1,409	667	600	164	27%	246	600
Supplies & Equipment	71,337	74,875	78,791	65,034	83,000	50,896	61%	76,344	88,000
Professional Fees	6,707	23,449	21,277	10,880	22,000	5,772	26%	8,658	22,000
Travel / Memberships	5,421	2,202	3,506	2,443	3,350	2,728	81%	4,091	3,700
Utilities	3,102	2,835	3,487	3,712	3,500	1,811	52%	2,717	3,500
Maintenance / Repair	21,453	22,476	23,444	28,507	23,500	11,932	51%	17,898	23,000
Capital	-	-	107,285	13,453	74,200	54,230	73%	54,230	15,000
Miscellaneous	13,889	14,307	15,215	16,495	17,000	19,368	114%	19,368	23,159
	702,466	807,890	997,833	854,149	1,117,605	652,995	58%	937,821	1,072,397
<u>Non- Departmental</u>									
Office Expense	8,014	10,757	4,711	4,988	9,500	6,077	64%	9,115	10,000
Supplies & Equipment	2,474	2,731	3,554	3,350	3,500	2,245	64%	3,367	3,500
Professional Fees	250,461	314,410	522,459	572,915	591,500	335,428	57%	498,142	615,000
Travel / Memberships	24,614	35,013	33,604	29,886	32,000	15,060	47%	22,590	30,000
Utilities	81,975	68,707	78,308	91,097	84,000	51,378	61%	77,066	92,500
Maintenance / Repair	62,538	159,758	207,258	296,915	85,000	32,534	38%	48,800	85,000
Capital	587,140	539,442	1,147,263	1,364,231	288,000	183,696	64%	231,601	2,183,779
Miscellaneous	796,670	881,695	1,036,627	1,203,651	1,082,208	537,974	50%	797,955	1,092,830
	1,813,886	2,012,513	3,033,786	3,567,033	2,175,708	1,164,391	54%	1,688,636	4,112,609
<u>Sanitation</u>									
Office Expense	-	-	81	214	200	-	0%	-	-
Professional Fees	1,259,303	1,393,388	1,501,222	1,659,463	1,600,000	804,482	50%	1,206,723	1,650,000
Miscellaneous	-	-	5,415	2,069	5,000	-	0%	-	-
	1,259,303	1,393,388	1,506,718	1,661,746	1,605,200	804,482	50%	1,206,723	1,650,000
<u>Public Safety</u>									
Personnel	2,386,353	2,596,965	3,018,938	3,088,836	3,411,249	2,073,032	61%	3,109,548	3,477,741
Office Expense	17,766	21,965	15,348	23,619	18,400	5,753	31%	8,629	18,900
Supplies & Equipment	126,103	113,984	142,591	138,357	131,700	137,972	105%	189,054	132,600
Professional Fees	56,755	57,474	64,814	99,507	75,000	38,539	51%	57,808	84,050
Travel / Memberships	25,069	24,600	21,734	28,103	23,500	22,122	94%	33,183	26,500
Utilities	43,952	37,474	43,159	44,228	44,000	25,763	59%	38,645	44,000
Maintenance / Repairs	68,478	59,422	65,431	86,601	56,000	72,438	129%	108,658	56,850
Capital	265,234	175,159	299,640	435,675	253,389	188,332	74%	188,332	-
Miscellaneous	224,349	234,751	248,461	241,709	235,000	249,808	106%	260,359	275,209
Victims Advocate	7,768	11,617	4,142	-	13,659	7,869	58%	11,804	11,539
SRO	37,485	74,305	28,767	-	91,295	60,710	66%	91,065	95,055
	3,259,312	3,407,716	3,953,025	4,186,634	4,353,192	2,882,337	66%	4,097,083	4,222,444

Totals

2026-2027 DRAFT BUDGET

Miscellaneous									
Miscellaneous	-	67,839	4,350	55,295	5,000	2,848	57%	4,271	5,000
	-	67,839	4,350	55,295	5,000	2,848	57%	4,271	5,000
Okra Strut									
Transfers from General Fund	-	10,000	10,000	-	10,000				50,000
	-	10,000	10,000	-	10,000	-	-	-	50,000
Total Revenues	12,214,568	10,540,801	11,597,818	11,554,364	10,705,373	4,515,563	42%	6,748,823	13,025,193
Total Expenditures	8,119,461	8,909,653	10,793,959	11,754,676	10,744,028	6,627,878	62%	9,357,500	13,025,193
Gain / (Loss)	4,095,107	1,631,148	803,859	(200,311)	(38,655)	(2,112,315)		(2,608,676)	0

2026-2027 DRAFT BUDGET

		2023-2024	2024-2025	2025-2026	2025-2026	2025-2026	2025-2026	2026-2027
		Actual	Actual	Budgeted	YTD	YTD %	Projected	Proposed
<u>Taxes</u>								
40101	Lost - Tax Credit	1,040,928	1,080,255	1,000,000	564,161	56%	846,242	1,050,000
40102	Lost - Revenue	632,636	661,239	621,000	337,463	54%	506,195	650,000
40105	Richland Co. Fire Tax	871,270	877,759	890,000	438,248	49%	657,372	900,000
40115	Alcohol Taxes	-	8,500	-	25,800		38,700	-
40120	Transfer in - Local Hospitality Tax - Lexington	960,535		930,000	514,492	55%	771,738	1,000,000
40121	Transfer in - Local Hospitality Tax - Richland	580,574		570,000	345,879	61%	518,819	600,000
40125	Accomodations Tax	93,272	113,302	85,000	55,606	65%	83,409	200,000
		4,179,214	2,741,054	4,096,000	2,281,649	56%	3,422,474	4,400,000
<u>Grants</u>								
40200	FEMA Grant Funding		75,378	-	3,026		3026	-
40212	PARD Grant - Rawls Creek	-	91,582	-			-	-
40213	New Town Hall Grant		500,000	-			-	1,900,000
40220	Vest Grant	-	18,829	-	5,076		5,076	-
40221	SRO Grant	35,432	30,755	-	6,167		6,167	-
40222	Laptop Equipment Grant	-	-	-			-	-
40223	Radio Equipment Grant	-	132,434	-			-	-
40224	Misc Grants - Revenue	86,118	26,160.05	-	28,721		28,721	-
		121,549	875,138	-	42,990	-	39,964	1,900,000
<u>Licenses/Fees/Penalties</u>								
40300	Business License	1,218,062	1,572,887	1,400,000	278,358	20%	417,536	1,405,669
40302	MASC Revenue	2,402,441	2,329,166	1,800,000	9,424	1%	14,137	1,800,000
40305	Decals	9,441	16,013	7,500	1,764	24%	2,646	
40306	Stormwater Management Fee			37,200			-	37,200
40307	Uniform Service Fee			16,275			-	16,275
40310	Franchise Fees	850,357	884,752	840,000	30,458	4%	45,687	860,000
40315	Zoning	94,788	102,572	80,000	52,714	66%	79,071	80,000
40317	Landlord Rental Registration	163,250	143,875	100,000	11,775	12%	17,663	100,000
40325	Parade Fees				-			
		4,738,339	5,049,266	4,280,975	384,493	9%	576,739	4,299,144
<u>Fines & Forfeitures</u>								
40400	Fines	-	-				-	-
40401	Court Debt-Setoff	-	-				-	-
40410	Parking / Fire Tickets	-	-				-	-
40425	Victims Fund	-	-				-	-

2026-2027 DRAFT BUDGET

40430	Confiscated Funds	4,350	54,868	10,000			-	-	
40435	Bond Estreatment Revenue	-	-				-	-	
40440	Traffic Education Program	-	-				-	-	
40441	General Fund Fines	110,250	95,105	100,000	38,290	38%	57,435	100,000	
40442	General Fund Victims	16,691	15,179	17,000	6,136	36%	9,204	15,000	
40443	State Treasurer Assessments	143,505	-			0%	-		
		274,796	165,151	127,000	44,426	35%	66,639	115,000	
Interest									
40500	Interest Earned	263,741	372,244	101,299	268,509	265%	402,764	110,000	
40505	Sanitation Interest	27,895	20,538	10,000	6,505	65%	9,758	10,000	
		291,637	392,782	111,299	275,014	247%	412,521	120,000	
Miscellaneous									
40600	Town Park Rental	15,692	11,131	13,000	3,215	25%	4,823	13,000	
40606	Dog Park Fees	1,546	1,240	500	610	122%	915	750	
40610	Sale of Capital Assets	36,766	18,343	10,000		0%	-	10,000	
40615	Other Revenues	52,218	270,916	30,000	19,266	64%	28,899	30,000	
40620	State Shared Revenue	423,045	299,397	313,602	235,786	75%	353,679	320,000	
40621	SRO Lex/Rich District 5	63,405	35,360	66,000	16,958	26%	25,437	66,000	
40622	Opioid Settlement	(400)	-	49,049	-	0%	-	49,049	
40623	C-Funds				14,880		22,320	15,000	
40630	Donations/Sponsorships		44,846		19,500		29,250		
40640	Event Ticket Sales	-	6,010		2,592		3,887		
40645	Donations to Irmo Believes				18		27	10,000	
		592,272	687,243	482,151	312,825	65%	469,237	513,799	
Sanitation Collection									
40700	Sanitation Collection / Lexington	469,272	560,295	525,698	418,492	80%	627,737	600,000	
40705	Sanitation Collection / Richland	930,439	1,080,329	1,077,250	755,574	70%	1,133,362	1,077,250	
40706	Recycling	300		5,000	100	2%	150		
40708	Sanitation - Annual Billing		3,107		-				
		1,400,011	1,643,730	1,607,948	1,174,166	73%	1,761,249	1,677,250	
Total Revenues		11,597,818	11,554,364	10,705,373	4,515,563	39%	6,748,823	13,025,193	

2026-2027 DRAFT BUDGET

		2023-2024	2024-2025	2025-2026	2025-2026	2025-2026	2025-2026	2026-2027
		Actual	Actual	Budgeted	YTD	YTD %	Projected	Proposed
Personnel								
5010-50100	Salaries	38,000	39,728	38,400	26,922	70%	40,383	60,500
5010-50120	FICA / Medicare	2,907	2,846	2,938	2,253	77%	3,379	4,628
5010-50125	Retirement	7,308	5,568	7,127	3,676	52%	5,515	11,229
5010-50140	Workman's Comp	226	159	185	102	55%	152	108
		48,441	48,301	48,650	32,953	68%	49,429	76,466
Office Expense								
5010-50205	Printing	586	76	500	163	33%	245	500
		586	76	500	163	33%	245	500
Supplies & Equipment								
5010-50300	Materials / Supplies				289		434	500
					289		434	500
Travel / Memberships								
5010-50500	Dues / Subscriptions / Memberships	304	1,752	2,500	2,105			2,500
5010-50505	Travel, Meetings & Schools	7,130	6,993	11,500	11,461		17,192	25,000
		7,434	8,745	14,000	13,566		17,192	27,500
Miscellaneous								
5010-50900	Insurance / Tort	1,018	851	800	860	107%	860	1,011
5010-50908	Sponsorships & Donations - Little League				50,000			50,000
5010-50908	Sponsorships & Donations - Universal Outreach				50,000			30,000
5010-50908	Sponsorships & Donations - District 5 Foundation							20,000
5010-50908	Sponsorships & Donations - SC Career Kids				30,000			30,000
		1,018	851	800	130,860	16357%	860	131,011
Total Legislative Expenditures		57,478	57,973	63,950	177,831	278%	68,159	235,977

2026-2027 DRAFT BUDGET

		2023-2024	2024-2025	2025-2026	2025-2026	2025-2026	2025-2026	2026-2027
		Actual	Actual	Budgeted	YTD	YTD %	Projected	Proposed
<u>Personnel</u>								
5020-50100	Salaries	511,686	704,897	673,117	426,852	63%	640,279	813,632
5020-50110	Awards / Bonus	(150)	8,833	5,000	-	0%	-	5,000
5020-50115	Christmas Bonus	6,497	7,580	9,000	10,331	115%	15,497	12,994
5020-50120	FICA / Medicare	39,834	45,863	53,100	43,544	82%	65,316	64,155
5020-50125	Retirement	97,791	109,243	127,158	84,358	66%	126,537	153,237
5020-50130	Health Insurance	47,152	74,722	88,867	58,289	66%	87,434	88,208
5020-50135	Unemployment	460	1,107	3,054	288	9%	432	3,690
5020-50140	Workman's Comp	8,046	6,635	11,622	3,037	26%	4,556	5,357
5020-50145	Auto Allowance	9,600	12,000	12,000	8,000	67%	12,000	12,000
5020-50150	Housing Subsidy	-	8,100	14,400	4,800	33%	7,200	10,800
		720,918	978,978	997,318	639,500	64%	959,250	1,169,073
<u>Office Expense</u>								
5020-50200	Postage	4,456	6,894	4,500	599	13%	898	4,500
5020-50205	Printing	5,890	5,196	6,000	1,797	30%	2,695	6,000
5020-50210	Office Supplies	10,739	10,510	8,000	4,527	57%	6,791	10,000
5020-50212	NC Office Furniture / Equipment	4,463	5,204	9,000	2,553	28%	3,830	5,000
5020-50215	Bank Service Charges	1,289	10,099	8,000	7,673	96%	11,509	15,000
		26,836	37,903	35,500	17,149	48%	25,724	40,500
<u>Materials/Supplies</u>								
5020-50305	Fuel	-	1,783	2,000	1,758	88%	2,637	2,500
5020-50310	Uniforms				493		740	2,000
		-	1,783	2,000	2,251	113%	3,377	4,500
<u>Professional Fees</u>								
5020-50410	Miscellaneous Contractual	7,757	6,294	8,500	2,380	28%	3,570	10,000
		7,757	6,294	8,500	2,380	28%	3,570	10,000
<u>Travel / Memberships</u>								
5020-50500	Dues / Subscriptions / Memberships	3,119	3,000	4,000	3,563	89%	5,344	4,000
5020-50505	Travel / Meetings / Schools	13,728	8,545	12,000	15,449	129%	23,174	25,000
		16,847	11,545	16,000	19,012	119%	5,344	29,000
<u>Utilities</u>								

2026-2027 DRAFT BUDGET

5020-50600	Electric / Water	12,508	12,611	12,000	7,230	60%	10,846	13,000
5020-50605	Telephone	6,080	6,090	6,000	4,715	79%	7,072	6,500
		18,588	18,701	18,000	11,945	66%	17,918	19,500
<u>Maintenance / Repair</u>								
5020-50700	Maintenance / Repair	7,357	6,269	8,000	736	9%	1,105	8,000
5020-50705	Vehicle Operations	-	2,316	2,500	773	31%	1,160	2,000
		7,357	8,585	10,500	1,510	14%	2,264	10,000
<u>Capital</u>								
5020-50810	Vehicle				53,288		53,288	-
					53,288		53,288	-
<u>Miscellaneous</u>								
5020-50900	Insurance / Tort	17,047	14,974	15,850	15,578	98%	15,578	18,336
5020-50901	Miscellaneous		7		2			-
		17,047	14,981	15,850	15,580	98%	15,578	18,336
Total Administrative Expenditures		815,351	1,078,771	1,103,668	762,614	71%	1,086,312	1,300,909

2026-2027 DRAFT BUDGET

		2023-2024	2024-2025	2025-2026	2025-2026	2025-2026	2025-2026	2026-2027
		Actual	Actual	Budgeted	YTD	YTD %	Projected	Proposed
Personnel								
5030-50100	Salaries	102,392	103,899	110,429	67,162	61%	100,743	152,174
5030-50110	Awards / Bonus	-	-	-	-	0%	-	-
5030-50115	Christmas Bonus	2,166	2,166	2,000	2,166	108%	2,166	4,331
5030-50120	FICA / Medicare	7,999	7,857	8,601	5,560	65%	8,341	11,973
5030-50125	Retirement	19,172	18,661	20,496	12,300	60%	18,450	28,243
5030-50130	Health Insurance	14,708	15,610	16,956	12,027	71%	18,041	25,829
5030-50135	Unemployment	131	235	495	23	5%	35	689
5030-50140	Workman's Comp	3,118	438	628	288	46%	432	315
5030-50150	Housing Subsidy	-	-	-	-	0%	-	-
		149,686	148,866	159,605	99,526	62%	148,207	223,553
Office Expense								
5030-50200	Postage	2,363	1,417	2,500	532	21%	799	2,500
5030-50205	Printing	125	135	1,000	173	17%	259	1,000
5030-50210	Office Supplies	1,889	700	5,000	107	2%	160	5,000
5030-50212	NC Office Furniture / Equipment	6,144	11	1,500	128	9%	192	1,500
		10,521	2,263	10,000	940	9%	1,410	10,000
Professional Fees								
5030-50400	Professional Fees	107,318	110,045	120,000	66,802	56%	100,203	110,000
5030-50420	Juror Fees	1,485	1,683	2,500	979	39%	1,469	2,500
5030-50421	State Treasurer Fees	133,171	-	-	-	0%	-	-
		241,974	111,728	122,500	67,781	55%	101,671	112,500
Travel / Memberships								
5030-50500	Dues / Subscriptions / Memberships	824	352	1,000	761	76%	1,142	1,000
5030-50505	Travel / Meetings / Schools	99	432	1,500	-	0%	-	1,500
		923	783	2,500	761	30%	1,142	2,500
Utilities								
5030-50605	Telephone	4,446	4,390	4,700	3,040	65%	4,560	4,700
		4,446	4,390	4,700	3,040	65%	4,560	4,700
Miscellaneous								
5030-50900	Insurance / Tort	2,281	1,933	1,800	1,988	110%	1,988	2,355

2026-2027 DRAFT BUDGET

5030-50901	Banking Fees / Miscellaneous	284	201	600	96	16%	144	250
5030-50903	Detention Fees	15,304	22,909	18,000	6,248	35%	9,372	20,000
		17,869	25,043	20,400	8,332	41%	11,504	22,605
Total Court Expenditures		425,419	293,074	319,705	180,381	56%	268,495	375,858

2026-2027 DRAFT BUDGET

		2023-2024	2024-2025	2025-2026	2025-2026	2025-2026	2025-2026	2026-2027
		Actual	Actual	Budgeted	YTD	YTD %	Projected	Proposed
Personnel								
5040-50100	Salaries	489,146	452,872	565,334	319,326	56%	478,989	586,755
5040-50105	Overtime	3,935	4,393	4,000	7,077	177%	10,615	4,000
5040-50110	Awards / Bonus	1,000	5,000	-	500	0%	750	3,000
5040-50115	Christmas Bonus	9,746	9,746	10,000	9,746	97%	9,746	11,911
5040-50120	FICA / Medicare	37,884	34,504	45,696	26,813	59%	40,220	46,655
5040-50125	Retirement	91,972	88,876	109,009	60,448	55%	90,672	110,980
5040-50130	Health Insurance	87,919	99,542	118,380	72,952	62%	109,428	112,434
5040-50135	Unemployment	552	1,117	2,628	189	7%	284	2,683
5040-50140	Workman's Comp	16,467	13,308	17,408	6,643	38%	9,965	7,819
5040-50145	Housing Subsidy	4,800	3,600	18,000	2,400	13%	3,600	7,200
		743,420	712,957	890,455	506,094	57%	754,269	893,438
Office Expense								
5040-50210	Office Supplies	1,409	667	600	164	27%	246	600
		1,409	667	600	164	27%	246	600
Supplies & Equipment								
5040-50300	Materials / Supplies	38,368	33,336	45,000	32,303	72%	48,455	50,000
5040-50305	Fuel	23,576	20,667	21,000	10,592	50%	15,888	21,000
5040-50310	Uniforms	16,847	11,031	17,000	8,001	47%	12,001	17,000
		78,791	65,034	83,000	50,896	61%	76,344	88,000
Professional Fees								
5040-50410	Miscellaneous Contractual	21,277	10,880	22,000	5,772	26%	8,658	22,000
		21,277	10,880	22,000	5,772	26%	8,658	22,000
Travel / Memberships								
5040-50500	Dues / Subscriptions / Memberships	-	150	350	1,655	473%	2,483	1,700
5040-50505	Travel / Meetings / Schools	3,506	2,293	3,000	1,073	36%	1,609	2,000
		3,506	2,443	3,350	2,728	81%	4,091	3,700
Utilities								
5040-50600	Electric / Water	2,518	2,661	2,500	1,245	50%	1,867	2,500
5040-50605	Telephone	969	1,051	1,000	566	57%	849	1,000
		3,487	3,712	3,500	1,811	52%	2,717	3,500

2026-2027 DRAFT BUDGET

Maintenance / Repair								
5040-50700	Maintenance / Repair / Building	16,372	23,183	15,000	8,741	58%	13,112	15,000
5040-50705	Vehicle Operations	7,072	5,324	8,500	3,191	38%	4,786	8,000
		23,444	28,507	23,500	11,932	51%	17,898	23,000
Capital								
5040-50810	Vehicles	107,285	24	-	-	0%	-	15,000
5040-50815	Other Equipment	-	13,429	41,200	54,230	132%	54,230	-
5040-50820	Utility Shed	-	-	33,000	-	0%	-	-
		107,285	13,453	74,200	54,230	73%	54,230	15,000
Miscellaneous								
5040-50900	Insurance / Tort	15,215	16,495	17,000	19,368	114%	19,368	23,159
		15,215	16,495	17,000	19,368	114%	19,368	23,159
Total Public Works Expenditures		997,833	854,149	1,117,605	652,995	58%	937,821	1,072,397

2026-2027 DRAFT BUDGET

		2023-2024	2024-2025	2025-2026	2025-2026	2025-2026	2025-2026	2026-2027
		Actual	Actual	Budgeted	YTD	YTD %	Projected	Proposed
<u>Taxes & Penalties</u>								
5050-50120	Taxes & Penalties		2,695	-	-	0%	-	
		-	2,695	-	-	0%	-	-
<u>Office Expense</u>								
5050-50212	N/C Office Furniture / Equipment	81	-	2,000	-	0%	-	2,000
5050-50225	Advertising	4,631	4,988	7,500	6,077	81%	9,115	8,000
		4,711	4,988	9,500	6,077	64%	9,115	10,000
<u>Supplies & Equipment</u>								
5050-50325	Town Material / Supplies	3,554	3,350	3,500	2,245	64%	3,367	3,500
		3,554	3,350	3,500	2,245	64%	3,367	3,500
<u>Professional Fees</u>								
5050-50400	Professional Fees	176,262	157,651	150,000	85,061	57%	127,591	150,000
	Scanning Project							40,000
5050-50405	Audit Fees	7,500	10,776	12,500	10,000	80%	10,000	15,000
5050-50410	Miscellaneous Contractual	67,541	91,919	85,000	42,222	50%	63,333	95,000
5050-50415	Support Software	231,082	257,548	150,000	74,384	50%	111,576	150,000
5050-50416	IT Support		11,991	135,000	79,991	59%	119,987	135,000
5050-50420	Cleaning Contract	25,074	24,558	29,000	12,919	45%	19,379	-
5050-50425	Staff/Leadership Development	15,000	18,474	30,000	30,850	103%	46,275	30,000
		522,459	572,915	591,500	335,428	57%	498,142	615,000
<u>Travel / Memberships</u>								
5050-50500	Dues / Subscriptions / Memberships	17,104	16,286	17,000	13,060	77%	19,590	17,000
5050-50505	Irmo Chamber of Commerce	11,500	13,600	10,000	-	0%	-	10,000
5050-50510	Wellness Membership	5,000	-	5,000	2,000	40%	3,000	3,000
		33,604	29,886	32,000	15,060	47%	22,590	30,000
<u>Utilities</u>								
5050-50600	Electric / Water	19,402	18,401	19,000	16,110	85%	24,165	25,000
5050-50601	Electric / Water - Park	11,429	13,105	12,000	5,548	46%	8,322	12,000
5050-50602	Electric / Water - Municipal Building	12,443	16,685	13,000	9,032	69%	13,547	14,000
5050-50615	Electric / Traffic & Street Lights	34,102	41,994	38,500	20,278	53%	30,416	40,000
5050-50620	Electric - Interchange	933	912	1,500	411	27%	617	1,500

2026-2027 DRAFT BUDGET

		78,308	91,097	84,000	51,378	61%	77,066	92,500
Maintenance / Repair								
5050-50700	Maintenance / Repair - Parks	185,695	281,943	65,000	19,455	30%	29,183	65,000
5050-50710	Municipal Building Maintenance	21,563	14,972	20,000	13,078	65%	19,617	20,000
		207,258	296,915	85,000	32,534	38%	48,800	85,000
Capital								
5050-50820	Sidewalks	-	-	-	-	0%	-	-
5050-50821	Wayfinding Signage				12,250		18,375	
5050-50822	New Town Hall Building	55,039	344,717	-	45,222	0%	67,833	1,900,000
5050-50825	Storm Water Drainage	19,483	19,141	30,000	7,254	24%	10,880	
5050-50830	Website	3,190	4,063	5,000	105	2%	157	
5050-50831	Computer Hardware		4,878	88,000	14,829	17%	22,243	
5050-50833	Rawls Creek - PARD Grant	748,775	91,582	-	-	0%	-	
5050-80354	Rawl's Creek Park Additions				1,270		1,905	
5050-50835	Moore Park Additions	104,840	-	-	-	0%	-	102,779
	Financial Software							80,000
	Municipal Complex							11,000
5050-50850	A-Tax Expense Distribution	66,550	62,076	65,000	87,887	135%	87,887	90,000
5050-50855	H-Tax Expense Distribution	149,386	837,774	100,000	-	0%	-	
5050-50860	C-Fund Expenditures				14,880		22,320	
		1,147,263	1,364,231	288,000	183,696	64%	231,601	2,183,779
Miscellaneous								
5050-50900	Insurance / Tort	3,813	4,443	5,632	4,781	85%	4,781	5,254
5050-50901	Claims & Settlements		12,500	-	395	0%	593	-
5050-50902	Conservation Grant	-	-	5,000	-	0%	-	-
5050-50903	FEMA Expenditures		77,578	-	-	0%	-	-
5050-50906	GIS	3,861	4,321	8,000	4,804	60%	7,206	8,000
5050-50908	Sponsorships & Donations				61,400		92,100	-
5050-50910	Contingency	40,237	18,954	40,000	3,500	9%	5,250	40,000
5050-50915	General Liability	1,716	1,716	4,000	-	0%	-	4,000
5050-50919	Salary Study	-	16,500	-	-	0%	-	-
5050-50922	Opioid Settlement Expense	37,163	-	49,076	-	0%	-	49,076
5050-50925	Engineer / Drainage / Roads	9,649	14,850	35,000	-	0%	-	35,000
5050-50945	Fire / Ambulance Calls	885,944	877,759	890,000	438,248	49%	657,372	900,000
5050-50955	MASC Collection Fees		68,376	-	95	0%	142	-

2026-2027 DRAFT BUDGET

5050-50960	Election Expense	26,765	19,418	12,000	13,233	110%	13,233	12,000
5050-50985	Memorials	1,250	1,055	3,500	1,630	47%	2,446	3,500
5050-50991	Events	18,131	75,905	20,000	8,762	44%	13,142	25,000
5050-50992	Promotional Items	8,098	10,119	10,000	433	4%	650	10,000
5050-50993	E-Commerce Fees		156	-	694	0%	1,041	1,000
		1,036,627	1,203,651	1,082,208	537,974	50%	797,955	1,092,830
Total Non-Departmental Expenses		3,033,786	3,569,727	2,175,708	1,164,391	54%	1,688,636	4,112,609

2026-2027 DRAFT BUDGET

		2024-2025	2025-2026	2025-2026	2025-2026	2025-2026	2026-2027
		Actual	Budgeted	YTD	YTD %	Projected	Proposed
Office Expense							
5053-50215	Banking Fees	214	200.00		0%	-	
		214	200	-	-	-	-
Professional Fees							
5053-50410	Miscellaneous Contractual	1,659,463	1,600,000	804,482	50%	1,206,723	1,650,000
		1,659,463	1,600,000	804,482	50%	1,206,723	1,650,000
Miscellaneous							
5053-50901	Miscellaneous	2,069	5,000	-	0%	-	
5053-50976	Refund	-	-	-	0%	-	-
		2,069	5,000	-	0%	-	-
Total Sanitation Expense		1,661,746	1,605,200	804,482	50%	1,206,723	1,650,000

2026-2027 DRAFT BUDGET

		2024-2025	2025-2026	2025-2026	2025-2026	2025-2026	2026-2027
		Actual	Budgeted	YTD	YTD %	Projected	Proposed
Personnel							
5060-50100	Salaries	1,908,956	2,036,221	1,219,782	60%	1,829,673	2,071,935
5060-50103	Holiday Pay Patrol	15,336	50,000	29,205	58%	43,808	50,000
5060-50105	Overtime	41,812	24,000	28,314	118%	42,471	30,000
5060-50107	On Call - Investigators	5,472	6,500	4,986	77%	7,480	6,180
5060-50110	Awards / Bonus / Longevity	14,800	7,000	9,450	135%	14,175	10,000
5060-50115	Christmas Bonus	38,684	34,000	31,283	92%	46,925	35,734
5060-50120	FICA / Medicare	155,832	170,269	110,328	65%	165,493	178,616
5060-50125	Retirement	412,841	459,488	274,801	60%	412,202	514,636
5060-50130	Health Insurance	299,013	367,090	233,506	64%	350,259	345,621
5060-50135	Unemployment	4,012	9,762	451	5%	677	10,243
5060-50140	Workman's Comp	88,828	106,919	57,174	53%	85,761	66,777
5060-50150	Housing Subsidy	98,250	135,000	68,250	51%	102,375	153,000
5060-50155	Clothing Allowance	5,000	5,000	2,500	50%	3,750	5,000
5060-50160	Tuition Reimbursement			3,000	0%	4,500	
		3,088,836	3,411,249	2,073,032	61%	3,109,548	3,477,741
Office Expense							
5060-50200	Postage	1,385	1,500	419	28%	629	1,500
5060-50205	Printing	2,142	1,400	240	17%	360	1,400
5060-50210	Office Supplies	5,616	5,500	4,606	84%	6,909	7,500
5060-50212	NC Office Furniture / Equipment	14,477	10,000	487	5%	730	8,500
		23,619	18,400	5,753	31%	8,629	18,900
Supplies & Equipment							
5060-50300	Materials / Supplies	7,581	9,500	5,523	58%	8,285	9,500
5060-50305	Fuel	85,851	92,500	51,093	55%	76,640	92,500
5060-50310	Uniforms	17,540	19,200	9,107	47%	13,661	20,000
5060-50315	Uniform Cleaning	4,355	4,000	3,119	78%	4,678	5,500
5060-50320	Vests	23,030	6,500	2,208	34%	3,312	5,100
5060-50324	Equipment			31,115		46,672	
5060-50325	Weapons / Glockes			35,807		35,807	
		138,357	131,700	137,972	105%	189,054	132,600

2026-2027 DRAFT BUDGET

Professional Fees

5060-50400	Professional Fees			4,050		6,075	4,050
5060-50410	Miscellaneous Contractual	99,507	75,000	34,489	46%	51,733	80,000
		99,507	75,000	38,539	51%	57,808	84,050

Travel / Memberships

5060-50410	Dues / Subscriptions / Memberships	2,954	3,500	3,530	101%	5,295	4,000
5060-50220	Travel / Meetings / Schools	25,149	20,000	18,592	93%	27,888	22,500
		28,103	23,500	22,122	94%	33,183	26,500

Utilities

5060-50600	Electric / Water	23,540	23,000	12,500	54%	18,750	23,000
5060-50605	Telephone	20,687	21,000	13,263	63%	19,894	21,000
		44,228	44,000	25,763	59%	38,645	44,000

Maintenance / Repair

5060-50700	Maintenance / Repair	6,039	4,000	1,603	40%	2,405	4,500
5060-50701	Maintenance / Repair PD Bldg	18,763	7,000	6,166	88%	9,248	12,350
5060-50705	Vehicle Operations	61,799	45,000	64,670	144%	97,004	40,000
		86,601	56,000	72,438	129%	108,658	56,850

Capital

5060-50805	Fingerprint Machine		10,000	7,913	79%	7,913	
5060-50810	Automobiles	270,216	243,389	180,419	74%	180,419	
5060-50815	Equipment - Laptop Grant	-	-	-	0%	-	-
5060-50816	Equipment - Radio Grant	-	-	-	0%	-	-
5060-50817	Misc Grants - Exp. Reimbursements	132,434	-	-	0%	-	-
5060-50818	Grant Match Expenditure	14,715	-	-	0%	-	-
5060-50820	Traffic Cams	18,310	-	-	0%	-	-
5060-50825	Speed Signs	-	-	-	0%	-	-
		435,675	253,389	188,332	74%	188,332	-

Miscellaneous

5060-50900	Insurance Tort	222,233	210,000	228,707	109%	228,707	246,209
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2026-2027 DRAFT BUDGET

5060-50901	Camera & LPR Fees	17,650	15,000	19,361	129%	29,042	29,000
5060-50905	Explorer Program		10,000	1,740	17%	2,610	12,500
5060-50950	Donations Expense	1,827		-	0%	-	
		241,709	235,000	249,808	106%	260,359	275,209
		4,186,634	4,248,238	2,813,758	66%	3,994,215	4,115,850

Victims Advocate

Personnel

5062-50100	Salaries - Victims Advocate		9,404	4,849	52%	7,274	7,944
5062-50105	Overtime			100		149	
5062-50115	Christmas Bonus			119		119	
5062-50120	FICA / MC - Victims Advocate		719	392	55%	588	608
5062-50125	Retirement - Victims Advocate		1,997	1,000	50%	1,501	1,687
5062-50130	Health Insurance		933	662	71%	992	947
5062-50135	Unemployment		41	-	0%	-	35
5062-50140	Workman's Comp		565	241	43%	361	318
5062-50155	Clothing Allowance		-	-	0%	-	-
		-	13,659	7,363	54%	11,044	11,539

Supplies & Equipment

5062-50305	Fuel			86	0%	129	
				86	0%	129	

Travel/Memberships

5062-50505	Travel / Meetings / School		-	396	0%	595	-
		-	-	396	-	595	-

Utilities

5062-50605	Telephone		-	24	0%	36	-
		-	-	24	-	36	-

Victim's Advocate Total		-	13,659	7,869	58%	11,804	11,539
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2026-2027 DRAFT BUDGET

School Resource Officer

Personnel

5061-50100	Salaries	61,263	38,503	63%	57,754	65,087
5061-50105	Overtime		795		1,193	
5061-50115	Christmas Bonus		1,083		1,624	
5061-50120	FICA / Medicare	4,687	3,089	66%	4,634	4,979
5061-50125	Retirement	13,012	7,837	60%	11,756	13,825
5061-50130	Health Insurance	8,479	5,773	68%	8,660	8,610
5061-50135	Unemployment	270	-	0%	-	286
5061-50140	Workman's Comp	3,584	1,925	54%	2,888	2,268
		-	91,295		88,508	95,055

Supplies & Equipment

5061-50300	Materials / Supplies				-	
5061-50305	Fuel		1,350		2,025	
5061-50310	Uniforms				-	
			1,350		2,025	

Travel / Memberships

5061-50500	Dues / Subscriptions / Memberships		-		-	
5061-50505	Travel, Meetings & Schools		-		-	
			-		-	

Utilities

5061-50605	Telephone		355		532	
			355		532	

Maintenance / Repair

5061-50705	Vehicle Operations		-		-	
			-		-	

2026-2027 DRAFT BUDGET

School Resource Officer Total	-	91,295	60,710	65%	91,065	95,055
Total Public Safety Expenditures	4,186,634	4,353,192	2,882,337	66%	4,097,083	4,222,444

2026-2027 DRAFT BUDGET

		2024-2025	2025-2026	2025-2026	2025-2026	2025-2026	2026-2027
		Actual	Budgeted	YTD	YTD %	Projected	Proposed
Miscellaneous							
5065-50901	Miscellaneous	55,295	5,000	2,848	57%	4,271	5,000
		55,295	5,000	2,848	57%	4,271	5,000
Total Miscellaneous Expenditures		55,295	5,000	2,848	57%	4,271	5,000

2026-2027 DRAFT BUDGET

		2024-2025	2025-2026	2025-2026	2025-2026	2025-2026	2026-2027
		Actual	Budgeted	YTD	YTD %	Projected	Proposed
<u>Taxes</u>							
40110	Lost - Tax Credit		2,500	-			2,500
40120	Lost - Revenue		10,000	-		-	10,000
		-	12,500	-		-	12,500
<u>Licenses/Fees/Penalties</u>							
40320	Food Booth Rental / Privilege		13,000	17,626	136%	17,626	13,000
40321	Booth Rentals		13,000	15,065	116%	15,065	13,000
40325	Parade Fees		4,000	3,429	86%	3,429	4,000
40330	POD Shop Sales		1,000	1,889	189%	1,889	1,000
40335	Beer/Wine Sales		5,000	-	0%	-	5,000
40340	Soft Drink/Ice Sales			-		-	-
40350	Amusement Commissions		25,000	6,505	26%	6,505	25,000
		-	61,000	44,514	73%	44,514	61,000
<u>Interest</u>							
40500	Interest Earned	-	-	193		56	-
		-	-	193		56	-
<u>Miscellaneous</u>							
40620	Parking		5,000	6,893		-	5,000
40625	Corporate Sponsorship		55,000	30,700		30,700	55,000
40635	ATM Surcharge		500	-		-	500
40645	Misc Revenue		-	7			
		-	60,500	37,600		30,700	60,500
Total Okra Strut Revenues		-	134,000	82,307		75,270	134,000

2026-2027 DRAFT BUDGET

		2024-2025	2025-2026	2025-2026	2025-2026	2025-2026	2026-2027
		Actual	Budgeted	YTD	YTD %	Projected	Proposed
<u>Personnel</u>							
5000-50175	Town Staff Overtime		16,000	-		-	16,000
		-	16,000			-	16,000
<u>Office Expense</u>							
5000-50200	Postage		1,000	-		-	1,000
5000-50215	Bank Service Charges		-	456			
5000-50230	Marketing/Media		20,000	21,960		21,960	20,000
5000-50233	Trolley/Shuttle		6,000	4,338		4,338	6,000
		-	27,000	26,753		26,753	27,000
<u>Materials/Supplies</u>							
5000-50335	Rentals		35,000	34,391		34,391	35,000
5000-50340	Stage Technical Support		16,000	9,789		9,789	16,000
5000-50350	Sheriff Deputies		5,500	4,996		4,996	5,500
		-	56,500	49,176		49,176	56,500
<u>Miscellaneous</u>							
5000-50901	Micellaneous Expense		2,000	8,525		8,525	2,000
5000-50907	Entertainment		35,000	42,327		42,327	75,000
5000-50911	Donations/Scholarships		6,000	-		-	6,000
5000-50936	Resale Items - Expense		1,500	-		-	1,500
5000-50950	Transfer to General Fund		-	34,833			
5000-50970	Website Support		-	-		-	-
5000-50993	E-Commerce Fees		-	995		995	
5000-50995	Sales Tax		-	589		589	
		-	44,500	87,269		87,269	84,500
Total Okra Strut Expenditures		-	144,000	163,198		163,198	184,000
Revenue Over/(Under) Expenditures		-	(10,000)	(80,891)		(80,891)	(50,000)
<u>Other Financing Sources</u>							
40905	Appropriations from Reserves	-		-		-	
40915	Transfer in from ABC Permit	-		-		-	
40920	Transfer in from General Fund	-	10,000	-		-	50,000

2026-2027 DRAFT BUDGET

	-	10,000	-	-	50,000
Revenue and Other Sources Over/(Under) Expenditures & Other	-	-	(80,891)	(80,891)	-

PROPOSED CAPITAL PROJECTS

NOTES

Administration

Finance Software
 Zoning ordinance

Budgeted FY26/27

Police

Drone

Public Works

Pickle Ball at Moore Park
 2 Trailers
 Pole Barn

Approved FY 25/26

Non-Departmental

Town Hall Construction
 Old Town Hall Parking Lot
 Courthouse interior renovations
 Amphitheatre Upgrades
 Signage
 Welcome to Town
 Wayfinding
 Street Signs

Budgeted FY 26/27
 Approved FY 25/26

Scanning Project
 Union UMC Bridge & Trail

Budgeted FY 26/27
 Budgeted FY 26/27



Staff Report

APPROVAL OF RESOLUTION 26-05, Fund Balance Policy (Staff). This ordinance sets a target reserve of four months of operating expenditures in the General Fund.

DATES: April 21, 2026
TO: Town Council
FROM: Jim Crosland, Town Administrator
SUBJECT: New Fund Balance Policy
ACTION REQUESTED: Consider the new Fund Balance Policy

Background

Analysis

The proposed Fund Balance Policy establishes clear guidelines to maintain the Town's financial stability and flexibility by setting a target reserve equal to four months of operating expenditures in the General Fund. It defines how fund balance is categorized and used, prioritizes responsible fiscal management, and ensures that reserves are available to address emergencies, revenue shortfalls, and long-term obligations. The policy also requires a structured plan to restore fund balance if it falls below target levels and ensures that any use of these funds is subject to Council oversight, reinforcing transparency and sound financial stewardship.

Staff Findings

Attachments

1. Res 26-05 - Fund Balance Policy
2. Town of Irmo Fund Balance Policy- Final

Town of Irmo Resolution No. 26-05

A RESOLUTION ADOPTING THE TOWN OF IRMO FUND BALANCE POLICY

WHEREAS, the Town Council of the Town of Irmo, South Carolina, recognizes the importance of maintaining sound financial policies; and

WHEREAS, the Fund Balance Policy establishes guidelines to ensure financial stability, adequate reserves, and responsible fiscal management;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Irmo, South Carolina, duly assembled, that the Fund Balance Policy & Procedures attached hereto is hereby adopted and shall become effective upon approval.

PASSED AND ADOPTED this 21st day of April, 2026

William O. Danielson, *Mayor*

ATTEST:

Lisa Hancock, *Municipal Clerk*



FUND BALANCE POLICY & PROCEDURES

SECTION 1. PURPOSE

The purpose of this policy is to define the level of Unrestricted Fund Balance and establish guidelines for preserving an adequate fund balance in the Town of Irmo General Fund to provide financial flexibility to meet future obligations, strengthen the Town's financial position, plan for contingencies in the event of an emergency, and ensure sufficient cash flow.

SECTION 2. DEFINITIONS

2.1 Fund Balance

Fund Balance is defined as the difference between a fund's assets and liabilities, also referred to as fund equity at the governmental fund reporting level.

2.2 Types of Fund Balance

An accounting distinction made between the portions of governmental fund balance that are spendable and non-spendable. GASB Statement 54 establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

Non-Spendable: Amounts that cannot be spent because they are either (a) not in a spendable form, or (b) legally or contractually required to be maintained intact.

Restricted: Amounts that have limitations imposed on their use either through enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws and regulations of other governments.

Committed: Amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Town Council through the passage of an ordinance.

Assigned: Amounts that are constrained by the Town's intent to use funds for specific purposes but are not classified as restricted or committed.

Unassigned: The residual amount when balances do not meet any of the above criteria.

The last three categories (Committed, Assigned, and Unassigned) are considered “Unrestricted Fund Balance” for purposes of this policy.

SECTION 3. OBJECTIVES

The Town recognizes that it is necessary to maintain sufficient committed, assigned, and unassigned fund balances to mitigate current and future financial risks such as revenue shortfalls and unanticipated expenditures.

A sufficient unrestricted fund balance strengthens both short-term and long-term financial credit and promotes long-term financial stability.

SECTION 4. GUIDELINES

The Town Council establishes a goal for unrestricted fund balance (the sum of committed, assigned, and unassigned) for the General Fund of four (4) months of regular General Fund operating expenditures.

All expenditures made using appropriations from unrestricted fund balance shall require Town Council approval unless previously authorized within the Town’s annual budget.

In times of declared fiscal emergency, should unrestricted fund balance fall below four (4) months of regular General Fund operating expenditures, the Town Administrator shall implement a plan to restore fund balance within thirty-six (36) months.

SECTION 5. EXPENDITURE OF FUNDS

Unrestricted fund balance in excess of four (4) months of General Fund operating expenditures shall be designated for expenditure based on a plan submitted by the Town Administrator and approved by Town Council.

When both restricted and unrestricted amounts are available, restricted funds shall be used first. For unrestricted funds, the order of use shall be:

- 1) Committed
- 2) Assigned
- 3) Unassigned



Staff Report

Approval of a Memorandum of Understanding with Union United Methodist Church (Staff). This MOU will allow for the creation of a shared walkway and bridge connecting Union UMC with Moore Park.

DATES: April 21, 2026
TO: Town Council
FROM: Jim Crosland, Town Administrator
SUBJECT: Union UMC Walkway Memorandum of Understanding
ACTION REQUESTED: Discuss the Union UMC MOU

Background

Analysis

This Memorandum of Understanding outlines a cooperative partnership between the Town of Irmo and Union United Methodist Church to enhance access and connectivity to Moore Park. The agreement allows public use of the Church's parking lot for park-related activities while preserving priority for church functions, includes the Town's construction and maintenance of a connecting walking path, and ensures the Church has continued access to the park. The MOU reflects a shared commitment to community benefit, with clear roles, responsibilities, and flexibility for either party to terminate with notice.

Staff Findings

Attachments

1. MOU- Union United Methodist Church 2026
2. 2026-3-12 Park Connector Concept-11 x 17
3. 2026-3-12 Preliminary Construction Cost Opinion



MEMORANDUM OF UNDERSTANDING

Between

The Town of Irmo, South Carolina
and
Union United Methodist Church

I. PARTIES

This Memorandum of Understanding (“MOU”) is entered into by and between the Town of Irmo, South Carolina (“Town”) and Union United Methodist Church (“Church”) (collectively referred to as the “Parties”).

II. PURPOSE

The purpose of this MOU is to establish the terms and conditions under which the Parties agree to cooperate regarding:

1. The Town’s use of the Church’s parking lot for public purposes associated with Moore Park.
2. The construction of a walking path connecting the Church property to Moore Park.
3. The Church’s unrestricted access to Moore Park.

This agreement is intended to promote community connectivity, shared use of public amenities, and enhanced access for residents and visitors.

III. USE OF CHURCH PARKING LOT

1. Permitted Use. The Church agrees to allow the Town and members of the public to utilize the Church’s parking lot for overflow and general parking associated with activities and events at Moore Park.
2. Priority of Use. The Church shall retain priority use of its parking lot for worship services, church functions, and special events. The Town agrees to coordinate with the Church

regarding major park events to avoid conflicts and ensure minimal disruption to Church activities.

3. Maintenance and Care. The Town agrees to ensure that public use of the parking lot is orderly and respectful. The Town shall be responsible for addressing any damage directly resulting from Town-sponsored events or park-related activities.

IV. CONSTRUCTION OF WALKING PATH

1. Path Development. The Town agrees to design and construct, at its sole expense, a walking path connecting Moore Park up to the Church property.

2. Location and Design. The exact location, dimensions, and design of the walking path shall be mutually agreed upon by the Parties prior to construction.

3. Maintenance. Following construction, the Town shall be responsible for ongoing maintenance, repair, and upkeep of the walking path.

V. CHURCH ACCESS TO MOORE PARK

The Town agrees that the Church shall have unrestricted, and no cost upon confirmed reservations access to Moore Park for general recreational use. Nothing in this MOU shall limit the Church's ability to utilize the park consistent with applicable Town ordinances and policies.

VI. TERM AND TERMINATION

1. Effective Date. This MOU shall become effective upon execution by both Parties.

2. Term. This MOU shall remain in effect until terminated by either Party.

3. Termination. Either Party may terminate this MOU for any reason upon ninety (90) days' written notice to the other Party.

VII. LIABILITY AND INSURANCE

Each Party shall be responsible for its own acts and omissions and those of its officers, employees, agents, and representatives. Nothing in this MOU shall be construed as a waiver of any immunities or protections provided under applicable law.

VIII. NON-BINDING NATURE

This MOU reflects the good faith intentions of the Parties and does not create a joint venture, partnership, or agency relationship. This MOU does not constitute a binding contract unless otherwise required by applicable law and formally approved by the governing body of the Town.

IX. AMENDMENTS

This MOU may be amended only by written agreement signed by authorized representatives of both Parties.

SIGNATURES

TOWN OF IRMO, SOUTH CAROLINA

By: _____

Name: _____

Title: _____

Date: _____

UNION UNITED METHODIST CHURCH

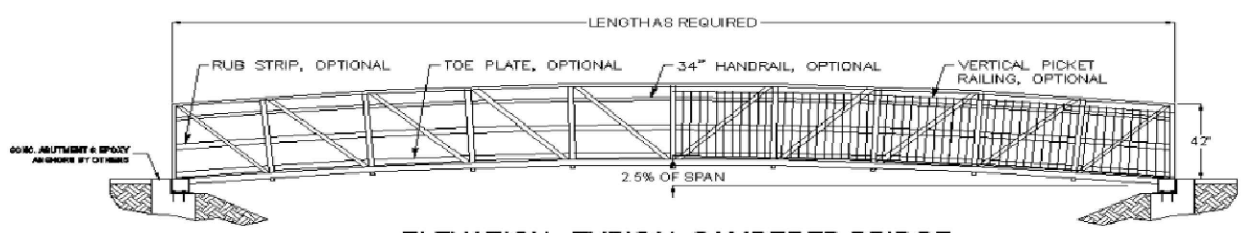
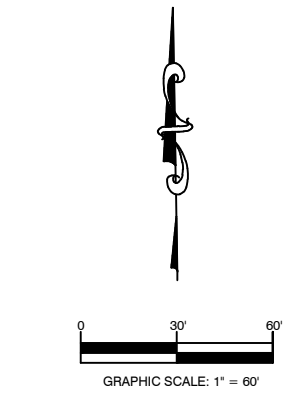
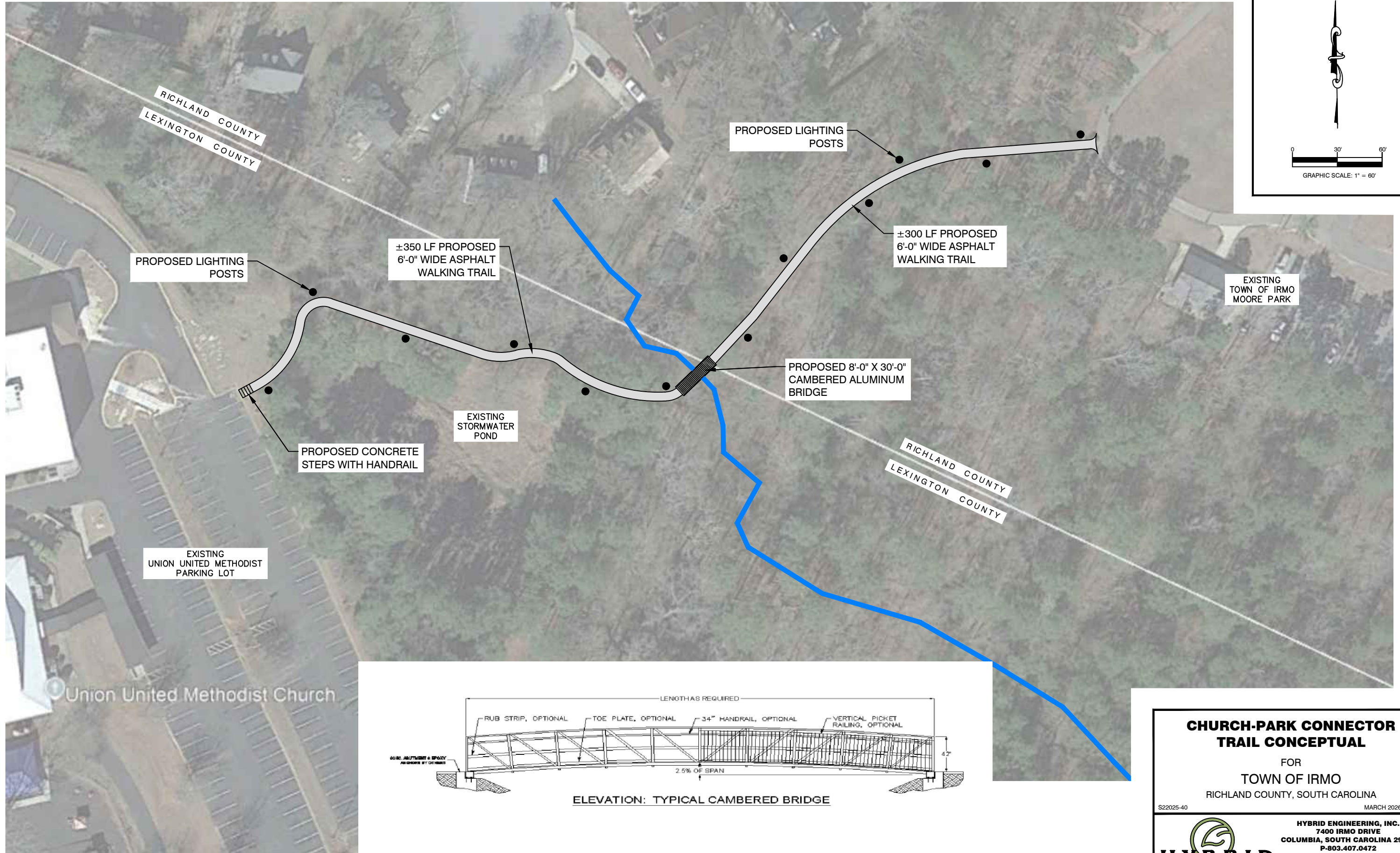
By: _____

Name: _____

Title: _____

Date: _____

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ELEVATION: TYPICAL CAMBERED BRIDGE

CHURCH-PARK CONNECTOR TRAIL CONCEPTUAL

FOR
TOWN OF IRMO
RICHLAND COUNTY, SOUTH CAROLINA

S22025-40 MARCH 2026

HYBRID engineering, inc.

HYBRID ENGINEERING, INC.
7400 IRMO DRIVE
COLUMBIA, SOUTH CAROLINA 29212
P-803.407.0472
F-803.407.0473
hybrideng.com

PRELIMINARY - NOT FOR CONSTRUCTION

PRELIMINARY PROJECT COST OPINION
Church-Park Connector Trail
Town of Irmo
Lexington County, South Carolina
March 2026
S25008-40



Item No.	Description of Item	Unit	Contract Quantities	Unit Price	Total Price
Site Improvements					
1	Clear & Grub Existing Plantings and Trees	LS	1	\$7,500	\$7,500
2	New Set of Concrete Stairs	EA	1	\$5,000	\$5,000
6	1 1/2" Tubular Steel Handrails	EA	2	\$500	\$1,000
7	New Asphalt Walking Path (Avg. 6' wide)	SF	3,900	\$9	\$35,100
8	New 4" Aggregate base (Avg. 6' wide)	SF	3,900	\$5	\$19,500
9	New 30' X 8' Aluminum Walking Bridge	EA	1	\$48,000	\$48,000
10	New Bridge Concrete Footings	EA	2	\$2,000	\$4,000
11	Trash Recepticles With Bonnet Lid	EA	3	\$825	\$2,475
12	New Lighting (Match Existing in Park)	EA	12	\$2,000	\$24,000
13	Miscellaneous Electrical & appurtenances	LS	1	\$5,000	\$5,000
14	Miscellaneous Drainage & appurtenances	LS	1	\$3,500	\$3,500
15	Finish Grading & Hydroseeding	LS	1	\$5,000	\$5,000
Sub-Total					\$160,075
SUB-TOTAL					\$160,075
CONTINGENCY @ 10%					\$16,008
TOPOGRAPHIC SURVEY					\$1,500
GEOGRAPHIC EXPLORATION					\$5,000
ENGINEERING DESIGN & CONTRACT ADMINISTRATION					\$13,126
CONSTRUCTION OBSERVATION					\$7,363
TOTAL					\$203,072

Notes:



Staff Report

Agreement with SCDOT concerning the Carolina Crossroads Project (Staff)

DATES: April 21, 2026
TO: Town Council
FROM:
SUBJECT:
ACTION
REQUESTED:

Background

Analysis

Staff Findings

Attachments

1. MUNICIPAL STATE HIGHWAY PROJECT AGREEMENT

IN WITNESS WHEREOF, This Resolution is adopted and made a part of the Municipal records this _____ day of _____, 20_2 and the original of this Resolution will be filed with the South Carolina Department of Transportation at Columbia.

Dated: _____, South Carolina

Municipality

ATTEST:

By: _____
Mayor

Clerk



Staff Report

Acceptance of a quote to repair, seal, and stripe the Town Hall parking lot (Staff). Three quotes have been received. The lowest quote was \$9,585 from Pothole Heroes.

DATES: April 21, 2026
TO: Town Council
FROM: Jim Crosland, Town Administrator
SUBJECT: Town Hall Parking Lot
ACTION REQUESTED: Accept a bid to repair the Town Hall parking lot

Background

The Town Hall parking lot has four large potholes, numerous cracks, and needs to be resealed and striped. Public Service Asst. Director Tate Horton received three quotes to repair the parking lot.

Analysis

The low bid comes from Pot Hole Heroes, in an amount of \$9,585.

Staff Findings

Staff recommends approval of the low bid from Pot Hole Heroes.

Attachments

1. Town Hall Parking Quotes

A Plus Asphalt Seal Coat & Line Striping Co., LLC

314 Sandy Hill Rd
Lexington, SC 29072

Phone: 803 356-5055
torr@asphaltprotector.com

Proposal

Date: 4/10/2026

Proposal #: 2488

Client/ Address
Town of Irmo Attn: Mike Sompel 7300 Woodrow St. Irmo, SC 29063

GOT ASPHALT? PROTECT IT!

Service Address

7300 Woodrow St.

E-mail	ips@townofirmosc.com	Contact		Phone	803.404.3535	Mobile	
Description of work							Amount
Re: Pavement Maintenance - Town of Irmo- Town Hall - 7300 Woodrow St., Irmo, SC 29063 1) Thoroughly clean all surfaces to be sealcoated with high powered blowers and steel brooms to remove all dirt and debris. 2) All cracks 1/4" or wider will be cleaned and filled using Hot Melt Rubberized crack sealant; applied with professional oil jacketed highway grade melter/applicator 3) Sawcut, dig out and patch 4 different areas with asphalt - totaling 35sy 4) Sealcoat lot using Sealmaster brand sealcoat, mixed according to manufacturer's specifications of 3 lbs of sand per gallon and Fass-Dri Pavement Sealer Additive, using a professional 750 gallon seal tank with continuous agitation for proper mixture of materials. The seal coat application is applied in heavy coating at approximately 5 SY per gallon. All edging around curbs is cut in by hand for a neat appearance. 5) Restripe lot as it now exist, using state of the art Line Lazor and top quality fast drying paint. - Cracksealing - Hot Applied - approximately 6,668 LF - Sealcoating - All asphalt areas- approximately 3,577 SY - Paint to include: All Handicap Symbols and Crosshatch zones and all 4 " Parking lines							15,674.00

* Unfortunately, as with everything else, the price of our raw materials have gone up exponentially. While we do not expect them to increase much more in the very near future, this is not a guarantee. We are not even promised availability of product. As of today, availability is not a problem, but as with everything in the world today, it could change at any time.

Total

\$15,674.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner.

Terms	Net 10
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Respectfully Submitted By Tammy Orr

Made payable to
A+ Asphalt Seal Coat & Line Striping, LLC

NOTE- This proposal may be withdrawn by us if not accepted within 14 days.

Any alteration or deviation from above specifications involving extra cost will be executed only upon written order, and will become an extra over and above estimate. All agreements contingent upon strikes, accidents, or delays beyond control.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above. Legal fees and court costs incurred in the collection of monies owed according to this contract will be borne by the customer

DATE: _____

SIGNATURE _____

ESTIMATE

Palmetto Seal Coating and
Striping, LLC
204 Dreher Rd
West Columbia, SC 29169

ahite1@sc.rr.com
+1 (803) 429-3123
Palmetto Seal Coating and Striping,
LLC

Bill to
Whitt Cline
Town of Irmo

Ship to
Whitt Cline
Town of Irmo

Estimate details

Estimate no.: 1081
Estimate date: 03/11/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Seal Coat, Striping and patch work	Irmo town hall we will clean parking lot and repair 4 pot holes. Sealcoat 3800 square yards of asphalt and stripe all existing lines. We fill that asphalt is in to bad of shape to crackfill.	1	\$10,740.00	\$10,740.00

Accepted date

Accepted by



POTHOLE HEROES
FULLY LICENSED AND INSURED

Client Information:

Tate

Horton

ips@townofirmosc.com

Town of Irmo

(803) 422-9270

Project #26SCCLT00205980P

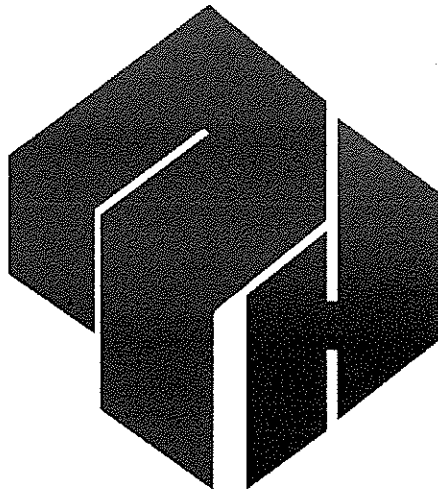
Date: 2026-04-10

Job site Information:

Town of Irmo

7300 Woodrow Street

Irmo, SC, 29063



POTHOLE HEROES

PATCH | SEAL | STRIPE

Introduction

HERE AT POTHOLE HEROES, OUR CUSTOMERS ARE OUR NUMBER ONE PRIORITY.

Your customers' first impression should be one of quality and professionalism; an uneven and unattended lot can quickly lead to trip hazards, potholes, or other dangers that not only damage cars but also create liability— in terms of both your finances *and* your reputation. Our mission is simple — we want to partner with you for success by providing top-quality, sustainable solutions at competitive costs.



Services Suggested

Asphalt Repair: 4 locations; up to 270 Sq. Ft.

1. Saw cut where required and clean areas to be patched
2. Tack areas with DOT-approved primer Tack as needed
3. Install hot plant mixed asphalt type S-3
4. Compact areas with vibratory compaction device
5. Remove any related debris

Asphalt Repair Subgroup Total

\$1,730.00

Standard Sealcoating: 2 coat sprays in 1 Mobilizations up to 32,049 Sq. Ft.

1. Secure area with cones and barricades as needed
2. Clean the entire asphalt area being sealed
3. Treat oil spots with primer as needed
4. Cut in areas as needed by squeegee application
5. Apply by spray the first coat of asphalt emulsion sealer as per the manufacturer's specifications
6. Apply by spray a second coat of asphalt emulsion sealer

Sealcoat Subgroup Total

\$5,115.00

Crack Sealing: Up to (3,255) Linear Feet

1. Prepare areas for crack sealing
2. Clean areas prior to crack sealing
3. Seal the cracks using rubberized hot pour crack sealing material
4. Haul away any related debris.
5. Cracks will only be filled between 1/4" to 3/4" as per manufacturer's specifications.

PLEASE NOTE: During the curing process material may constrict and settle into the cracks. This natural process can cause the filler to open. THIS DOES NOT REFLECT A DEFECT IN MATERIAL OR WORKMANSHIP. WE THEREFORE MAKE NO GUARANTEES AGAINST THE RESULTS OF THIS NATURAL PROCESS. NO WARRANTY GIVEN FOR ANY CRACKFILL.

Crack Sealing Subgroup Total

\$1,805.00

Striping:

1. Stripe to existing layout using DOT- approved latex white, yellow, and/or blue paint to match what was previously existing.

*Project bid with typical industry standards. City specifications, permit, and code requirements are subject to change.

Standard Striping Total	\$935.00
Total	\$9,585.00