TOWN OF

IRMO

SOUTH CAROLINA

SINCE 1890

TOWN COUNCIL MEETING

Irmo Municipal Building
7300 Woodrow Street, Irmo, SC 29063

July 15, 2025 @ 6:00 PM

Live streaming will be available from our YouTube channel at:
https://www.youtube.com/c/TownofIrmo

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Invocation

IV. Approval of the Agenda

V. Reading of the Minutes

  A. June 17, 2025 Council Meeting

  B. July 1, 2025 Council Workshop

VI. Report of Standing

  A. Administrative Briefing

  B. New In-town Businesses:

- Lux Events Venue, 7536 C Woodrow St
- 8090 Irmo Drive:
  - Glow-Up Esthetics
  - Lake Murray Head Spa & Salon
  - Jocelyn Esthetics
  - The DB Studio

VII. Consideration of Communications

A. Recognition of Irmo Kid's Dental as the July 2025 Small Business of the Month.

B. Community Connections

- LRD5 Golden Pass
- Irmo Fire Foundation Community Yard Sale
- Irmo Christmas Parade Planning Meeting
- Back to School Bash
- Murders & Mysteries - Irmo Walking Tour
- National Night Out
- Storytime in the Park

VIII. Presentation by Citizens (Agenda Items Only)

IX. Unfinished Business

X. New Business

A. **Approval of Resolution 25-07** to ratify budget amendments for FY24/25 totaling $1,664,116 (Staff)

B. **Approval of Resolution 25-08** to authorize certain municipal officials to conduct banking business (Staff). This will add Town Administrator Jim Crosland to the approved list of check signers.

C. Approval to host "The Boardr" Skate Park Event in 2026 for an amount not to exceed $25,000 from H-Tax Funds (Events Committee). This will be the 2nd Annual Boardr event at Rawls Creek Skate Park.

D. Approval to purchase a 2025 Chevrolet Silverado 4WD in the amount of $53,288.00 (Mayor). This vehicle will be for Code Compliance Officer Joe Nates.

XI. Presentation by Citizens

XII. Discussion

XIII. Executive Session

Town Council may act on items discussed in the executive session after returning from the executive session.

XIV. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the

Town of Irmo will not discriminate against qualified individuals with disabilities based on disability in its services, programs, or activities. If you need accommodation to attend the meeting, please contact the Town Administrator or Municipal Clerk for assistance at (803)781-7050, M-F between the hours of 8:30 – 5:00 (closed most Federal and State Holidays).

TOWN OF IRMO
REGULAR COUNCIL MEETING
June 17, 2025

The Irmo Town Council held a regular meeting on Tuesday, June 17, 2025, in the Municipal Building. Council Members in attendance were Mayor Danielson, Councilwoman Waldman, Councilwoman Coleman, Councilman Penfield and Councilman Ward. Others present were Mr. Courtney Dennis, Town Administrator; Mr. Doug Polen, Deputy Town Administrator; Police Chief Bobby Dale; Mrs. Danielle McNaughton, Communication/Special Projects Manager; Mr. Whitt Cline, Public Services Director; Ms. Lisa Hancock, Finance Director & Municipal Clerk; and Mr. Will Edwards, Town Attorney.

The agenda was published and posted on Friday, June13, 2025 to meet FOIA requirements.

INAUGURATION CEREMONY

1. Swearing-In of Michael Ward as a Council Member: Mr. Ward was administered the Oath of Office by Town Administrator, Courtney Dennis while Mrs. Melissa Ward held the bible.

PUBLIC HEARINGS

1. Mayor Danielson called the public hearing to order at 6:00 p.m. and asked if anyone was present to speak on ORDINANCE 25-09 to amend Appendix A of the Irmo Municipal Ordinance, Article 6 – Off Street Parking Regulations.

No one spoke, therefore, Mayor Danielson closed the public hearing at 6:01 p.m.

REGULAR MEETING

CALL TO ORDER
Mayor Danielson called the regular meeting to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE
Mayor Danielson asked Councilman Mr. Ward to lead the Pledge of Allegiance.

INVOCATION
Mayor Danielson gave the Invocation.

APPROVAL OF THE AGENDA
Dr. Waldman made a motion to approve the agenda, and Mr. Penfield seconded it. The vote for approval was unanimous.

APPROVAL OF THE MINUTES:
Dr. Waldman made a motion to approve the May 20, 2025 Council regular meeting minutes and Mr. Penfield seconded it. The vote for approval was unanimous.

Dr. Waldman made a motion to approve the June 3, 2025 Council workshop meeting minutes and Mr. Penfield seconded it. The vote for approval was unanimous.

REPORT OF STANDING:
A. Administrative Briefing – Mr. Courtney Dennis, Town Administrator had the following updates:

1. Okra Strut: Chairman Mike Ward resigned his position with the commission. The commission nominated and approved Dawn Cilley as Chairperson for the remainder of the year.

2. Events Committee: The Committee approved to host the 2026 Boarder Event on March 27 & 28, 2026, at Rawls Creek Park. The Committee continued their discussion on the 2025 Christmas Parade planned for December 6. The Committee finished preparations for the 4th of July Event and voted to approve hiring William Jackson in the amount of $5,900 to provide the Laser Show.

3. Staff Notes: Staff is wrapping up with the Bowman Group on the Intersection Streetscape Improvements Study and with Arnett-Muldrow on the Wayfinding/Signage Study. Staff has completed the Compensation and Classification Study and have spoken with all of our employees on the July 1st implementation of the study findings. Staff is continuing to work with LCK on the New Town Hall Project, with construction drawings being finalized by the end of June. Rental Registrations are due by June 30th. Staff is wrapping up the FY24- 25 budget and is prepared to initiate FY25- 26 on July 1st. Town Administrator Courtney Dennis's last day is July 3rd. Council's newly appointed Town Administrator Jim Crosland will officially start on July 7th. Mr. Crosland does plan on coming to start training and meeting staff starting June 20th.

CONSIDERATION OF COMMUNICATIONS:
A. Recognition of Town Administrator, Courtney Dennis for 23 years of service. The Mayor presented Mr. Dennis with a Proclamation outlining his years of service with the Town.

B. Recognition of the Law Office of Smokey Brown, PC as the June 2025 Small Business of the Month.

C. Recognition of the Employee of the Quarter – Irmo Police Lt. Andrea Grinstead.

D. Water Walk annual progress report and presentation. Presentation was given by Dave Craig with Material Capital Partners. Water Walk is a proposed 65 acre Planned Development District in Irmo, located on Dreher Shoals Road. The development would consist of approximately 36 acres of single family residential, 15 acres of senior living, and 13 acres of commercial uses.

Mr. Penfield asked if an environmental study had been completed. Mr. Craig stated that it will start in about a week.

The Mayor asked if the groundbreaking is still scheduled to be the first quarter of 2026. Mr. Craig stated that it is.

E. Community Connections presented by Dr. Waldman

- Juneteenth Celebration at Moore Park on June 19 from 6pm – 9pm
- Columbia Museum of Art – free admission all summer for SC residents
- Seniors Farmers Markets – seniors can contact DSS for $50 coupons
- Toucan Tuesday at Riverbanks Zoo
- Free Summer Camp – Youngs Chapel AME Church, June 23-27, 2025
- The Great Race Classic Car Rally finish line at Moore Park on June 29 at 1:15pm
- 4th of July Celebration with Laser Light Show at Moore Park Prism Health Amphitheater from 7pm-10pm
- Safety Town Summer Camp July 7-10, 2025
- Moore Park Amphitheater – Storytime in the parks with Mayor Danielson on June 10, July 8, and Aug 12 at 10:30am
- Irmo Branch Library Summer Reading Program runs through August 1st – Everyone can earn prizes for reading
- Irmo Fire Foundation Yard Sale on July 26, 2025

PRESENTATIONS BY CITIZENS (Agenda Items Only): None

UNFINISHED BUSINESS:
A. SECOND AND FINAL READING OF ORDINANCE 25-09 to amend Appendix A of the Irmo Municipal Ordinance, Article 6 - Off-Street Parking Regulations. (Planning Commission) This ordinance updates and clarifies regulations concerning the parking of heavy-duty vehicles, RVs, boats, and trailers in residential areas, as well as regulations concerning off-street parking in residential areas.

Dr. Waldman made a motion to approve, and Ms. Coleman seconded it.

The Mayor asked Deputy Town Administrator, Doug Polen to discuss. Mr. Polen stated the amendment to the ordinance clarifies some items that were in the code but were not enforced properly. The Ordinance states heavy-duty vehicles such as construction equipment, semi-trucks and other commercial vehicles will no longer be allowed in residential areas. Boats and RVs are allowed on paved surfaces but not on grass unless they are beside or behind the house. Lastly, residential parking on the grass is not permitted. Personal vehicles need to be on a prepared surface which would be pavement, asphalt, or gravel. However, if gravel is used it must have landscaping timber or other confining material to ensure the gravel will not slide into the road. The gravel will also need to be maintained.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "Yes", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved unanimously.

NEW BUSINESS:
A. FIRST READING OF ORDINANCE 25-10 to update Chapter 10 of the Irmo Code of Ordinance, the Business License Ordinance, in accordance with S.C. Act 176. (Staff) State law requires that the business license ordinance and class schedule be updated each odd-numbered year to go into effect the following year.

Dr. Waldman made a motion to approve, and Ms. Coleman seconded it.

The Mayor asked Mr. Polen to discuss. Mr. Polen said the state model ordinance was passed about five years ago and states that every two years the class schedule needs to be updated. They look at the North American Industry Classification System business codes to determine what the rates should be based on the business's profitability. They constantly work on this during the year so that all municipalities treat businesses fairly throughout South Carolina.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "Yes", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved unanimously.

B. Approval of a contract with South Carolina Career Kids to provide the "Safety Town" program to three elementary schools in the amount of $10,500 (Mayor). This will host "Safety Town" at Irmo Elementary, H.E. Corley Elementary, and Dutch Fork Elementary Schools during the next school year.

Mr. Penfield made a motion to approve, and Dr. Waldman seconded it.

The Mayor stated this is a budgeted item and encourages citizens to get involved in the program.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "Yes", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved unanimously.

C. Approval to contract with Palmetto Sealcoat to seal and stripe Gibbes Street and Lexington Avenue, plus associated projects, using funds from the Lexington County Transportation Committee not to exceed $15,000. (Staff) Palmetto Sealcoat bid $9,800 to perform the sealing and striping. The Public Service Department will determine additional road projects that may be performed within the $15,000 awarded by the CTC

Dr. Waldman made a motion to approve, and Mr. Penfield seconded it.

The Mayor stated Lexington County collected around 7 million dollars and are required by law to distribute $275,000 between the fourteen municipalities within their county.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "Yes", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved unanimously.

D. Approval to host an "Irmo Town Limits" Fall Concert in the amount of $15,000 from Hospitality Funds. (Mayor) This will be a one-night event bringing the bands that were canceled in the spring due to a rainout.

Dr. Waldman made a motion to approve, and Mr. Penfield seconded it.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "Yes", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved unanimously.

E. Approval to contract with William Jackson to perform a laser show for the 4th of July Event in the amount of $5,900 (Events Committee). This will provide for a laser show at Moore Park on July 4th.

Dr. Waldman made a motion to approve, and Mr. Penfield seconded it.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "Yes", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved unanimously.

F. Appointment to the Board of Zoning Appeals (Staff). There is one (1) vacancy on the Board of Zoning Appeals. The term will expire March 31, 2029. An application was received from Cindy Reeves.

Dr. Waldman made a motion to approve, and Mr. Ward seconded it.

Mr. Polen stated that Ms. Reeves is on the Rose Oakes HOA and will be a good fit for the BZA.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "Yes", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved unanimously.

G. Appointment to the Accommodations Tax Committee (Staff). There are two (2) vacancies on the Accommodations Tax Committee. The terms will expire June 30, 2028. An application was received from Kimberly Winn.

Dr. Waldman made a motion to approve, and Mr. Penfield seconded it.

Mr. Polen stated by the terms of the committee, the committee must consist of one member from the artistic community and two members from the lodging community in addition to hospitality and at-large. Ms. Winn owns Artistic Aspirations art studio on Woodrow Street and meets the criteria; and she is excited to be on the committee. Mr. Polen said he has also spoken with the general manager of the new Woods Spring Suites on Columbiana Boulevard, and she is interested in being on the committee, however, he has not yet received that application. He is hoping to get the vacancy filled by next month so they can distribute the grant applications to determine which organizations will receive the A-tax funds.

The Mayor stated the Accommodations Tax Committee has one sole job and meets only once a year to make a recommendation to Council for the recipients of the A-tax funds. Council does not have to accept the recommendation but historically has approved their recommendations.

Mayor Danielson called upon Ms. Hancock for a rollcall vote on the overall ordinance: Mr. Ward voted "Yes", Mr. Penfield voted "Yes", Ms. Coleman voted "Yes", Dr. Waldman voted "Yes", and Mayor Danielson voted "Yes". The Council approved unanimously.

PRESENTATION BY CITIZENS:

1. Dr. Marion Boyd, SR at 101 Lake Murray Blvd., Irmo, SC 29063 addressed Council as to why the voting limits were not extended to citizens with an Irmo address. He has lived all his life in Irmo and does not have the ability to vote because his address is not in Town limits.

Mayor and Council had no comment.

2. Gerry Gallahar at 101 Muskrat Run, Irmo, SC 29063 stated that he appreciated being informed of the new Water Walk project. And he would like to continue to receive comprehensive updates as progress is made.

Mayor stated that Council would keep the local citizens informed.

DISCUSSION: None

EXECUTIVE SESSION: None

ADJOURNMENT: There being no further business, Dr. Waldman made a motion to adjourn, and Mr. Ward seconded it. The motion was approved unanimously; therefore, the meeting was adjourned at 6:55 p.m.

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William O. Danielson, Mayor

ATTEST:

____
Lisa Hancock, Municipal Clerk

TOWN OF IRMO
COUNCIL WORKSHOP
July 1, 2025

The Irmo Town Council held a Workshop on Tuesday, July 1, 2025, in the Municipal Building. In attendance were Mayor Bill Danielson, Mayor Pro-Tem Dr. Barb Waldman, Councilwoman Phyllis Coleman, Councilman Gabriel Penfield, and Councilman Mike Ward. Others present were Mr. Courtney Dennis Town Administrator; Jim Crosland;Mr. Doug Polen, Deputy Town Administrator; Robert Dale, Police Chief; Whitt Cline, Public Service Director, and Will Edwards, Town Attorney.

The agenda was published and posted on June 27, 2025, to meet FOIA requirements.

Mayor Danielson called the workshop to order at 6:00 p.m.

DISCUSSION ITEMS:

A. Presentation by Dave Detweiler concerning the Town Hall project (Staff).

Dave Detweiler with LCK gave the following updates:

- The "Bid Set" Design Plans were issued on 6/27/25 and are awaiting comments from the USDA
- Permits will be submitted this month
- Project Costs remain unchanged at $5.8 million
- Anticipated completion date is September 2026

Councilman Penfield asked about the textures and paint of the building. The Mayor responded by saying it was out of Council's purview and is the architect's purview. Mr. Detweiler stated the architect still needs to determine the exact building materials.

B. Discussion of a Hate & Intimidation Ordinance (Coleman).

Councilwoman Coleman stated some of the Town's neighboring governmental agencies have adopted this type of ordinance. And she recommends the Town be proactive and adopt the same type of ordinance for broader protection for citizens and visitors.

Mayor Danielson asked Jim Crosland for his opinion. Mr. Crosland stated the City of Cayce had passed a similar ordinance. And these types of ordinances are hard to enforce unless the individual commits a crime, and the hate ordinance would be considered a secondary offense. Mayor Danielson stated it would be symbolic at best.

Town Attorney, Will Edwards stated that most of the categories are protected at the Federal level and has to be linked to another crime to be enforced. Dr. Waldman stated that just because it's difficult to enforce is not a reason not to have it on the books. Mr. Penfield agreed that the Town should take a stand.

Councilman Ward stated this topic warrants more research and a draft. The Mayor agreed and would like Mr. Crosland and Mr. Edwards to work on a draft.

C. Discussion on misters/sprinklers in Moore Park (Coleman).

Ms. Coleman stated water misters and sprinklers would be beneficial at Moore Park to cool down in the heat. She suggested a lily pad sprinkler or splash pad for children may be a nice improvement to the park.

Mr. Penfield stated his concerns about vandalism on permanent fixtures.

Mayor Danielson asked Whitt to research the pricing for Council to make a decision.

D. Discussion of a committee for Irmo residents who do not live within Town Limits (Coleman).

Ms. Coleman stated there are other people other than residents with a strong connection to the Town of Irmo. She suggests forming a community committee of about five members to be able to come to Council to give their input.

Dr. Waldman suggested an open meeting at Town Hall or a coffee talk to the public instead of a formal committee.

Mr. Ward stated that some business owners and the Ballentine area would most likely be interested in being included.

Mr. Dennis suggested coffee with Council with a few members at a time so there is not a quorum.

Mayor Danielson asked Ms. Coleman to work with Mr. Crosland for a schedule and place to hold an open meeting.

E. Discussion on informal group dinners with officials from neighboring municipalities (Coleman).

Mayor Danielson stated he meets quarterly for lunch with other Mayors and participation isn't always good.

Ms. Coleman stated since the Town is experiencing growth, it would be beneficial to build relationships with neighboring municipalities and government agencies to foster collaboration.

Mayor Danielson suggests Council members seek new connections at the MASC Annual conference they are attending in July. As staff does not have the capacity to setup meetings for Council.

Mayor Danielson asked Ms. Coleman and Mr. Crosland to work together on this.

F. Discussion of a periodic residential newsletter (Waldman).

Mayor Danielson wanted to know before they began discussion, who's going to produce the newsletter and if this would be dumped on staff. Dr. Waldman responded that she is unsure, but she wanted to bring this topic to Council to see if they would be interested in providing a newsletter to the public.

Dr. Waldman suggested a semiannual newsletter published in January and July to get some information out to residents via mail.

Mr. Penfield suggested a column in the Irmo News. The Mayor agrees this is a good idea, but it will be additional work for someone. He stated Danielle does not have the capacity in her schedule, and does not know how we can execute this.

Dr. Waldman and Mr. Crosland will look into this further.

OPEN DISCUSSION:

1. Mr. Polen stated there will be bridge repairs in Lexington County within two weeks. The bridge at Shade Tree will be shut down for 9 months. After that, another bridge at Harbison will be shut down. They are sending direct mailers to the public in that area. Danielle will also send out a news bulletin letting the public know the bridge will be closed in both directions.

2. Mayor Danielson stated Deptford road is finally being worked on and should be finished next week. AOS has been giving the Mayor daily updates.

3. Mr. Dennis handed out a presentation for park concerts for Council to consider.

4. Mr. Dennis spoke to Council about an email they had received from Mr. Smith concerning a camera. Mr. Dennis said Whitt may be able to stain the camera or move the box about 8 feet. The box itself is sticking out of the ground and is built to code. Mr. Dennis stated a large green transformer is hidden by some shrubs and suggested the Town plant shrubs to hide the box as well. Mr. Crosland will discuss these options with Mr. Smith.

ADJOURNMENT: There being no further items to discuss, Mayor Danielson made a motion to adjourn, seconded by Dr. Waldman The motion was approved unanimously, and the workshop was adjourned at 7:25 p.m.

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William O. Danielson, Mayor

ATTEST:

____
Lisa Hancock, Municipal Clerk

IRMO POLICE DEPARTMENT

ADMINISTRATIVE UPDATE
JUNE 2025

PATROL ENFORCEMENT ACTIVITY	
Citations Issued	46
Warning Tickets	134
Businesses Contacted	***
Arrests	31
Reports Filed	124
Traffic Collisions Investigated	36
Calls for Service (CAD events)	825
FLOCK Camera Alerts (6 Cameras)	**4**

COMMUNITY SERVICES DIVISION	
Traffic-Related Contacts	---
Incident Reports	2
Community Events	13
Explorer Post 800 Events	5
Serving Our Seniors (S.O.S)	11
Child Seat Safety Checks	---
Victims Contacted	22
SRO Reports (IES)	---

CRIMINAL INVESTIGATIONS DIVISION	
Assigned Cases	32
Active Cases	31
Cleared Cases	37
Total Assigned Cases for the Year	187

RECORDS DIVISION	
FOIA's	6
Discoveries	3

MISC. INTERESTS	
Overdoses (Year to Date)	2

IRMO POLICE DEPARTMENT

JUNE 2025

COMMUNITY SERVICES DIVISION

COMMUNITY EVENTS:

- Irmo Chamber Coffee Talk (6/3)
- Uplift Lexington County Meeting
- Irmo Chamber Luncheon
- Pizza Delivery to Kid's Camp
- First Responders BBQ at PCM
- Crimewatch meeting (Cornerstone)
- Dining & Etiquette Class (6/4, 6/11)
- Dining & Etiquette Final Ceremony
- Juneteenth Celebration
- Doughnuts W/Dad at Generations of Irmo
- Crimewatch meeting (Park Place)
- Spoke to Youth at Universal Outreach Daycare

NEIGHBORHOOD INVOLVEMENT:

- Followed up W/Shoals Landing regarding meeting
- Followed up W/Courtyards at Ridgemont regarding meeting
- Followed up W/Quail Valley regarding meeting
- Attended Rose Oaks neighborhood meeting
- Followed up W/Hamilton Park
- Attended Cornerstone Community meeting
- Attended Park Place community meeting
- Held dining & etiquette class, along with final ceremony
- Spoke W/Town Hall & Hamed regarding vendors for children's event
- Spoke W/Kay Spann-Byrd regarding upcoming children's conference

TRAINING:

- Taser training on 6/10 for 2 new certifications and 1 recertification (Kaderly)
- Attended CPTED Training (Stokes)
- Attended Officer Wellness training (Stokes)
- SRO Conference at Myrtle Beach (Lopez)
- D.A.R.E. Officer training/certification (Lopez)

EXTRA ASSIGNMENTS COMPLETED:

- Investigation completed for Peeping Tom/Voyeurism case
- Verified car seat installation by caregiver
- Followed up on 8 houses for code inspector
- Finalized Taser transfer from LCSD to IPD (Kaderly)
- Met W/Business (Spirit of Lake Murray) to discuss safety/security/training
- Facilitated troubled youth to meet with officers in Hillcreek Subdivision
- Went to barber shop with juvenile for the dining & etiquette

IRMO POLICE DEPARTMENT

CHIEF'S BRIEF:

During the month of June, a number of officers attended a variety of different training courses. The entire Command Staff attended a two-day leadership course – 'Finding the Leader in You' put on by Calibre Press. Three officers attended an 'Officer Wellness' class. CPL. Stokes attended Crime Prevention Through Environmental Design (CPTED) course. CPL. Lopez attended the annual SRO Conference, and additionally a two-week D.A.R.E. training.

Explorer Post 800 participated in the annual SCALE Competition. Our Explorers brought home trophies for Unknown Risk Traffic Stop (1st Place), Crime Scene (1st Place), and Building Clearing (2nd Place).

Anniversary:
June 9th – Justin Pifer (2 years)
June 20th – De'Andre Hugue, Chris Kaderly, Brett Mielke (11 years)

Staff Report

Approval of Resolution 25-07 to ratify budget amendments for FY24/25 totaling $1,664,116 (Staff)

DATES:	July 15, 2025
TO:	Town Council
FROM:	Jim Crosland, Town Administrator
SUBJECT:	Resolution to ratify budget amendments for FY25 totaling $1,664,116.
ACTION REQUESTED:	Consideration of an amendment to the FY25 budget.

Background

The FY25 budget was adopted in June 2024 in the amount of $10,031,375. Over the course of the year, Council approved additional spending in the amount of $1,664,116, matched by an equal amount of increased revenue. This budget amendment ratifies these budget amendments to reflect the actual revenue and expenses of FY25, now totaling $11,695,491.

Analysis

All expenses reflected in this budget amendment were presented to and approved by Council throughout the year. This budget amendment ratifies those various approvals.

Staff Findings

Staff recommends APPROVAL of the resolution.

Attachments

1. FY25 Budget Resolution and Amendments (Revised)

STATE OF SOUTH CAROLINA)
)
TOWN OF IRMO)

RESOLUTION 25-07

A RESOLUTION TO RATIFY BUDGET AMENDMENTS TO THE FY2025 TOWN OF IRMO GENERAL FUND BUDGET IN THE AMOUNT OF $1,644,116

WHEREAS, the Town of Irmo Budget Ordinance provides for automatic amendments to the budget by vote of Council: and

WHEREAS, votes of Council have triggered automatic amendments requiring increasing line items or adding line items as follows:

Account Name	Line Item	Increase Expenses
Salaries	5020-50100	$ 94,334
FICA	5020-50120	7,217
Capital Equipment	5040-50815	13,391
Miscellanous Contractual	5060-50410	22,845
Equipment-Radio Grant Expenditure	5060-50817	132,434
Equipment-Radio Grant Match	5060-50818	14,715
Vests	5060-50320	18,829
Traffic Cams	5060-50820	18,310
A-Tax Expense Distribution	5050-50850	7,076
Miscellanous Contractual	5050-50410	10,500
Engineer/Drainage/Roads	5050-50925	10,500
Professional Fees	5050-50400	26,496
Park Maintenance	5050-50700	214,318
New Town Hall Building	5050-50822	243,795
Rawls Creek - Pard Grant	5050-50833	91,582
H-Tax Expense Distribution	5050-50855	737,774
	Total Amendments	**$ 1,664,116**

AND: WHEREAS, these amendments yield the following amended budget for FY 24/25:

EXPENDITURES

I. GENERAL FUND

A. Operating / Capital Expenses:	**Original**	**Amended**	**Total Amended Budget**
Legislative Department	$ 62,074	$ -	$ 62,074
Administrative Department	970,092	101,551	$ 1,071,643

Court Department	426,395	-	$ 426,395
Public Works Department	929,602	13,391	$ 942,993
Non-Departmental	1,781,289	1,342,041	$ 3,123,330
Sanitation	1,649,000	-	$ 1,649,000
Public Safety	4,207,923	207,133	$ 4,415,056
Confiscated Funds	5,000	-	$ 5,000
GENERAL FUND EXPENDITURES	**$ 10,031,375**	**$ 1,664,116**	**$ 11,695,491**

REVENUES

I. GENERAL FUND	**Original**	**Amended**	**Amended Budget**
A. Operating Revenues	$ 8,387,375	$ 1,664,116	$ 10,051,491
B. Sanitation Collections	1,644,000	-	1,644,000
C. Appropriation for undesignated Unreserved Fund Balance	-	-	-
GENERAL FUND REVENUES	**$ 10,031,375**	**$ 1,664,116**	**$ 11,695,491**

THEN, THEREFORE, these amendments and the amended budget are hereby ratified this 15th day of July 2025

William O. Danielson, Mayor

ATTEST:

Lisa Hancock, Municipal Clerk

TOWN OF
IRMO
SOUTH CAROLINA
SINCE 1890

Staff Report

Approval of Resolution 25-08 to authorize certain municipal officials to conduct banking business (Staff). **This will add Town Administrator Jim Crosland to the approved list of check signers.**

DATES:	July 15, 2025
TO:	Town Council
FROM:	Doug Polen, Deputy Town Administrator
SUBJECT:	**Resolution 25-08** to authorize certain municipal officials to conduct banking business (Staff).
ACTION REQUESTED:	Approval of a Resolution

Background
With the retirement of Courtney Dennis and the hiring of the new Town Administrator, Jim Crosland, the Town needs to update its list of bank signatories.

Analysis
This resolution will allow Mayor Bill Danielson, Town Administrator Jim Crosland, Deputy Town Administrator Doug Polen, and Town Clerk/Finance Director Lisa Hancock to perform banking duties on behalf of the Town of Irmo.

Staff Findings
Staff recommends APPROVAL of the resolution.

<u>Attachments</u>
1. Res 25-08 Banking Resolution

STATE OF SOUTH CAROLINA) **RESOLUTION 25-08**
) TO AUTHORIZE CERTAIN MUNICIPAL
TOWN OF IRMO) OFFICIALS TO CONDUCT BANKING BUSINESS

WHEREAS, the Town of Irmo, South Carolina, is a municipal corporation, incorporated and existing under the laws of the Great State of South Carolina, and;

WHEREAS, the Town of Irmo, through its duly constituted Council, desires to nominate, constitute, and appoint certain municipal officers to conduct business on behalf of the Town with certain financial institutions;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Town oflrmo, South Carolina, in Council duly assembled on this 15th day of July 2025:

1. **Designation of Authorized Municipal Officials**
   The following individuals are hereby authorized to conduct banking and financial transactions on behalf of the Town of Irmo, including but not limited to opening and closing bank accounts, endorsing checks and other instruments, initiating and approving transfers, and conducting other necessary business:
   - James E. Crosland, Town Administrator
   - Douglas R. Polen, Assistant Town Administrator
   - Lisa Hancock, Finance Director/Municipal Clerk
   - William O. Danielson, Mayor

2. **Scope of Authority**
   The above-named officials are authorized to execute any and all agreements, instruments, documents, or instructions required by the financial institutions in the normal course of business, subject to any additional limitations as established by the Town Council.

3. **Supersession of Prior Resolutions**
   This Resolution supersedes any previous resolutions or authorizations regarding the designation of municipal officials for conducting banking business on behalf of the Town of Irmo.

BE IT FURTHER RESOLVED that this Resolution 25-08 shall become effective on July 15, 2025

William O. Danielson, *Mayor*

ATTEST:

Lisa Hancock, *Municipal Clerk*

TOWN OF
IRMO
SOUTH CAROLINA
SINCE 1890

Staff Report

Approval to host "The Boardr" Skate Park Event in 2026 for an amount not to exceed $25,000 from H-Tax Funds (Events Committee). **This will be the 2nd Annual Boardr event at Rawls Creek Skate Park.**

DATES:	July 15, 2025
TO:	Town Council
FROM:	Doug Polen, Deputy Town Administrator
SUBJECT:	Approval to host "The Boardr" Skate Park Event in 2026 for an amount not to exceed $25,000 from H-Tax Funds
ACTION REQUESTED:	Approval of Event and funding not to exceed $25,000.

Background

The Town of Irmo hosted this event in 2025 to great success.

Analysis

Staff Findings

Staff recommends APPROVAL of this event and funding not to exceed $25,000, to come from H-Tax funds.

Attachments

1. The Boardr Series - Event Services Agreement - Irmo, SC - Mar 27-28, 2026

Skateboarding Event Services Contract

This Skateboarding Event Services Contract ("Contract") is entered into on June 15, 2025 by and between: The Boardr, LLC, a company registered under the laws of Florida, with its principal office located at 4611 North Hale Avenue, Tampa, Florida ("Service Provider"), and the Town of Irmo, registered under the laws of South Carolina, with its principal address located at 7300 Woodrow Street, Irmo, South Carolina 29063 ("Client"). Collectively referred to as the "Parties."

1. Scope of Services

1.1 Description of Services: Service Provider agrees to provide the following services ("Services") for the skateboarding event titled "The Boardr Series," scheduled to take place in 2026:

- Completely turnkey execution
- Promotion through The Boardr's channels
- Pre-registration at TheBoardr.com
- Entry fee collection and processing, a portion of which goes to the Grind for Life Organization, our partner 501(c)(3)
- All infrastructure, including, but not limited to tents, tables, chairs, sound, power, awards, and all items/tools necessary for a successful activation
- Scoring system, scoring devices, publishing of results, and factoring results into The Boardr Global Rankings at TheBoardr.com/results
- Event Staff
    - Management
    - Registration
    - Technical and scoring
    - Announcer
    - Judges
    - Logistics
    - Social media
    - Photographer
    - Medical
- See The Boardr Series Event Deck for full breakdown of Services

1.2 Event Date and Location:

- Location: Rawls Creek Park, 1113 Friarsgate Boulevard, Irmo, South Carolina 29063
- Dates: March 27 and 28, 2026

1.3 Timeline: The Parties agree to adhere to the following timeline:

- Announce event: Listed at TheBoardr.com as June 15, 2025
- Promote event: Regular intervals from announcement through event
- Media posted on The Boardr's channels: Two weeks post event

2. Compensation

2.1 Payment: In consideration of the Services provided by Service Provider, Client agrees to pay a total fee of $25,000 as follows:

- A non-refundable deposit of $10,000 is due upon signing this Contract.
- Final payment of $15,000 is due two weeks after the event.
- Permit fees and/or any other usage fees to be waived by Town of Irmo.

2.2 Payment Method: Payment shall be made via check or bank transfer to the following account:

- Account Name: The Boardr
- Account Number: 4100003893
- Routing Number: 063114661
- Bank Name: Cogent Bank
- Bank Address: 1715 N. Westshore Blvd., Suite 150, Tampa, FL 33607

3. Termination

3.1 Termination by Client: The Client may terminate this Contract with written notice to the Service Provider. If terminated, the Client shall pay for any completed work or costs incurred up to the termination date.

3.2 Termination by Service Provider: The Service Provider may terminate this Contract with written notice to the Client if the Client fails to make the payment as specified in Section 2.

4. Indemnification and Liability

4.1 Indemnification: The Parties agree to indemnify and hold each other harmless from any claims, losses, damages, or liabilities arising out of the Services or the event.

4.2 Insurance: Service Provider shall maintain appropriate insurance coverage for the event.

5. Governing Law

This Contract shall be governed by and construed in accordance with the laws of Florida.

6. Entire Agreement

This Contract contains the entire agreement between the Parties and supersedes all prior agreements, whether written or oral.

IN WITNESS WHEREOF, the Parties hereto have executed this Contract as of the date first above written.

By: ______________________________ Date: ______________________________

Ryan Clements, President, The Boardr, LLC

By: ______________________________ Date: ______________________________

Authorized Representative of Town of Irmo

Name: ______________________________

Authorized Representative of Town of Irmo

TOWN OF
IRMO
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SINCE 1890

Staff Report

Approval to purchase a 2025 Chevrolet Silverado 4WD in the amount of $53,288.00 (Mayor). This vehicle will be for Code Compliance Officer Joe Nates.

DATES:	July 15, 2025
TO:	Town Council
FROM:	Jim Crosland, Town Administrator
SUBJECT:	Approval to purchase a vehicle for the Code Compliance Officer
ACTION REQUESTED:	Approval to purchase a vehicle in the amount of $53,288.

Background
Code Compliance Officer Joe Nates currently has a take-home vehicle, a 2011 Ford Explorer with well over 100,000 miles. This vehicle has a check engine light and has had numerous other mechanical issues. As Mr.Nates is on-call for after-storm events and other emergencies, he needs a four-wheel-drive vehicle, and this 2025 Silverado is currently in stock at Hendrick Chevrolet (formerly Love Chevrolet).

Analysis
This vehicle is on state contract, so the price and options are set by the state procurement office and there is no requirement to seek out alternate bids.The purchase will be made out of the Administration Capital account, and a budget amendment will be required.

Staff Findings
Staff recommends APPROVAL of the purchase.

Attachments
1. Xerox Scan_07102025154528

HENDRICK CHEVROLET COLUMBIA

100 PARKRIDGE DRIVE COLUMBIA,S.C. 29212

DON LOCKHART, HENDRICK GOVERNMENT SALES

803-513-5905

donald.lockhart@hendrickauto.com

STATE CONTRACT # 4400036883 FOR STATE OF S.C.

2025 CHEVROLET SILVERADO PURSUIT RATED PPV 4WD

$53288.00

INCLUDES S.C. IMF FEE AND DMV TEMP

WHITE, STERLING GRAY, BLACK EXTERIOR
EBONY CLOTH/VINYL INTERIOR
5.3L V8 GAS ENGINE
POLICE PURSUIT PACKAGE 4X4
SHORT BED CREW CAB MODEL ONLY
10 SPEED AUTOMATIC TRANSMISSION
STANDARD CONTOL A/C
POWER WINDOWS,DOOR LOCKS AND MIRRORS
CRUISE CONTROL
TILT STEERING WHEEL
KEYLESS REMOTE ENTRY-6 FOBS
PUSH BUTTON START

7" COLORTOUCH AM/FM STEREO/BLUETOOTH
REAR VISION CAMERA HD
VINYL FLOOR COVERING
HIGH CAPACITY AIR CLEANER
HD 4 WHEEL ABS AND ANTILOCK BRAKES
INTEGRATED TRAILER BRAKE CONTROLLER
SKID PLATES
LOCKING DIFFERNTIAL
TRAILER HITCH AND WIRING
Z7X SUSPENSION LIFT 2"
2 SPEED TRANSFER CASE ROTARY DIAL
FRONT BENCH 40/20/40 SEATING WITH FOLD DOWN
CONSOLE/ARMREST-CLOTH FRONT SEAT
POWER SEAT FOR DRIVER
2ND ROW SPLIT BENCH SEATS/VINYL
DEEP TINTED GLASS
BLACK ASSIST STEPS
CHEVYTEC SPRAY-IN BEDLINER CARGO AREA
WIRING FOR HORN AND SIREN CIRCUIT
WIRING FOR GRILLE LAMPS AND SPEAKER
20"BLACK PAINTED STEEL WHEELS
20" ALL TYERRAIN TIRES BW
CALIBRATION FOR SURVEILLANCE MODE
LANE CHANGE ALERT
AUTOMATIC EMERGENCY BRAKING

FORWARD COLLISION ALERT SENSOR

SENSOR FOR FRONT PEDESTRIAN BRAKING

PAYMENTS TO BE SENT TO:

HENDRICK CHEVROLET COLUMBIA

100 PARKRIDGE DRIVE

COLUMBIA,S.C. 29212