



TOWN COUNCIL MEETING

Irmo Municipal Building
7300 Woodrow Street, Irmo, SC 29063

December 16, 2025 @ 6:00 PM

Live streaming will be available from our YouTube channel at:
<https://www.youtube.com/c/TownofIrmo>

AGENDA

- I. INAUGURATION CEREMONY
 - A. Swearing in of Dr. Barb Waldman, Town Council Member
 - B. Swearing in of Gabe Penfield, Town Council Member
- II. Call to Order
- III. Pledge of Allegiance
 - A. Presentation of the United States Army Flag to Lawrence Coleman
- IV. Invocation
- V. Special Presentation
 - A. Employee of the Quarter
- VI. Approval of the Agenda
- VII. Appointments
 - A. Election of Mayor Pro-Tem
 - B. Appointment of Mayor Bill Danielson to the Central Midlands Council of Governments Board of Directors
 - C. Appointment of a Municipal Clerk

- D. Appointment of a Town Attorney
 - E. Appointment of a Special Projects Attorney
 - F. Appointment of a Criminal Prosecution Attorney
- VIII. Reading of the Minutes
- A. November 18, 2025 Council Meeting
 - B. December 9, 2025 Council Workshop
- IX. Report of Standing
- A. Administrative Briefing
 - B. New In-Town Businesses: No new In-Town businesses this month
- X. Consideration of Communications
- A. Recognition of Namasté Yoga as the December 2026 Small Business of the Month.
 - B. School Showcase:
Leaphart Elementary School STEAM Magnet, presented by Principal Courtney Sims
 - C. Community Connections:
 - Christmas Farmers Market
 - Holiday Lights on the River
 - District Five Hiring Event
 - Elementary School Magnet Fair
 - Community Craft Swap
 - Backyard Habitat Certification Class
 - Young Artist Competition
 - D. Presentation from Highsmith & Highsmith, LLC on the FY24-25 Independent Financial Audit
- XI. Presentation by Citizens (Agenda Items Only)
- XII. Unfinished Business
- A. **SECOND AND FINAL READING OF ORDINANCE 25-15** to add confidentiality clauses to Chapter 2 of the Municipal Code of Ordinance (Staff). This ordinance would make it unlawful for town officers (elected and appointed) or

employees to disclose confidential information to third parties, including information discussed during executive session.

XIII. New Business

- A. **FIRST READING OF ORDINANCE 26-01**, Purchasing and Procurement Procedures (Staff). This ordinance will update the Procurement Ordinance from its current, 2001 form.
- B. **FIRST READING OF ORDINANCE 26-02**, an application to annex 21.8 acres of land into the Town of Irmo (Planning Commission). The two parcels, TMS R03206-01-11 & -12, are located on Dreher Shoals Road just north of Leamington Way.
- C. **FIRST READING OF ORDINANCE 26-03**, an application to annex 2.34 acres of land into the Town of Irmo (Planning Commission). The parcel, TMS R-04003-02-15, is located at 10005 Broad River Road. The applicant is requesting a zoning of CG, General Commercial.
- D. **APPROVAL OF RESOLUTION 25-11** to ratify budget amendments for FY25/26 totaling \$511,873 (Staff)
- E. **APPROVAL OF RESOLUTION 25-12** to enable the Town to receive grants on behalf of The Door Home for the Rawl's Creek Inclusive Park (Staff)
- F. Purchase Authorization - Hustler Hyperdrive mower with 72" deck (Staff).
This will authorize a purchase in the amount of \$18,323.94 from Hilton's Power Equipment.
- G. Approval of Contract for the Town Administrator (Council)
- H. Approval of Contract for the Municipal Court Judge (Staff)
- I. Granting of an easement to Richland County (Staff). This would grant 5,227 sq. ft. of land at the corner of North Royal Tower and Broad River Road in exchange for \$10,200.
- J. Acceptance of the 2026 Town Council Calendar (Staff)

XIV. Presentation by Citizens

XV. Discussion

XVI. Executive Session

Town Council may act on items discussed in the executive session after returning from the executive session.

XVII. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Irmo will not discriminate against qualified individuals with disabilities based on disability in its services, programs, or activities. If you need accommodation to attend the meeting, please contact the Town Administrator or Municipal Clerk for assistance at (803) 781-7050, M-F between the hours of 8:30 - 5:00 (closed most Federal and State Holidays).