



## TOWN COUNCIL MEETING

Irmo Municipal Building  
7300 Woodrow Street, Irmo, SC 29063

March 24, 2026 @ 6:00 PM

---

Live streaming will be available from our YouTube channel at:  
<https://www.youtube.com/c/TownofIrmo>

### **AGENDA**

- I. Public Hearing
  - A. To receive comments on **ORDINANCE 26-04**, which would annex 16.6 acres of land into the Town of Irmo with a zoning of CG, General Commercial. The parcels, TMS R05000-08-02 and R05100-04-10, are located at 7434 and 7440 Broad River Road.
- II. Call to Order
- III. Pledge of Allegiance
  - A. Pledge of Allegiance led by Senior Chief Boatswain's Mate Neil Paul, U.S. Coast Guard (Ret.)
- IV. Invocation
- V. Approval of the Agenda
- VI. Reading of the Minutes
  - A. February 17, 2026 Council minutes
  - B. March 3, 2026 Council Workshop minutes
- VII. Report of Standing
  - A. Administrative Briefing
  - B. New In-town Businesses:

- The Ritual Massage & Wellness - 7715 St. Andrews Road
- Viridian Massage & Bodywork - 7803 St. Andrews Road, Suite C1
- Hair Studio 17 - 8090 Irmo Drive, Suite 28

VIII. Consideration of Communications

- A. Recognition of George & Melodie Smith of 213 Shawn Court as the March, 2026, Yard of the Quarter.
- B. A Proclamation declaring March as Bleeding Disorders Awareness Month
- C. School Showcase:  
Seven Oaks Elementary Global Magnet, presented by Dr. Angie Slatton, Principal
- D. Special Presentation by Serve & Connect
- E. Community Connections:
  - Shatter the Myth
  - The Boardr Series
  - Local School Plant Sales
  - Easter Events
  - Irmo Community Earth Day Celebration
  - Speed & Beauty Porsche Car Show
  - Irmo Town Limits Free Friday Concerts
  - Harbison Swim Lessons
  - Shoe Drive

IX. Presentation by Citizens (Agenda Items Only)

X. Unfinished Business

- A. **SECOND READING OF ORDINANCE 26-04**, an application to annex 16.6 acres of land into the Town of Irmo (Planning Commission). The parcels, TMS R05000-08-02 & R05100-04-10, are located at 7434 & 7440 Broad River Road. The applicant is requesting a zoning of CG, General Commercial.

XI. New Business

- A. **FIRST READING OF ORDINANCE 26-05** to amend Chapter 33 of the Municipal Code and establish a local accommodations tax (Staff). This would establish a 3% local accommodations tax with all revenues going to tourism-related expenses.
- B. **FIRST READING OF ORDINANCE 26-08**, an application to annex 0.44

acres of land into the Town of Irmo (Planning Commission). The parcel, TMS R04004-01-02, is located at 200 Ministry Drive. The applicant is requesting a zoning of CG, General Commercial.

C. **FIRST READING OF ORDINANCE 26-09**, an application to annex 21.78 acres of land into the Town of Irmo (Planning Commission). The parcels, TMS R03206-01-11 & -12, are located on Dreher Shoals Road north of Leamington Way. Parcel R03206-01-11 is requesting a zoning of FA, Fringe Agricultural, and parcel R03206-01-12 is requesting RS, Single Family Residential zoning.

D. **APPROVAL OF RESOLUTION 26-04** to rename Town Park to Whitt Cline Community Park (Staff)

E. Approval of an amendment to the 2026 Okra Strut Budget (Okra Strut Commission). The Commission is requesting an additional \$40,000 be added to the annual budget, raising it to \$184,000 for the 2026 Strut.

F. Appointment to the Accommodations Tax Advisory Committee (Staff). There is one vacancy with a term ending August, 2027.

XII. Presentation by Citizens

XIII. Discussion

XIV. Executive Session

Town Council may act on items discussed in the executive session after returning from the executive session.

A. Executive Session pursuant to §30-4-70(a)(2) for receipt of legal advice regarding contractual and legal obligations associated with a USDA grant and a potential claim.

XV. Adjournment

**ADA Notice:** The Town of Irmo complies with the Americans with Disabilities Act. For meeting accommodations, call (803) 781-7050 during normal business hours and ask for the Deputy Town Administrator or Municipal Clerk.

To speak during Presentation by Citizens, members of the public must either contact the Municipal Clerk before 3:00 pm the day of the meeting at (803) 781-7050 or [lhancock@townofirmosc.com](mailto:lhancock@townofirmosc.com), or fill out the sign-in sheet in the foyer of the Municipal Building just prior to the meeting.



**TOWN OF IRMO  
REGULAR COUNCIL MEETING  
February 17, 2026**

The Irmo Town Council held a regular meeting on Tuesday, February 17, 2026, in the Municipal Building. In attendance were Mayor Bill Danielson, Mayor Pro-Tem Dr. Barbara Waldman, Councilmember Phyllis Coleman, Councilmember Gabriel Penfield and Councilmember Michael Ward. Others present were Mr. Jim Crosland, Town Administrator; Mr. Doug Polen, Deputy Town Administrator; Police Chief Bobby Dale; Mrs. Danielle McNaughton, Communications and Events Director; Mr. Whitt Cline, Public Services Director; Ms. Lisa Hancock, Finance Director & Municipal Clerk; Mr. Jahue Moore Sr., Town Attorney.

The agenda was published and posted on Friday, February 13, 2026, to meet FOIA requirements.

**REGULAR MEETING**

**CALL TO ORDER**

Mayor Danielson called the regular meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Danielson asked Cub Scout Pack 95 to lead the Pledge of Allegiance.

**INVOCATION**

Mayor Danielson asked Mr. Ward to give the Invocation.

**APPROVAL OF THE AGENDA**

Dr. Waldman made a motion to amend the agenda to defer unfinished business item A until a future meeting. Mr. Ward seconded it. The vote for approval was unanimous.

Mayor Danielson made a motion to approve the original agenda. The vote for approval was unanimous.

**APPROVAL OF THE MINUTES:**

Dr. Waldman made a motion to approve January 27, 2026, Council regular meeting minutes and Ms. Coleman seconded it. The vote for approval was unanimous.

Dr. Waldman made a motion to approve February 3, 2026, Council workshop meeting minutes and Ms. Coleman seconded it. The vote for approval was unanimous.

**REPORT OF STANDING:**

**A.** Administrative Briefing – Mr. Jim Crosland, Town Administrator had the following updates:

1. We are working on the FY 26/27 budget and will have something to present to Council at the work session.

2. We have followed up with the SCDOT about the sidewalk repair in front of Shoppers Walk and Southern Strut and we're waiting to hear back on a definite timeline when they're supposed to start.
3. We have new estimates for the Town Hall sidewalk repair that will be started in the next week or so.
4. We met with Dominion Energy on installing new LED lighting at the Town Hall and Irmo Town Park and we'll bring those to the next work session for Council's review.

Mr. Ward asked if we have received any update from SCDOT on the status of the paving of North Royal Tower. Mr. Crosland stated we do not at this time but will check on it.

**B. New In-town Businesses presented by Council member Coleman:**

- Mindful Journey Counseling – 7825 Broad River Road
- Clear Path Consulting & Counseling – 7320 College Street, Unit 202
- Salons by JC – 8090 Irmo Drive
  - \* Mimosa Nails
  - \* Cynthia Allen Hair Studio
  - \* Ari Beauty

**CONSIDERATION OF COMMUNICATIONS:**

- A. Recognition of the Employee of the Quarter. Mayor and Council presented the award to Lisa Hancock for outstanding contributions, dedication and exceptional job performance.
- B. Recognition of Foot Savi as the February 2026 Small Business of the Month. Mayor and Council presented a plaque to owners, John and Zoya Owen. Foot Savi has been in business for 25 years; providing European comfort footwear.
- C. School Showcase: Nursery Road Elementary Arts Magnet, presented by Principal Karey Fisher and Lisa Brooks, Musical Theater teacher. The expanded academic arts program includes music, visual art, dance and theater.
- D. Special presentation by Michael Maloney, Director of Public Works, Richland County. Mr. Maloney stated the three projects related to the Broad River Road widening have been awarded to contractors.
- E. Community Connections presented by Dr. Waldman
  - Irmo Black History Exhibit located at the Lexington County Public Library- Irmo branch from February 1 – 28
  - Heart2Heart Sneaker Ball at Friarsgate Park on Saturday, February 28 from 4-6pm
  - Mary's Mobile Market Schedule – various dates at Moore Park and Loveland Coffee
  - Irmo Chili Cook-Off at Moore Park on Saturday, March 14 from 12-3pm
  - Little Shop of Horrors at Irmo High School on March 19, 20 and 21

- Irmo Cherry Blossom Festival at Irmo Park on March 21 from 10am to 5pm
- The Boardr Series at Rawls Creek Park on March 27 & 28
- Springfest at Dutch Fork High School on Saturday, March 28 from 10am – 1pm
- Irmo Town Limits Concerts at Moore Park on April 24, May 1 and May 8

**PRESENTATIONS BY CITIZENS (Agenda Items Only):** None

**UNFINISHED BUSINESS:**

**A. Acceptance of U.S. Department of Justice grant (Staff).** This is \$396,000 in Community Project Funding appropriated by the federal government to be used for the purchase and outfitting of six new police vehicles.

Amended agenda to postpone until documents are received.

**NEW BUSINESS:**

**A. FIRST READING OF ORDINANCE 26-04, an application to annex 16.6 acres of land into the Town of Irmo (Planning Commission).** The parcels, TMS R05000-08-02 & R05100-04-10, are located at 7434 & 7440 Broad River Road. The applicant is requesting a zoning of GC, General Commercial.

Mr. Ward made a motion to approve, and Mr. Penfield seconded it.

Mr. Penfield stated this is Diesel Laptops and is a global company that is taking advantage of the Town’s business license tax incentive.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted “Yes”, Mr. Penfield voted “Yes”, Ms. Coleman voted “Yes”, Dr. Waldman voted “Yes”, and Mayor Danielson voted “Yes”. The Council approved unanimously.

**B. Discussion and approval of a bid to construct a basketball court at Rawl's Creek Park (Staff).**

Mr. Penfield made a motion to approve, and Dr. Waldman seconded it.

Mr. Ward asked Mr. Crosland if there are existing lights, signage, electricity and irrigation that would be a problem with this project. Mr. Crosland stated that some irrigation lines will need to be rerouted but there shouldn’t be any other issues.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted “Yes”, Mr. Penfield voted “Yes”, Ms. Coleman voted “Yes”, Dr. Waldman voted “Yes”, and Mayor Danielson voted “Yes”. The Council approved unanimously.

**C. Approval of 2026 Okra Strut Budget (Okra Strut Commission).** This would approve a budget of \$144,000 for the 2026 Okra Strut.

Mr. Ward made a motion to approve, and Dr. Waldman seconded it.

Dawn Cilley stated the Okra Strut budget was left the same as last year since the format will be the same with the festival beginning Friday evening and ending Saturday 5pm.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "Yes", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved unanimously.

**D. Appointment to the Events Committee (Staff).** There is one (1) vacancy on the Events Committee. The term expires March 31, 2028.

Dr. Waldman made a motion to appoint Ashley Edmiston to the Events Committee, and Mr. Ward seconded the motion.

The Mayor stated there was a resignation over the weekend; and moved to amend Dr. Waldman's motion to appoint two people to the Events Committee. Mr. Ward seconded the amendment.

Mayor Danielson made a motion to appoint the both applicants, Ashley Edmiston and Eric Swiger, to the Events Committee. Mr. Ward seconded the motion.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "Yes", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved unanimously.

**E. Appointment to the Okra Strut Commission (Staff).** There are three (3) vacancies. The terms will expire in December, 2027 (1 opening) and December, 2028 (2 openings).

The Mayor stated that the Okra Strut currently has four members. The Town Code states that the Commission can have between five and seven members. The Commission met on February 10 and recommended that Phyllis Hawkins be reappointed for a term ending December 2028. The Town received a number of applications to fill additional seats on the Commission, but the Commission recommends remaining at five members at this time with the possible appointment of Ms. Hawkins.

Dr. Waldman made a motion to appoint Ms. Hawkins to the Okra Strut Commission with the term ending December 2028, and Mr. Ward seconded the motion.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "Yes", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved unanimously.

**PRESENTATION BY CITIZENS:** None

**DISCUSSION:** None

**EXECUTIVE SESSION:** None

Town Council may act on items discussed in the executive session after returning from the executive session.

**ADJOURNMENT:** There being no further business, Mr. Ward made a motion to adjourn, and Dr. Waldman seconded it. The motion was approved unanimously; therefore, the meeting was adjourned at 6:47 p.m.

-----  
William O. Danielson, Mayor

ATTEST:

-----  
Lisa Hancock, Municipal Clerk



**TOWN OF IRMO  
COUNCIL WORKSHOP  
March 3, 2026**

The Irmo Town Council held a Workshop on Tuesday, March 3, 2026, in the Municipal Building. In attendance were Mayor Bill Danielson, Mayor Pro-Tem Dr. Barb Waldman, Councilwoman Phyllis Coleman, Councilman Gabriel Penfield, and Councilman Mike Ward. Others present were Mr. Jim Crosland, Town Administrator; Mr. Doug Polen, Deputy Town Administrator; Robert Dale, Police Chief; Whitt Cline, Public Service Director, and Will Edwards, Town Attorney.

The agenda was published and posted on February 27, 2026, to meet FOIA requirements.

Mayor Danielson called the workshop to order at 6:00 p.m.

**DISCUSSION ITEMS:**

- A. Presentation by Dave Detweiler concerning the new Town Hall project (Staff).** Mr. Detweiler, LCK, serves as the Town's Project Manager.

Mr. Detweiler stated that the FY 2025 budget for the new town hall was \$5.9 million and we have spent around \$327,000 on architectural, management, plan and permit fees. The USDA obligations of funds was approved in December but we are still waiting for the USDA to get back to us.

- B. Discussion of the FY2026-2027 Town Budget (Staff).** The budget is estimated at approximately \$13 million, including \$2 million for the new Town Hall.

Mr. Crosland stated this is a preliminary budget and expects the finalized budget within the next few weeks. And will be presented to Council at a work session.

Mr. Crosland pointed out that the last page of the budget is the Capital Improvements Plan.

- C. Discussion concerning enacting a new 3% Accommodation Tax on all in-Town accommodation providers (Staff).** This is estimated to increase revenues by approximately \$125,000 per year.

Mr. Crosland stated the Town has the ability to implement a 3% local accommodations tax. Local hotels and air bnb's would collect this local tax and remit to the Town.

Mr. Penfield asked if this is in addition to the State's 2% accommodations tax. Mr. Polen stated that it would be in addition.

The Mayor stated this tax would not go through the State A-tax Committee to be distributed. The Town would use these funds for events.

**D. Discussion concerning raising utility Franchise Fees from 4% to 5% (Staff).** This is estimated to increase revenues by approximately \$210,000 per year.

Mr. Crosland stated the Town currently charges 4% utility franchise fees on cable, electric and private sewer providers. The additional revenues would supplement the general fund.

**E. Presentation on the Irmo Police Department 2025 Year in Review by Chief Bobby Dale (Staff).**

Chief Dale presented a report to Council on community service, criminal investigations, training, compliance, professional standards, and Irmo crime trends.

**F. Discussion concerning upgrades to the light poles at Town Hall by Dominion (Staff).**

Mr. Crosland stated he met with Dominion Energy about replacing the existing light poles at Town Hall with new LED lights. And the anticipated cost is \$540 per month for 10 years.

**OPEN DISCUSSION:** None

**ADJOURNMENT:** The Mayor made a motion to adjourn the workshop, seconded by Dr. Waldman. The motion was approved unanimously, and the workshop was adjourned at 7:01 p.m.

### SPECIAL MEETING

Mayor Danielson called the special meeting to order at 7:01 p.m.

**ACTION ITEM:**

**A. Discussion and Action Item to reschedule the March Town Council Business Meeting from March 17 to March 24.**

Mr. Ward made the motion to move the March Town Council regular meeting from March 17 to March 24 and Dr. Waldman seconded the motion. The motion was approved unanimously.

**ADJOURNMENT OF SPECIAL MEETING:** There being no further items to discuss, Mr. Penfield made a motion to adjourn, seconded by Dr. Waldman. The motion was approved unanimously, and the workshop was adjourned at 7:03 p.m.

-----  
William O. Danielson, Mayor

ATTEST:

-----  
Lisa Hancock, Municipal Clerk

STATE OF SOUTH CAROLINA )  
 )  
TOWN OF IRMO )

**PROCLAMATION**

**A PROCLAMATION DECLARING MARCH AS BLEEDING DISORDERS AWARENESS MONTH**

**WHEREAS**, I, Bill Danielson, Mayor of the Town of Irmo, am proud to commemorate March 2026 as Bleeding Disorders Awareness Month in the state of South Carolina; and

**WHEREAS**, this designation will formalize and expand upon the federal designation 40 years ago of March 1986 as “Hemophilia Awareness Month” and in 2016 when the entirety of the bleeding disorders community came together to encompass all bleeding disorders; and

**WHEREAS**, the federal Department of Health and Human Services designated March 2016 as National Bleeding Disorders Month; and

**WHEREAS**, these bleeding disorders, which share the inability to form a proper blood clot, are characterized by extended bleeding after injury, surgery, trauma, or menstruation and can lead to significant morbidity and can be fatal if not treated effectively; and

**WHEREAS**, many individuals with hemophilia became infected with HIV and Hepatitis C in the 1980s due to the contamination of the blood supply and blood products.

**WHEREAS**, this Awareness Month in the Town of Irmo will generate greater awareness and understanding of not only hemophilia but all inheritable bleeding disorders, including von Willebrand Disease and rare bleeding disorders; which affect millions of individuals around the world.

**WHEREAS**, Bleeding Disorders Association of South Carolina will recognize March 1, 2026 as von Willebrand Disease Awareness Education Day, March 15, 2026 as Ultra Rare and Platelet bleeding disorders Awareness Education Day; and March 31, 2026 as Women Who Bleed Awareness Education Day.

**WHEREAS**, this Awareness Month will bring light to the great scientific achievements in the treatment of bleeding disorders, for which there is no cure, and the greater pursuit of advanced therapies and cures to these disorders.

**WHEREAS**, the bleeding disorders community’s relationships with policymakers have fostered numerous medical and policy advancements beneficial to all those affected by bleeding disorders and their loved ones; and

**WHEREAS**, this Awareness Month will foster a greater sense of community and shared purpose among individuals with an inheritable bleeding disorder; and

**WHEREAS**, this Awareness Month will elevate awareness of and engagement in the inheritable bleeding disorders journey beyond our community to the general public, enabling the prevention of illness, unnecessary procedures, and disability.

**NOW, THEREFORE**, I, Bill Danielson, Mayor of the Town of Irmo, does hereby proclaim March 2026 as Bleeding Disorders Awareness Month in the Town of Irmo.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the official seal of the Town of Irmo to be affixed this 24<sup>th</sup> day of March, 2026.

---

*William O. Danielson, Mayor*



## Staff Report

### Amendment to the Official Zoning Map

**DATES:** Planning Commission & Public Hearing: February 9, 2026  
Town Council First Reading: February 17, 2026  
Town Council Second Reading & Public Hearing: March 17, 2026

**TO:** Irmo Planning Commission  
Irmo Town Council

**FROM:** Douglas Polen, Deputy Town Administrator

**SUBJECT:** Annexation Request

**SUBJECT PROPERTY:** 16.6 acres located at 7434 & 7440 Broad River Road, TMS R05000-08-02 & R05100-04-10

**ACTION REQUESTED:** Consider an ordinance to annex real property into the corporate limits of the Town of Irmo, to zone said property CG, and to amend the official zoning map of the Town to so reflect.

---

### Background

The applicant is the proprietor of Diesel Laptops, an office/manufacturing operation. The two lots are located next to the Silver Fox Grill and Three Rivers Baptist Church, both in the Town of Irmo. The applicant is seeking to utilize the Town's new economic development grant, which will refund business license fees for three years, followed by two years of a 50% refund.

### Current Zoning

At present, the lots are zoned GC, General Commercial (General Commercial). This zone is equivalent to the Town's CG zone.

### Proposed Zoning

The proposed zoning district, CG, General Commercial, is defined as follows: The CG district is intended to provide for the development and maintenance of commercial and business uses

strategically located to serve the community and the larger region of which it is a part. Toward this end, a wide range of business and commercial uses are permitted herein.

**Summary of Adjacent Zoning & Uses**

	<b>Zone</b>	<b>Present Use</b>
<b>North</b>	GC, General Commercial (Richland Co.)	Vacant
<b>East</b>	CAC, Community Activity Center (City of Columbia)	Tiny Teeth
<b>South</b>	GC, General Commercial (Richland Co.)	State Credit Union
<b>West</b>	CG, General Commercial	Three Rivers Baptist Church

**Irmo Comprehensive Plan**

The new 2024 Comprehensive Plan has a future land use of Office/Employment for this lot. Office/Employment is described as follows:

- Mostly located along the I-26 corridor or in areas with a mix of business parks and light industrial uses.
- These areas are appropriate for offices, light manufacturing, warehousing, research and development, and flex space.
- These areas may also include a limited amount of supporting commercial uses, such as restaurants and convenience retailers to serve employees.
- Large-scale residential developments are discouraged in locations that are prime for businesses and non-residential uses.

**Staff Findings**

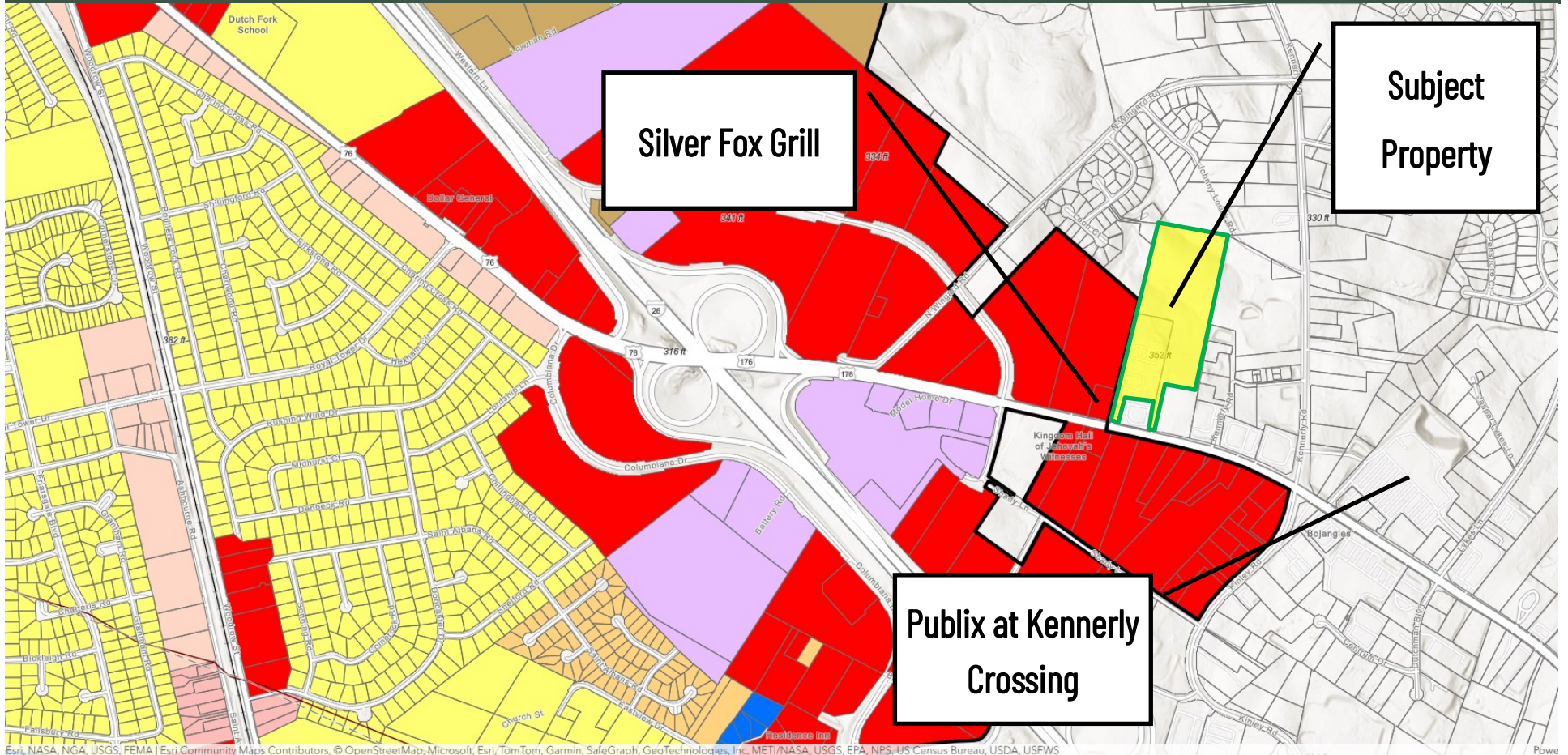
The current Richland County zoning and proposed Town zoning are identical, the current use matches our future land use for the area, and our economic development program was designed to attract businesses into Town.

Staff recommends **APPROVAL** of the annexation and rezoning.

# Diesel Laptops Annexation, 7434 & 7440 Broad River Road, TMS R05000-08-02 & R05100-04-10, Ordinance 26 - 04

Planning Commission | February 9, 2026

Town Council | February 17, 2026 & March 17, 2026

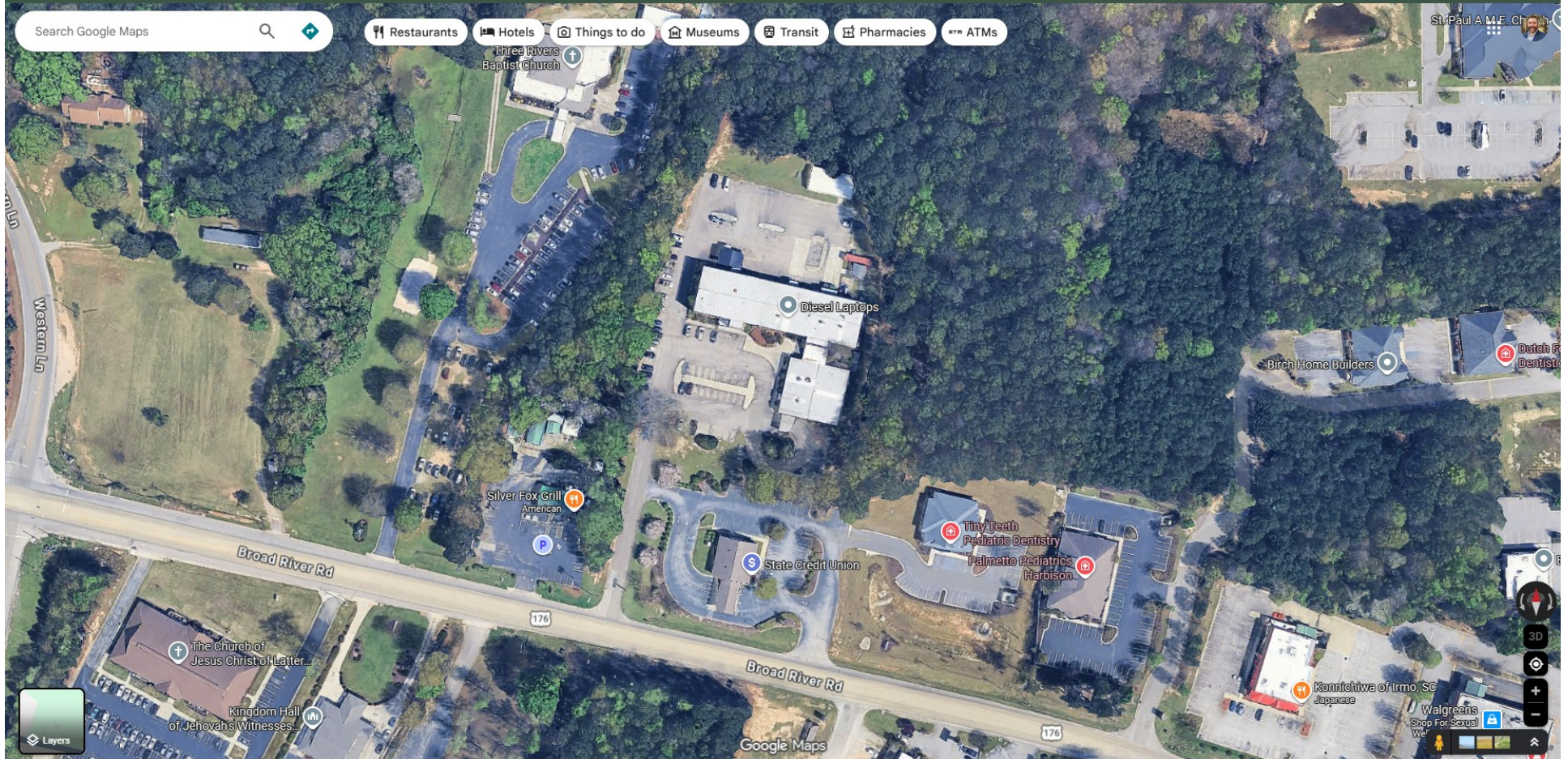


Esri, NASA, NGA, USGS, FEMA | Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

# Diesel Laptops Annexation, 7434 & 7440 Broad River Road, TMS R05000-08-02 & R05100-04-10, Ordinance 26 - 04

Planning Commission | February 9, 2026

Town Council | February 17, 2026 & March 17, 2026



# Diesel Laptops Annexation, 7434 & 7440 Broad River Road, TMS R05000-08-02 & R05100-04-10, Ordinance 26 - 04

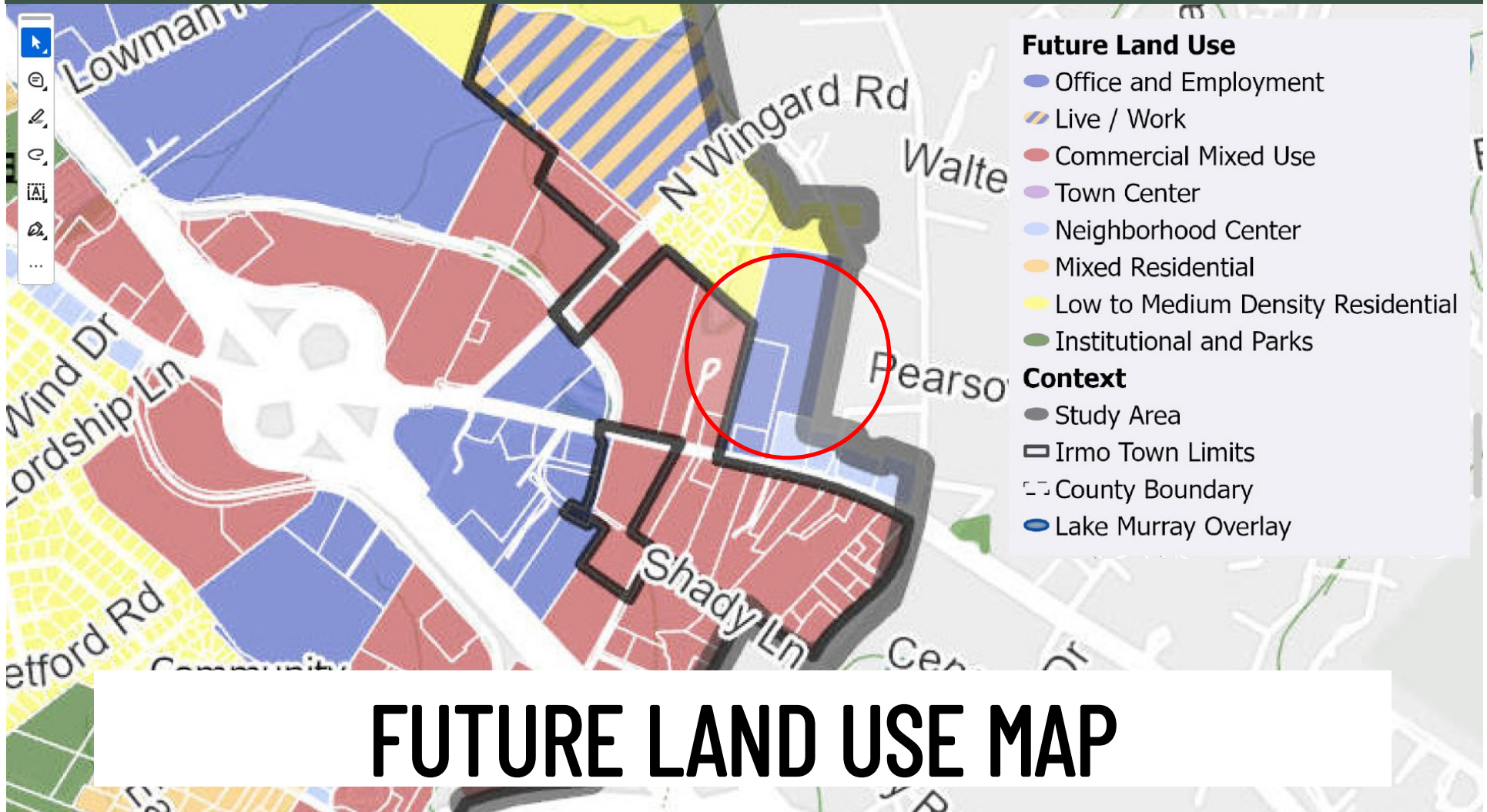
Planning Commission | February 9, 2026  
Town Council | February 17, 2026 & March 17, 2026



Diesel Laptops Annexation, 7434 & 7440 Broad River Road, TMS R05000-08-02 & R05100-04-10,  
Ordinance 26 - 04

Planning Commission | February 9, 2026

Town Council | February 17, 2026 & March 17, 2026



## **Town of Irmo Ordinance No. 26-04**

AN ORDINANCE TO ANNEX 16.6 ACRES OF REAL PROPERTY LOCATED AT 7434 & 7440 BROAD RIVER ROAD, TMS R05000-08-02 & R05100-04-10 INTO THE CORPORATE LIMITS OF THE TOWN OF IRMO; TO RE-CLASSIFY SAID PROPERTY FROM GC, GENERAL COMMERCIAL (RICHLAND COUNTY) TO CG, GENERAL COMMERCIAL (IRMO); AND TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF IRMO TO SO REFLECT

**WHEREAS**, a request has been presented to the Irmo Town Council by the current record titleholder of properties located at 7434 and 7440 Broad River Road, TMS R05000-08-02 and R05100-4-10, to annex 16.6 acres of real property into Town and to classify the property as CG, General Commercial; and

**WHEREAS**, the Town and its Planning Commission, per SC Code § 6-29-760 *Procedure for enactment or amendment of zoning regulation or map; notice and rights of landowners; time limit on challenges* met the State's zoning procedural standards. Simply, notice was advertised in The New Irmo News at least fifteen days prior to the public hearing, notice was conspicuously posted on or adjacent to the property, and a public hearing was held; and

**WHEREAS**, the Irmo Planning Commission, during a meeting held on February 9, 2026, recommended to the Irmo Town Council to annex said property and to classify said property to the appropriate zoning classification of CG, General Commercial; and

**WHEREAS**, the area to be annexed includes any rights-of-way, roads, or railroad tracks adjacent to the described property.

**NOW, THEREFORE, BE IT ORDAINED** and ordered by the Mayor and Town Council of the Town of Irmo, South Carolina, in Council duly assembled, that the subject parcel be annexed into the Town of Irmo; and

**BE IT FURTHER ORDAINED** that the property shall be zoned CG, General Commercial; and

**BE IT FURTHER ORDAINED** that the official zoning map of the Town of Irmo be, and the same hereby is, amended to so reflect.

**PASSED AND ADOPTED this 24<sup>th</sup> day of March, 2026**

---

William O. Danielson, *Mayor*

ATTEST:

---

Lisa Hancock, *Municipal Clerk*

1<sup>st</sup> Reading: February 17, 2026

2<sup>nd</sup> Reading and Public Hearing: March 24, 2026



## Staff Report

**FIRST READING OF ORDINANCE 26-05 to amend Chapter 33 of the Municipal Code and establish a local accommodations tax (Staff). This would establish a 3% local accommodations tax with all revenues going to tourism-related expenses.**

**DATES:** March 24, 2026  
**TO:** Town Council  
**FROM:** Jim Crosland, Town Administrator  
**SUBJECT:** Local Accommodations Tax  
**ACTION REQUESTED:** Approve the 3% local accommodations tax

### Background

The State currently charges a statewide accommodations tax of 2% which results in annual revenue of approximately \$85,000. Many counties and municipalities charge an additional 3% accommodations tax, often shared between the two entities. Richland County does charge 3% to hotels in their jurisdiction, but does not charge those within the Town limits of Irmo, so the Town is free to charge the maximum 3% without sharing 1.5% with the County. A 3% accommodations tax would result in an additional \$120,000 per year, estimated. This money can be used for tourism-related purposes such as the Okra Strut, funding Lake Murray Country's advertising efforts, or funding the Public Works crew as they beautify the Town and Parks.

### Analysis

### Staff Findings

Staff recommends APPROVAL of this code amendment

### Attachments

1. Ord 26-05 - Accommodations Tax 3%

## Town of Irmo Ordinance No. 26-05

AN ORDINANCE TO AMENDING TOWN OF IRMO MUNICIPAL ORDINANCE TO ADD A NEW SECTION 33-2. – LOCAL ACCOMMODATIONS TAX

**WHEREAS**, Town Council has determined that it is in the interest of the Town for the Council to adopt a Local Accommodations Tax as allowed by State law and for the public purposes provided by State law,

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Town of Irmo, in Council, duly assembled, that the Irmo Town Code is hereby amended to add to Chapter 33 (“Local Accommodations Tax”), with a Section 33-2 (“Local accommodations tax”), to read as follows:

### **Section 33-2. - Local accommodations tax.**

- a) There is hereby imposed, as provided by the Local Accommodations Tax Act (S.C. Code Section 6-1-500 *et seq.*), a local accommodations tax of three percent (3%) on the gross proceeds derived from the rental or charges for accommodations furnished to transients for consideration, as described in S.C. Code Section 12-36-920(A), and which is imposed on every person engaged or continuing within the Town in the business of furnishing accommodations to transients for consideration (which person is hereinafter referred to as a “vendor”).
- b) Payment of the accommodations tax established herein shall be remitted by the vendor to the Town on a monthly basis, along with such return or form as may be established by the Town for such purposes, not later than the twentieth day of the month and shall cover the tax due for the previous month. Any tax not timely remitted shall be subject to a penalty of five (5%) percent of the sum owed for each month or portion thereof until paid.
- c) The failure of any vendor subject to this section to remit when due to the Town the tax imposed by this section also shall constitute a misdemeanor punishable by a fine of not more than \$500.00 or imprisonment for up to thirty (30) days, or both, for each such failure.
- d) There is hereby established a special account to be known as the Local Accommodations Tax Account into which the taxes remitted shall be deposited by the Town and used solely for the purposes provided by law.

This Ordinance shall be effective from the date of second and final reading.

**PASSED AND ADOPTED this 21<sup>st</sup> day of April, 2026**

---

William O. Danielson, *Mayor*

ATTEST:

---

Lisa Hancock, *Municipal Clerk*

1<sup>st</sup> Reading: March 27, 2026

2<sup>nd</sup> Reading and Public Hearing: April 21, 2026



## Staff Report

**FIRST READING OF ORDINANCE 26-08, an application to annex 0.44 acres of land into the Town of Irmo (Planning Commission).** The parcel, TMS R04004-01-02, is located at 200 Ministry Drive. The applicant is requesting a zoning of CG, General Commercial.

**DATES:** March 24, 2026  
**TO:** Town Council  
**FROM:** Doug Polen, Deputy Town Administrator  
**SUBJECT:** Annexation of 0.44 acres into the Town of Irmo  
**ACTION REQUESTED:** Annexation of the subject parcel with a zoning of CG, General Commercial

### Background

AN application has been received from the property owner of 200 Ministry Drive, TMS R04004-01-02. This property is developed as an office building, with the Bernstein Law Firm and Datapay Payroll Services as current tenants.

### Analysis

This property is currently zoned GC, General Commercial, in Richland County, which is the equivalent of the CG zoning requested by the property owner. The Future Land Use Map indicates Office & Employment, which is in keeping with the current use and requested zoning of the property.

### Staff Findings

Staff recommends annexing the property into the Town limits with a zoning of CG, General Commercial. Furthermore, the Planning Commission recommended unanimously that the property be annexed into the Town as CG.

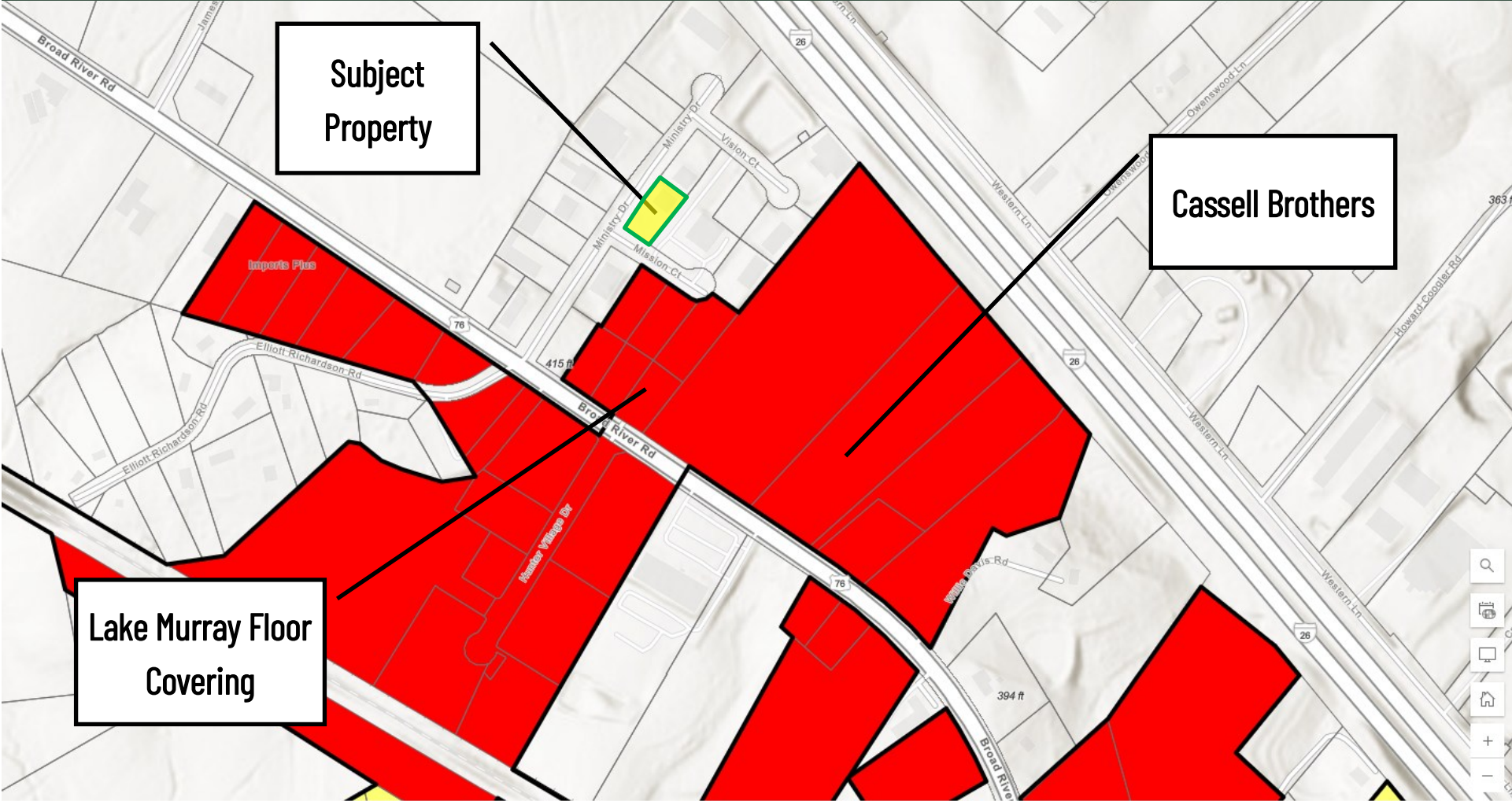
### Attachments

1. Ministry Lane PC Maps
2. Ord 26-08 - 200 Ministry Dr Annexation

# 200 Ministry Drive, TMS R04004-01-02

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026



# 200 Ministry Drive Annexation, TMS R04004-01-02

## Ordinance 26 - 08

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026



# 200 Ministry Drive Annexation, TMS R04004-01-02

## Ordinance 26 - 08

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026

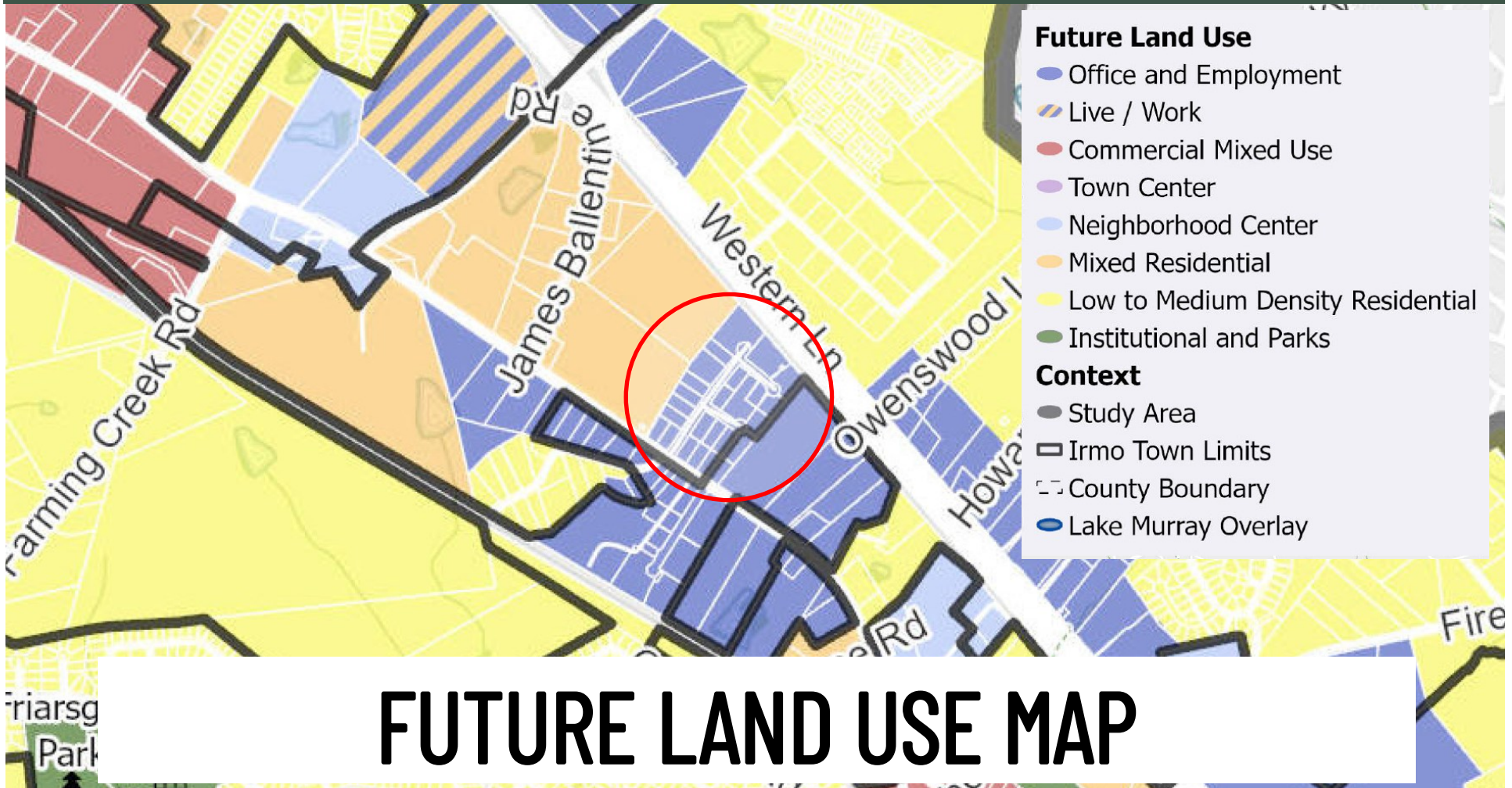


# 200 Ministry Drive Annexation, TMS R04004-01-02

## Ordinance 26 - 08

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026



# FUTURE LAND USE MAP

## **Town of Irmo Ordinance No. 26-08**

AN ORDINANCE TO ANNEX 0.44 ACRES OF REAL PROPERTY LOCATED AT 200 MINISTRY DRIVE, TMS R04004-01-02, INTO THE CORPORATE LIMITS OF THE TOWN OF IRMO; TO RE-CLASSIFY SAID PROPERTY FROM GC, GENERAL COMMERCIAL (RICHLAND COUNTY) TO CG, GENERAL COMMERCIAL (IRMO); AND TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF IRMO TO SO REFLECT

**WHEREAS**, a request has been presented to the Irmo Town Council by the current record titleholder of property located at 200 Ministry Drive, TMS R04004-01-02, to annex 0.44 acres of real property into Town and to classify the property as CG, General Commercial; and

**WHEREAS**, the Town and its Planning Commission, per SC Code § 6-29-760 *Procedure for enactment or amendment of zoning regulation or map; notice and rights of landowners; time limit on challenges* met the State's zoning procedural standards. Simply, notice was advertised in The New Irmo News at least fifteen days prior to the public hearing, notice was conspicuously posted on or adjacent to the property, and a public hearing was held; and

**WHEREAS**, the Irmo Planning Commission, during a meeting held on March 9, 2026, recommended to the Irmo Town Council to annex said property and to classify said property to the appropriate zoning classification of CG, General Commercial; and

**WHEREAS**, the area to be annexed includes any rights-of-way, roads, or railroad tracks adjacent to the described property.

**NOW, THEREFORE, BE IT ORDAINED** and ordered by the Mayor and Town Council of the Town of Irmo, South Carolina, in Council duly assembled, that the subject parcel be annexed into the Town of Irmo; and

**BE IT FURTHER ORDAINED** that the property shall be zoned CG, General Commercial; and

**BE IT FURTHER ORDAINED** that the official zoning map of the Town of Irmo be, and the same hereby is, amended to so reflect.

**PASSED AND ADOPTED this 21<sup>st</sup> day of April, 2026**

---

William O. Danielson, *Mayor*

ATTEST:

---

Lisa Hancock, *Municipal Clerk*

1<sup>st</sup> Reading: March 24, 2026

2<sup>nd</sup> Reading and Public Hearing: April 21, 2026



## Staff Report

**FIRST READING OF ORDINANCE 26-09, an application to annex 21.78 acres of land into the Town of Irmo (Planning Commission).** The parcels, TMS R03206-01-11 & -12, are located on Dreher Shoals Road north of Leamington Way. Parcel R03206-01-11 is requesting a zoning of FA, Fringe Agricultural, and parcel R03206-01-12 is requesting RS, Single Family Residential zoning.

**DATES:** March 24, 2026  
**TO:** Town Council  
**FROM:** Doug Polen, Deputy Town Administrator  
**SUBJECT:** Annexation along Dreher Shoals Road, TMS R03206-01-11 & -12  
**ACTION REQUESTED:** Annexation of the subject parcels with zonings of RS, Single Family Residential & FA, Fringe Agricultural

### Background

The two subject parcels constituted the development known as Water Walk East. That project has been withdrawn, but the two property owners would still like to annex into town. The Owner of lot -11, the southern property, would like to be zoned FA, Fringe Agricultural, while the owner of the lot -12, the northern lot, would like to be zoned RS, Single Family Residential.

### Analysis

The northern property is requesting Single Family Residential, which allows for 12,500 sf residential lots (3.5 units per acre). The southern property is requesting Fringe Agricultural, which allows for 1 acre residential lots and associated farm uses. The property owners have no immediate plans to develop or sell the properties, and would need to be rezoned in the future should there be a desire for multi-family or commercial development.

At present, the properties are zoned for agricultural use in Richland County, allowing one unit per acre.

The Future Land Use Map indicates a Neighborhood Center. Neighborhood Centers allow for single-family residential, but are generally more in keeping with the Water Walk development across the street in that they are commercial with associated residential.

### Staff Findings

While the Future Land Use Map isn't a perfect fit for the requested zoning, it is a perfect fit for the current zoning and developability of the land. It is staff's understanding that

there is no available sewer on the land, so septic systems and one acre lots are the only path forward at present. Also, as stated above, the property owners have no plans at this time to sell or develop their properties. It is Staff's belief that both properties will be rezoned in the future prior to any development, as the 12,500 sf residential lots are no longer desirable to most developers.

Staff recommends annexing the two parcels and rezoning them to RS and FA, as requested. The Planning Commission met on March 9 and unanimously recommended the same.

**Attachments**

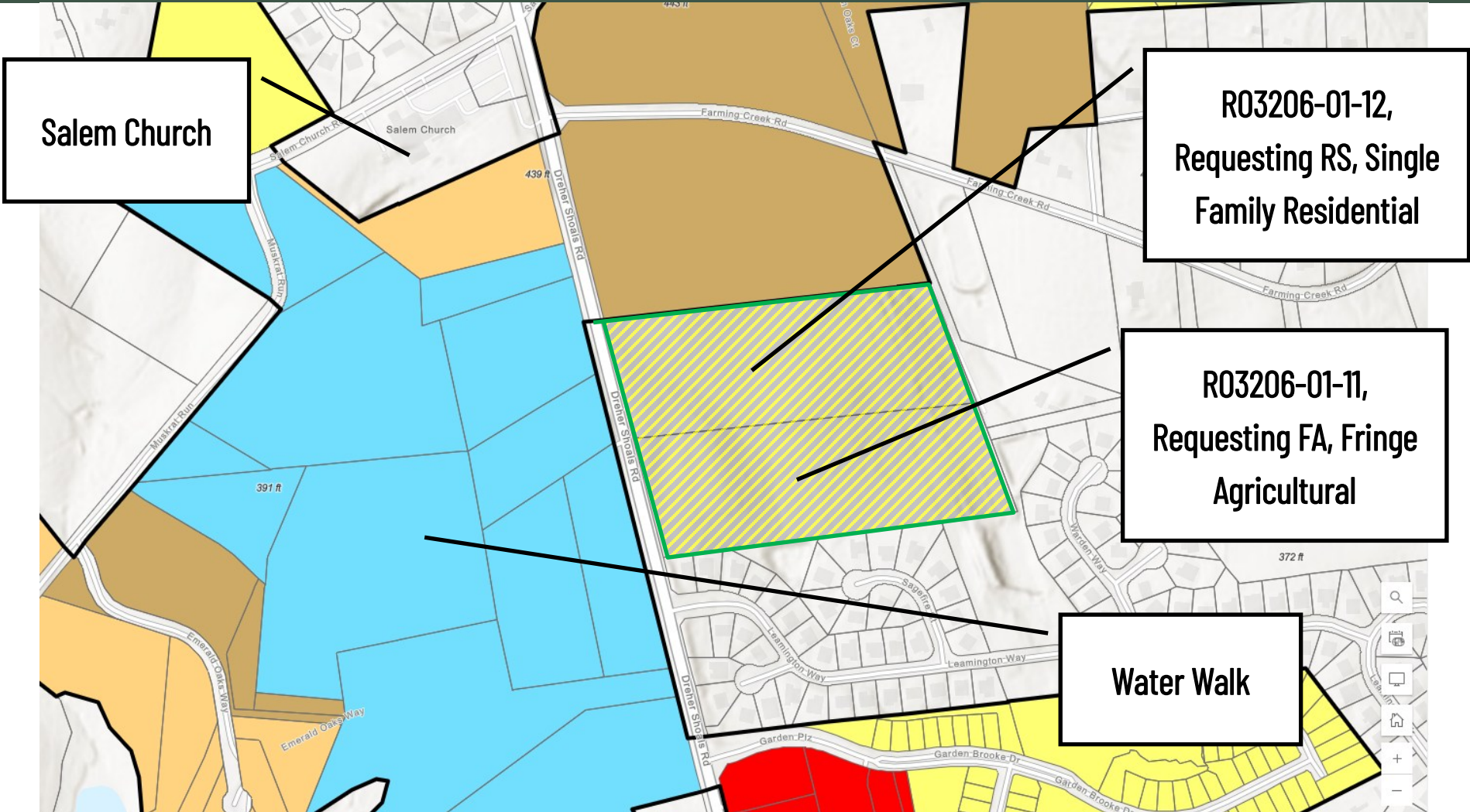
- 1. Dreher Shoals Annexation Maps
- 2. Ord 26-09 - Dreher Shoals Rd Annexation

# Dreher Shoals Road Annexation, TMS R03206-01-11 & -12

## Ordinance 26 - 09

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026



# Dreher Shoals Road Annexation, TMS R03206-01-11 & -12

## Ordinance 26 - 09

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026



# Dreher Shoals Road Annexation, TMS R03206-01-11 & -12 Ordinance 26 - 09

Planning Commission | March 9, 2026  
Town Council | March 24, 2026 & April 21, 2026

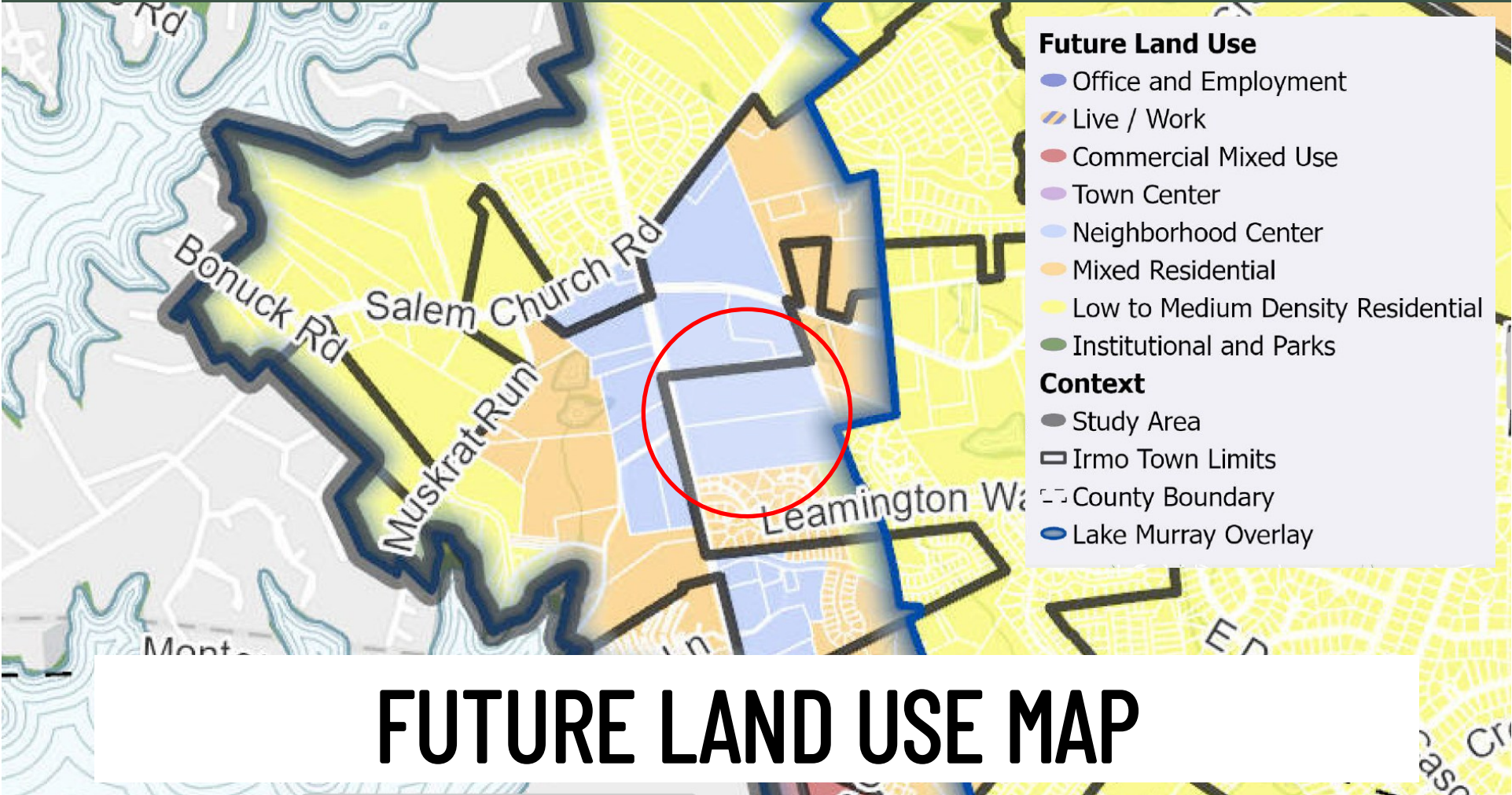


# Dreher Shoals Road Annexation, TMS R03206-01-11 & -12

## Ordinance 26 - 09

Planning Commission | March 9, 2026

Town Council | March 24, 2026 & April 21, 2026



## Town of Irmo Ordinance No. 26-09

AN ORDINANCE TO ANNEX TWO PARCELS TOTALING 21.78 ACRES OF REAL PROPERTY LOCATED ON DREHER SHOALS ROAD INTO THE CORPORATE LIMITS OF THE TOWN OF IRMO; TO CLASSIFY TMS R03206-01-11 TO FA, FRINGE AGRICULTURAL AND TMS R03206-01-12 TO RS, SINGLE FAMILY RESIDENTIAL, AND TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF IRMO TO SO REFLECT

**WHEREAS**, a request has been presented to the Irmo Town Council by the current record titleholders of properties located on Dreher Shoals Road just north of Leamington Way, TMS R03206-01-11 and R03206-01-12, to annex a total of 21.78 acres of real property into Town; and

**WHEREAS**, the property denoted as TMS R03206-01-11 is to be classified as FA, Fringe Agricultural; and

**WHEREAS**, the property denoted as TMS R03206-01-12 is to be classified as RS, Single-Family Residential; and

**WHEREAS**, the Town and its Planning Commission, per SC Code § 6-29-760 *Procedure for enactment or amendment of zoning regulation or map; notice and rights of landowners; time limit on challenges* met the State's zoning procedural standards. Simply, notice was advertised in The New Irmo News at least fifteen days prior to the public hearing, notice was conspicuously posted on or adjacent to the property, and a public hearing was held; and

**WHEREAS**, the Irmo Planning Commission, during a meeting held on March 9, 2026, recommended to the Irmo Town Council to annex said property and to classify said property to the appropriate zoning classifications of RS, Single Family Residential and FA, Fringe Agricultural; and

**WHEREAS**, the area to be annexed includes any rights-of-way, roads, or railroad tracks adjacent to the described property.

**NOW, THEREFORE, BE IT ORDAINED** and ordered by the Mayor and Town Council of the Town of Irmo, South Carolina, in Council duly assembled, that the subject parcels be annexed into the Town of Irmo; and

**BE IT FURTHER ORDAINED** that the property denoted as TMS R03206-01-11 shall be zoned FA, Fringe Agricultural; and

**BE IT FURTHER ORDAINED** that the property denoted as TMS R03206-01-12 shall be zoned RS, Single Family Residential; and

**BE IT FURTHER ORDAINED** that the official zoning map of the Town of Irmo be, and the same hereby is, amended to so reflect.

**PASSED AND ADOPTED this 21<sup>st</sup> day of April, 2026**

---

William O. Danielson, *Mayor*

ATTEST:

---

Lisa Hancock, *Municipal Clerk*

1<sup>st</sup> Reading: March 24, 2026

2<sup>nd</sup> Reading and Public Hearing: April 21, 2026



## **Staff Report**

### **APPROVAL OF RESOLUTION 26-04 to rename Town Park to Whitt Cline Community Park (Staff)**

**DATES:** March 24, 2026  
**TO:** Town Council  
**FROM:** Jim Crosland, Town Administrator  
**SUBJECT:** Renaming of Town Park to Whitt Cline Community Park  
**ACTION REQUESTED:** Approve Resolution 26-04

#### **Background**

#### **Analysis**

#### **Staff Findings**

#### **Attachments**

1. Res 26-04 - Whitt Cline Park

## Town of Irmo Resolution No. 26-04

A RESOLUTION RENAMING THE TOWN OF IRMO TOWN PARK AS THE “WHITT CLINE COMMUNITY PARK” IN HONOR OF HIS EXTRAORDINARY SERVICE, LEADERSHIP, AND LASTING CONTRIBUTIONS TO THE TOWN OF IRMO

**WHEREAS**, the Town Council of the Town of Irmo recognizes with deep gratitude and respect the dedicated public service of Mr. Whitt Cline, who served the Town as Public Service Director and Arborist; and

**WHEREAS**, during his twenty-five-year tenure, Mr. Cline demonstrated exceptional commitment to the stewardship, beautification, and maintenance of the Town’s public spaces, natural resources, and infrastructure; and

**WHEREAS**, Mr. Cline’s leadership, expertise, and care for the environment have left a lasting and visible impact on the Town of Irmo, enhancing the quality of life for its residents and preserving its natural character; and

**WHEREAS**, Mr. Cline’s passion for trees, parks, and public service has helped shape the Town’s identity and fostered a stronger sense of community pride; and

**WHEREAS**, under Mr. Cline’s leadership, the Town of Irmo was first designated as a Tree City USA in 2009 and has maintained that distinction annually since, reflecting his enduring commitment to urban forestry and environmental stewardship; and

**WHEREAS**, the Town Council wishes to honor Mr. Cline in a meaningful and permanent way that reflects his legacy of service;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF IRMO, SOUTH CAROLINA, AS FOLLOWS:

1. **Renaming of Town Park.**  
The Town of Irmo Municipal Park, commonly referred to as Irmo Town Park, is hereby officially renamed the “**Whitt Cline Community Park.**”
2. **Purpose and Recognition.**  
This renaming is intended to honor Mr. Whitt Cline’s outstanding service, dedication, and enduring contributions to the Town of Irmo and its community.
3. **Implementation.**  
The Town Administration is hereby authorized and directed to take all necessary actions to implement this renaming, including but not limited to:
  - Updating official Town records, maps, and signage;
  - Installing appropriate signage recognizing the new name;
  - Notifying relevant agencies and the public of the change.
4. **Effective Date.**  
This resolution shall take effect immediately upon adoption.

**BE IT FURTHER RESOLVED** that the Town of Irmo extends its heartfelt appreciation to Mr. Whitt Cline for his years of dedicated service and his lasting impact on the community.

**Town of Irmo Resolution No. 26-04**

**PASSED AND ADOPTED this 24<sup>th</sup> day of March, 2026**

---

William O. Danielson, *Mayor*

ATTEST:

---

Lisa Hancock, *Municipal Clerk*



## Staff Report

**Approval of an amendment to the 2026 Okra Strut Budget (Okra Strut Commission).** The Commission is requesting an additional \$40,000 be added to the annual budget, raising it to \$184,000 for the 2026 Strut.

**DATES:** March 24, 2026  
**TO:** Town Council  
**FROM:** Jim Crosland, Town Administrator  
**SUBJECT:** 2026 Okra Strut Budget Amendment  
**ACTION REQUESTED:** Amend the 2026 Okra Strut budget from \$144,000 to \$184,000

### Background

Town Council set the 2026 Okra Strut Budget at \$144,000 at the February 17 Council meeting. In the weeks since the Okra Strut Commission has found that an increase is necessary to fund the headline musical act.

### Analysis

### Staff Findings

### Attachments

None



## Staff Report

**Appointment to the Accommodations Tax Advisory Committee (Staff).** There is one vacancy with a term ending August, 2027.

**DATES:** March 24, 2026  
**TO:** Town Council  
**FROM:** Doug Polen, Deputy Town Administrator  
**SUBJECT:** Appointment to the Accommodation Tax Advisory Committee  
**ACTION REQUESTED:** Appointment of member to the A-Tax Committee

### Background

The Accommodations Tax Advisory Committee consists of seven members, two of whom must be from the accommodations industry. Roberto Brandon is currently an official member of the committee and he served as the General Manager of Stay Apt Suites. Mr. Brandon is longer at the Irmo location, so Staff reached out to the current GM, Kathleen Gosselin, who graciously agreed to serve on the committee.

### Analysis

### Staff Findings

Kathleen Gosselin is the current General Manager of the Irmo Stay Apt Suites and is willing and able to serve as a representative of the accommodations industry. Staff recommends the appointment of Ms. Gosselin to the A-Tax Committee.

### Attachments

1. Kathleen Gosselin Application

# Kathleen Gosselin

gm.columbia-irmo@stayapt.com

Submission Date Mar 7, 2026 10:21 AM

Contact Information Kathleen Gosselin

Email REDACTED

Phone Number REDACTED

Address 851 Columbiana Drive  
Irmo, SC, 29063

Are you a resident of the Town of Irmo? Yes

If you are an Irmo resident, how long have you lived in Town? month

Do you own, operate, or work in a business located in the Town of Irmo? Yes

If so, please list the business and its address Stay apt suites Irmo SC

Do you live with Lexington Richland School District 5? Yes

Do you own property within the Town of Irmo? No

Are you a registered voter? Yes

Which Board, Commission, or Committee are you primarily interested in? Events Committee

Are there any additional boards, commissions, or committees on which you would be interested in serving? Accommodations Tax Committee

Why do you wish to serve on a Town Board, Commission or Committee?

I like to be active member of my community

Please list your qualifications for serving on a Town Board, Commission or Committee

I have served on many boards through the years and have owned my own business

Please describe your education

Bachelor's degree

Please describe your work experience

25 years in the hospitality industry, real estate notary Etc. Medical Field

Please list any other community activities in which you take part

Many through the years.

Conflict of Interest Agreement

A handwritten signature in black ink, appearing to read "Kathleen S. Smith". The signature is written in a cursive, somewhat stylized font.