



OKRA STRUT MEETING

Irmo Municipal Building
7300 Woodrow Street, Irmo, SC 29063

August 26, 2025 @ 6:15 PM

Optional Zoom Viewing Link: <http://bit.ly/okra-strut>

AGENDA

- I. Call to Order
- II. Approval of the Minutes
 - A. Approval of the Minutes for the August 12, 2025, meeting.
- III. Amendments to the Agenda
- IV. Presentation by Citizens
- V. Budget Update
- VI. Old Business
 - A. Updates from task areas (Admin, Sponsors, Exhibitors, Food Vendors, Volunteers, Marketing, Entertainment, Parade/Bingo)
- VII. New Business
 - A. Approval to engage Golf Cars of Columbia in an amount not to exceed \$2,000.00 for golf car rentals. (Snipes)
 - B. Discussion of courtesy bus shuttle options for 2025. (Cilley)
 - C. Approval to engage with Universal Community Improvement Organization in an amount not to exceed \$2,500.00 for buses. (Cilley)
 - D. Approval to engage with Southern Shuttles, LLC in an amount not to exceed \$2,300.00 for buses. (Cilley)

- E. Approval to engage with Rent Luxury Vans for an amount not to exceed \$2,450.00 for buses. (Cilley)
- F. Approval to waive fee for South Carolina CCR&R (Child Care Resource & Referral). (Cilley)
- G. Approval to waive fee for the Greater Irmo Art Guild. (Cilley)
- H. Discussion of caterers for the VOP tent. (Cilley)
- I. Approval to engage with Tavern on 6 in the amount of \$2,394.00 for VOP Tent catering. (Cilley)
- J. Approval to engage with Clarrisa's Kitchen, LLC in the amount of \$2,838.00 for VOP Tent catering. (Cilley)
- K. Approval to engage with Texas Roadhouse for an amount not to exceed \$1,000.00 for VOP Tent catering. (Cilley)

VIII. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Irmo will not discriminate against qualified individuals with disabilities based on disability in its services, programs, or activities. If you need accommodation to attend the meeting, please contact the Town Administrator or Municipal Clerk for assistance at (803)781-7050, M-F between the hours of 8:30 – 5:00 (closed most Federal and State Holidays).

Irmo Okra Strut Commission Meeting

August 12, 2025 Minutes

VMP: K. Snipes, P. Hawkins, M. Carpenter, L. Sherr (via zoom), D. Cilley, S. Fulmer

Nvmp: Mayor B. Danielson, D. McNaughton, Dr. B. Waldman, T. Horton, J. Crosland, G. Fulmer, Melissa & Mike Ward.

I.CTO: 1815 by D. Cilley

II.Motion to approve minutes from July 8, 2025 meeting by K. Snipes, 2nd M. Carpenter, approve 6-0

III.Motion to add items F to new business for light tower discussion,by K. Snipes, 2nd D. Cilley, approve 6-0 Add item G to discuss VOP tent food for which meal by S. Fulmer, 2nd M. Carpenter, approve 6-0

IV.SCR&R made a presentation as they are a non-profit resource for quality childcare. They assist parents and provide technical assistance. They are asking for a free area to have a booth. This item will be voted on at next meeting, Aug.26, 2025.

Brett Chitwood w/ Greater Irmo art guild is asking for a flat space to place a 30x40 tent to house 20+artists to sell their artwork. They would need electricity also.

V. Invoice revenue thus far is \$45,001.17 of expected \$144,000.00. We are

collecting pre sales and we have received the grant from Richland Co. Tax of \$10,000.00 we have paid out \$14,893.54. We have a surplus of \$30,127.63.

There are more deposits to pay out.

VI. Discussion of all task areas. We have 11 sponsors, 15 food vendors and final payment is made, 117 applications for vendors of which 75 have made final payment. We are getting volunteers, we are working on the direct mailer, there is a list of 190 businesses in the Greater Irmo area for possible sponsors. Parade applications are arriving, we have the Ft. Jackson army band, we have the Irmo Marching band. M. Carpenter is working on securing 2 more businesses for the Scavenger hunt card. Discussion was held regarding local artists.

VII. Motion to approve the hiring Sky Trails, LLC, in the amount of \$150.00 for drone

footage of the strut to be used for advertising next year by D. Cilley, 2nd by M. Carpenter, approve 6-0. This is for 6 hrs of footage

Motion to approve hiring DJ Alex for \$1,000.00 for DJ services on Sat.(9am-5p) By L Sherr, 2nd K. Snipes, approve 6-0.

Motion to approve a wrist band pricing for amusements rides as: Friday <6years Of age \$15.00, >7 yrs of age \$20.00 w/ one time add on fee of \$10.00 for Video truck. Saturday <6 years of age \$20.00, >7 yrs of age \$25.00 and a \$15.00 add on fee for video truck . This is an all day one time price, by D. Cilley 2nd, P. Hawkins, approved 6-0. Two tickets for laser tag is \$15.00.

Motion to waive exhibitor fee for What-a-burger in exchange for food donation by S. Fulmer, 2nd D. Cilley, approve 6-0.

Motion to remove cash as tender for Okra Strut related materials, (merch tent, Ice, parking, amusements) by K. Snipes, 2nd D. Cilley, approved 6-0.

We will rent cc machines from the company.

Motion to engage Thompson lighting for \$1,634.00 for 7 lighting towers. By D. Cilley, 2nd S. Fulmer, approved 6-0.

Motion to approve the VOtent for food for Fri night only by K. Snipes, 2nd D. Cilley, approve 5-0. We will vote for the vendor after 3 quotes are obtained.

VIII. Motion to adjourn by P. Hawkins, 2nd K, snipes. The meeting adjourned 1910.

Respectfully submitted,

Phyllis Hawkins