



TOWN COUNCIL MEETING

Irmo Municipal Building
7300 Woodrow Street, Irmo, SC 29063

June 17, 2025 @ 6:00 PM

Live streaming will be available from our YouTube channel at:
<https://www.youtube.com/c/TownofIrmo>

AGENDA

- I. Swearing-in of Mike Ward as a Council Member
- II. Public Hearing
 - A. To receive comments on **ORDINANCE 25-09** to amend Appendix A of the Irmo Municipal Ordinance, Article 6 - Off-Street Parking Regulations.
- III. Call to Order
- IV. Pledge of Allegiance
- V. Invocation
- VI. Approval of the Agenda
- VII. Reading of the Minutes
 - A. May 20, 2025 Council Meeting
 - B. June 3, 2025 Council Workshop
- VIII. Report of Standing
 - A. Administrative Briefing
- IX. Consideration of Communications
 - A. Recognition of the Law Office of Smokey Brown, PC as the June 2025 Small Business of the Month.

- B. Recognition of the Employee of the Quarter.
- C. Water Walk annual progress report and presentation.
- D. Community Connections:
 - Columbia Museum of Art
 - Seniors Farmers Markets
 - Toucan Tuesday at Riverbanks Zoo
 - Free Summer Camp
 - The Great Race
 - 4th of July Celebration
 - Safety Town Summer Camp
 - Storytime in Moore Park
 - Summer Reading Program
 - Irmo Fire Foundation Yard Sale
- X. Presentation by Citizens (Agenda Items Only)
- XI. Unfinished Business
 - A. **SECOND AND FINAL READING OF ORDINANCE 25-09** to amend Appendix A of the Irmo Municipal Ordinance, Article 6 - Off-Street Parking Regulations. (Planning Commission) This ordinance updates and clarifies regulations concerning the parking of heavy-duty vehicles, RVs, boats, and trailers in residential areas, as well as regulations concerning off-street parking in residential areas.
- XII. New Business
 - A. **FIRST READING OF ORDINANCE 25-10** to update Chapter 10 of the Irmo Code of Ordinance, the Business License Ordinance, in accordance with S.C. Act 176. (Staff) State law requires that the business license ordinance and class schedule be updated each odd-numbered year to go into effect the following year.
 - B. Approval of a contract with South Carolina Career Kids to provide the "Safety Town" program to three elementary schools in the amount of \$10,500 (Mayor). This will host "Safety Town" at Irmo Elementary, H.E. Corley Elementary, and Dutch Fork Elementary Schools during the next school year.
 - C. Approval to contract with Palmetto Sealcoat to seal and stripe Gibbes Street and Lexington Avenue, plus associated projects, using funds from the Lexington County Transportation Committee not to exceed \$15,000. (Staff) Palmetto Sealcoat bid \$9,800 to perform the sealing and striping. The Public Service Department will determine additional road projects that may be performed within the \$15,000 awarded by the CTC.
 - D. Approval to host an "Irmo Town Limits" Fall Concert in the amount of \$15,000 from Hospitality Funds. (Mayor) This will be a one-night event bringing the bands that were canceled in the spring due to a rainout.

- E. Approval to contract with William Jackson to perform a laser show for the 4th of July Event in the amount of \$5,900 (Events Committee). This will provide for a laser show at Moore Park on July 4th.
- F. Appointment to the Board of Zoning Appeals (Staff). There is one (1) vacancy on the Board of Zoning Appeals. The term will expire March 31, 2029. An application was received from Cindy Reeves.
- G. Appointment to the Accommodations Tax Committee (Staff). There are two (2) vacancies on the Accommodations Tax Committee. The terms will expire June 30, 2028. An application was received from Kimberly Winn.

XIII. Presentation by Citizens

XIV. Discussion

XV. Executive Session

Town Council may act on items discussed in the executive session after returning from the executive session.

XVI. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Irmo will not discriminate against qualified individuals with disabilities based on disability in its services, programs, or activities. If you need accommodation to attend the meeting, please contact the Town Administrator or Municipal Clerk for assistance at (803)781-7050, M-F between the hours of 8:30 – 5:00 (closed most Federal and State Holidays).

Annual Report: Water Walk Project

Town of Irmo Planning Department

May 21, 2025

I. Introduction

This report provides an annual update on the progress made on the Water Walk Planned Development District (PDD) located at 2941 Dreher Shoals Road, Irmo, SC. Our commitment to developing a multigenerational, walkable community with ample open and green spaces, as envisioned by the Town of Irmo Comprehensive Plan, remains steadfast. This past year has seen advancements across all critical phases of the project, laying a strong foundation for future development.

II. Project Overview

Water Walk is a proposed 65-acre mixed-use development within the Town of Irmo jurisdiction. The project is designed to integrate approximately 36 acres of single-family residential, 15 acres of senior living, and 13 acres of commercial uses. Our guiding principles align directly with the Town of Irmo's 2023 Comprehensive Plan, focusing on fostering a distinctive community, promoting mixed-use development, providing diverse housing types, supporting a resilient economic base, and preserving natural and cultural heritage.

III. Key Progress Items (Past Year)

We are pleased to report significant milestones achieved in the past year, demonstrating our proactive approach and dedication to the Water Walk project:

- **Concept Plan Creation and Refinement:** We have successfully created and extensively refined the detailed concept plan for the entire 65-acre PDD. This comprehensive plan meticulously outlines the layout of main roads/parkways, greenspace, and the distinct residential (RD-1, RD-2, RD-3) and commercial (CD-1) districts, ensuring optimal site capacity and development feasibility while maintaining flexibility for future market conditions.

- **Architectural and Elevations Work:** Progress has been made on the architectural design and elevations for the residential building types within RD-1 and RD-3. This includes developing single-family elevations and floor plans, adhering to southeastern regional vernacular architectural styles. Detailed design guidelines are being established to ensure visual harmony and quality across the development.

- **Strategic Partner Engagement:** We have brought in strong partners for each district, ensuring specialized expertise and robust execution capabilities for the residential and commercial components of Water Walk. This collaborative approach enhances the project's overall strength and viability.

- **Comprehensive Site Surveys Completed:** All essential preliminary site surveys are now complete, providing crucial data for detailed planning and engineering. This includes:
 - Boundary and topographic survey
 - Wetlands delineation and verification
 - Utility Capacity letters secured
 - Traffic Analysis Initiated and In Progress: The traffic analysis for the project has been initiated and is currently in progress. We are actively coordinating with our traffic engineers, SC DOT, and the Town of Irmo to ensure that transportation infrastructure improvements will be made to support the capacity of Water Walk, including addressing the SC 6 widening requirements.
 - Initial discussions with Bowman, the Town's traffic engineering consultant, indicate the need to widen Dreher Shoals Road adjacent to the development to three lanes and to add one or two traffic signals to this area. Models are still being run by the consultant to determine the best locations the signal(s), and the study should be complete later this summer.
 - Focus on green infrastructure and open space: Our plans continue to emphasize the integration of green links, environmental corridors, neighborhood parks, and pedestrian/bicycle trails. We are committed to providing significant vegetative buffers to adjacent properties and street frontages, preserving existing trees where possible, and creating usable outdoor living spaces and recreational amenities for all residents.

- Establishment of Architectural Control Commission (ACC) framework: The framework for the "Architecture Control Commission" (ACC) has been outlined, which will be instrumental in maintaining the high quality and aesthetic standards of the development throughout its construction and beyond.

IV. Next Steps

Looking ahead, our immediate focus will be on:

- Finalizing the traffic analysis and incorporating its findings into the master plan.
- Advancing detailed engineering and design for each district.
- Environmental and geotechnical studies.
- Refinement of the offsite sewer route.
- Continuing to work closely with the Town of Irmo Planning Department to move through the necessary approval processes.
- Continued work on securing strong tenants for the retail and commercial uses.
- Preparing for the anticipated construction start in Q1 2026.

V. Conclusion

The past year has been highly productive for the Water Walk project. The completion of critical surveys, securing utility commitments, concept and architectural planning, and the engagement of strong partners underscore our dedication to bringing this transformative development to fruition. Water Walk is poised to create long-standing economic development, diverse housing options, job creation, and enhanced quality of life for the Irmo community, serving as a model for exceptional development in the region. We look forward to continued collaboration with the Town of Irmo as we move into the next exciting phases of this project.

Staff Report

Amendment to the Zoning Ordinance

DATES: Town Council Workshop: January 7, 2025
Planning Commission: January 13, 2025
Town Council Workshop: February 4, 2025
Planning Commission & Public Hearing: March 10, 2025
Planning Commission & Public Hearing: April 14, 2025
Town Council Workshop: May 6, 2025
Town Council First Reading: May 20, 2025
Town Council Second Reading and Public Hearing: June 17, 2025

TO: Irmo Planning Commission
Irmo Town Council

FROM: Douglas Polen, Deputy Town Administrator

SUBJECT: Zoning Ordinance Amendment

ACTION REQUESTED: Consideration of an ordinance to amend the Zoning Ordinance, Article 6 – Off-Street Parking Regulations

Background

Staff has been working on a number of edits to the Zoning Ordinance and Code of Ordinance, with all items discussed at Town Council workshop in February, 2025. Many changes are scheduled for second reading on April 15, but voting on parking in residential areas was tabled by Planning Commission pending further discussion. Planning Commission met on April 14 to finalize wording on this issue.

The changes to this article are as follows:

1. Commercial & Heavy Duty Vehicle Parking
 - a. Such vehicles are more clearly defined and are prohibited from parking in residential areas, as well as the CO (Office Commercial) and CN (Neighborhood Commercial) Zones.

2. Inoperable Vehicle Parking in Residential Areas
 - a. Vehicles which are mechanically inoperable or do not have current license plates must be in a garage/shed, in the rear yard, or under a custom car cover. Vehicles with a car cover must be parked on pavement. Only one inoperable vehicle is permitted outside of a garage. All tires must be inflated.
3. RVs, Trailers, & Boats
 - a. May not be parked in the right-of-way
4. Front Yard Parking in Residential Areas
 - a. One vehicle, including an RV or boat, may park on a natural, unprepared surface.
 - b. Temporary parking in the front yard is permitted.
 - c. Other than the one vehicle permitted on a natural, unprepared surface, all other vehicles must park on an approved, prepared surface. These consist of:
 - i. Poured concrete slab or asphalt pavement
 - ii. Concrete steppingstones, pavers, or bricks
 - iii. Gravel, crusher run or ground asphalt contained within a boundary of railroad timbers, landscape blocks, bricks, or solid concrete blocks
 - iv. The total prepared parking area in the front yard shall not exceed 30% of the total front yard area.
 - d. Preferred locations for additional parking are included.

At the May 6 Town Council Workshop, Council discussed amending the Planning Commission recommendation to make several revisions:

1. No vehicle may regularly park on a natural, unprepared surface in the front yard.
2. Prepared spaces will need to be maintained, such as by refilling the gravel, on a regular basis.
3. This would not be enforced for 18 months to give time for property owners to be educated and prepared.
4. The heavy-duty vehicle parking should include a narrative.

At the first reading on May 20, Council voted to amend the ordinance with the May 6 Workshop changes, as well to change the effective date to July 1, 2026. These changes have been made and are incorporated into the attached text amendment.

Text Amendment

See Attachment

Staff Findings

Staff is concerned about on-street parking and the blocking of emergency vehicles, but feels that guidelines for off-street parking are desirable and should be both enforceable and enforced.

STATE OF SOUTH CAROLINA)
)
TOWN OF IRMO)

ORDINANCE 25 – 09

**AN ORDINANCE TO AMEND APPENDIX A OF THE IRMO MUNICIPAL ORDINANCE;
ZONING AND LAND DEVELOPMENT REGULATION, ARTICLE 6 – OFF-STREET
PARKING REGULATIONS**

WHEREAS, the Town of Irmo desires to strengthen its Municipal Ordinance and its Code of Zoning and Land Development Regulations, amending said Code to address noted errors, omissions, vague language, and add appropriate standards; and

WHEREAS, the following text amendment to the Irmo Municipal Ordinance and Code of Zoning and Land Development Regulations has been proposed through collaboration with the Planning Commission; and

WHEREAS, the Planning Commission, at their April 14, 2025, meeting, voted to recommend approval of this amendment, as attached; and

WHEREAS, Council wishes to amend the Code of Municipal Ordinance as attached;

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and Town Council of the Town of Irmo, South Carolina, in Council duly assembled on this 17th day of June, 2025, that the Town of Irmo Code of Municipal Ordinance is hereby amended.

PASSED AND ADOPTED this 17th day of June, 2025.

William O. Danielson, *Mayor*

ATTEST:

Lisa Hancock, *Municipal Clerk*

1st Reading: May 20, 2025

2nd Reading: June 17, 2025

Public Hearing: June 17, 2025

Changes to Appendix A of the Municipal Code of Ordinance

Section 6-3 Parking, Storage, and Use of Vehicles and Equipment in Residential Zones

Remove current Section 6-3 and Subsection 6-3.1 and replace with the following:

Section 6-3 Parking, Storage, and Use of Vehicles and Equipment

6-3.1 Heavy-Duty Vehicle Parking

It has been determined by Town Council that certain heavy-duty vehicles should not be parked in residential or low density commercial areas. Many of these vehicles are commercial in nature, but not all commercial vehicles are prohibited per the following section. For example, a typical passenger vehicle featuring commercial signage would not be prohibited, while a box truck (i.e. a U-Haul truck), with or without signage, would be prohibited. Likewise, a heavy-duty pickup truck, such as a three-quarter-ton, one ton, or one-and-a-half ton truck (i.e., an F-250, F-350, or F-450, respectively) would not be prohibited under this ordinance, as they are regularly owned for personal use, while chassis cab variants of these and larger trucks would be prohibited.

- A. Construction vehicles/equipment and heavy-duty vehicles shall be prohibited from parking in the following districts: RS (Single Family Residential), RG (General Residential), CO (Office Commercial), CN (Neighborhood Commercial) or any areas of negotiated developments with density and use similar to the above zones. The prohibition holds whether on-street or off-street, on private property, public property, or public right-of-way except when said trucks are being used during normal business hours to make deliveries or perform service, when residents are using the vehicle to move in or out of a residence, or when contained within a completely enclosed building removed from vision from a street or other property.
- B. The types of trucks specifically prohibited include but are not limited to: tractor-trailers; truck tractors; trailers only; box trucks; stake trucks; flat-bed trucks; tank trucks including those with and without DHEC identification numbers; dump trucks; concrete mixers; tow trucks; stretch limousines; trucks equipped for hauling shipping containers, timber, rocks, dirt, logs, wood chips, automobiles, and boats; vehicles which require a commercial driver's license to operate; and any type of truck with eight or more wheels. Additionally, construction vehicles such as backhoes, track hoes, skid steers, etc. are prohibited.
- C. The Zoning Administrator shall be authorized to make a determination whenever there is a question regarding the construction, commercial, or heavy-duty nature of a vehicle under this ordinance.

6-3.2 Inoperable Vehicle Parking in Residential Areas

- A. Vehicles without current license plates or which are non-operational are considered inoperable. Such vehicles shall not be parked for more than 15 days in a residential area unless parked in a completely enclosed building or physically removed from vision from the street or other public or private property. Visual obscurity may be achieved by parking in the

ORDINANCE 25 – 09

rear yard or by use of an approved custom car cover. Vehicles with a car cover must be parked on a paved driveway. Only one inoperable vehicle may be stored on a residential lot outside of a completely enclosed building. All tires on such vehicles or trailers must be inflated.

- B. If a vehicle is mechanically inoperable but is undergoing repairs or restoration and is not stored in an enclosed building, a vehicle restoration permit is required. This permit is valid for one year and may be renewed if, in the opinion of the Town, substantial work has been performed on the vehicle. Mechanically inoperable vehicles without a valid restoration permit are prohibited and must be placed in an enclosed building or removed from the property.

6-3.3 Parking, Storage, and Use of Recreational Vehicles (Campers, Travel Trailers), Utility Trailers, and Boats

- A. No recreational vehicle, trailer or boat shall be parked or stored in any required front yard except on a paved driveway. These may be stored on a natural or grass surface in a rear or side yard behind the front building line. Per Section 3-4.1, corner lots have two front yards, so RV, trailer, or boat parking on such lots would have to be in the rear yard or the side opposite the road.
- B. No recreational vehicle, trailer, or boat shall be parked in any right-of-way, whether standing alone or attached to a tow vehicle.
- C. A recreational vehicle, trailer or boat may be parked anywhere on premises for a period not to exceed twenty- four (24) hours during loading or unloading.
- D. Recreational vehicles and trailers may be used for temporary lodging on a residential lot for up to fourteen (14) days per calendar year. Such vehicles and trailers must be parked on a paved driveway or approved surface if located in the front yard. When incidental to on-premises construction pursuant to a valid building permit, such vehicles and trailers may be occupied as temporary lodging for renewable sixty (60) day periods.

6-3.4 Front Yard Parking in Residential Areas

- A. It shall be unlawful to park any vehicle anywhere in the front yard of a residence, except in the driveway or a parking area approved by the Planning Official. Parking on the grass or front lawn area of any residence is allowed for visitors and for temporary parking as long as it does not kill the grass. Parking on dirt areas in the front lawn area of a home is not allowed, except for temporary use by visitors.
 - 1. Parking area construction that shall be approved by the Planning Official Include:
 - i. Poured concrete slab
 - ii. Asphalt paved area
 - iii. Concrete steppingstones, pavers, and bricks laid out to form a parking pad
 - iv. Any pervious substrate such as gravel, crusher run, or ground asphalt contained within a boundary/border made of landscaped timbers, railroad timbers, landscaping blocks, bricks, or solid concrete blocks to contain the

ORDINANCE 25 – 09

substrate.

2. Additional parking areas will be approved providing they meet the construction requirements of subsection 1 above and meet the following location requirements listed in descending order of preference:
 - i. Additional parking area adjoining either side of the original driveway
 - ii. Side yard on the same side of the residence as the original driveway
 - iii. Side yard on the opposite side of the residence as the original driveway
 - iv. In the front yard area in front of the residence, but as close to the side yard as possible
3. Additional parking areas shall be maintained by the property owner and/or tenant. Gravel or other approved substrate, as well as substrate boundaries, must be replenished regularly and/or maintained in good condition. Failure to do so will be considered a nuisance, as per Chapter 14 of the Code of Ordinance.
4. Additional parking areas installed prior to this ordinance – June, 2025 – shall also be maintained to this Code.
5. Enforcement of this subsection 6-3.4 shall begin July 1, 2026 in an effort to educate the public and give residents time to take necessary action to meet this ordinance.
6. Any vehicle with a valid handicap plate or placard on the vehicle is exempt from this subsection 6-3.4.



Staff Report

Amendment to the Municipal Ordinance

DATES: Town Council First Reading: June 17, 2025
Town Council Second Reading and Public Hearing: July 15, 2025

TO: Irmo Town Council

FROM: Douglas Polen, Deputy Town Administrator

SUBJECT: Municipal Ordinance Amendment

ACTION REQUESTED: Consideration of an ordinance to amend the Chapter 10, Businesses, of the Municipal Ordinance

Background

The Irmo Town Council passed the S.C. state model business ordinance in August, 2021.

Per the Municipal Association of South Carolina, South Carolina's Act 176, the Business License Standardization Act, requires every municipality and county government with a business license tax to update its business licensing class schedule every odd-numbered year to go into effect the following year. As such, 2025 is a time to update your licensing practices to remain in compliance with state law.

As required by Act 176, the class schedule updates use the latest statistical data on business profitability from the IRS, which then receives approval from the SC Revenue and Fiscal Affairs Office.

Local governments must adopt these by December 31, 2025, to address those licensing renewals that will take place for the license year running from May 1, 2026 – April 30, 2027. Once completed, this process will not reoccur again until 2027.

Here are the steps a municipality needs to take to stay compliant with the law:

1. Make the text of the ordinance amendment applicable to your city or county by filling in the blanks with your city or county name.
2. Have the council pass the ordinance using two readings, which must be conducted at least six days apart.
3. The Town now has an updated business license ordinance, which will be compliant with Act 176 in 2024.

Once the new ordinance is in place, business licensing staff must be trained on the changes created by the updates, and business licensing software must be updated to account for the new class schedule.

Text Amendment

See Attachment

Staff Findings

Staff recommends **APPROVAL** of the ordinance changes.

Douglas Polen

From: Caitlin Cothran <ccothran@masc.sc>
Sent: Tuesday, February 11, 2025 3:43 PM
To: Douglas Polen
Subject: Business License Class Schedule Update Required

[View in browser to see the message with images.](#)



Voices. Knowledge. Solutions.

South Carolina's Act 176, the Business License Standardization Act, requires every municipality and county government with a business license tax to update its business licensing class schedule every odd-numbered year to go into effect the following year. As such, 2025 is a time to update your licensing practices to remain in compliance with the state law.

You can find the necessary business license ordinance amendment and the new class schedule that you will need for this process [here](#). As required by Act 176, the class schedule updates use the latest statistical data on business profitability from the IRS, which then receives approval from the SC Revenue and Fiscal Affairs Office.

Your local government must adopt these by **December 31, 2025**, to address those licensing renewals that will take place for the license year running from **May 1, 2026 – April 30, 2027**.

Before January 1, 2026, you should not use this updated class schedule, and should instead continue using the current class schedule.

Once completed, you won't have to handle this process again until 2027.

Here are the steps your municipality needs to take to stay compliant with the law:?

1. Make the text of the ordinance amendment applicable to your city or county by filling in the blanks with your city or county name.
2. Have your council pass the ordinance using two readings, which must be conducted at least six days apart.

3. Congratulations! You have an updated business license ordinance, which will be compliant with Act 176.

Once the new ordinance is in place, please be sure to train your business licensing staff on the changes created by the updates, and update your business licensing software to account for the new class schedule.

Thank you.

Caitlin Cothran

Manager for Local Revenue Services
Municipal Association of South Carolina



Download the Municipal Association of SC app:



Municipal Association of South Carolina
1411 Gervais St., PO Box 12109
Columbia, SC 29211
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Take Steps Now to Stay Compliant With Business Licensing Law

When the General Assembly passed the [Business License Tax Standardization Act](#), or Act 176, in 2020, it put into motion an ongoing effort to standardize business licensing practices among municipalities and counties that administer a local business license. While the new law went into effect at the beginning of 2022, that did not mark the end of standardization work for cities and towns across the state — in fact, remaining compliant with the law means that municipalities will need to update their practices regularly going forward.

Legislators intended for Act 176 to streamline the business licensing process, making it uniform and consistent for businesses operating in multiple jurisdictions across South Carolina. The requirements of the

law therefore aim to ensure the licensing process will work the same for the business, no matter the jurisdiction involved.

Two of those requirements are for cities to use the most current North American Industry Classification System codes, also known as NAICS codes, and for cities to update their class schedules every odd year to comply with the most recent statistical profitability data from the Internal Revenue Service.

[NAICS codes](#)

The U.S. Office of Management and Budget updates NAICS codes every five years and released the most recent NAICS codes in 2022. Cities and towns need to ensure they assign the current NAICS codes to businesses beginning with the May 1, 2023, to April 30, 2024, business license year.

Updating the class schedule

Act 176 also requires jurisdictions with business licenses to use a standard class schedule for categorizing businesses accurately, which helps ensure that businesses are placed in the appropriate class. A standardized class schedule promotes clarity by providing businesses with an understanding of their licensing requirements based on their specific business activity. The standard schedule also ensures that licensing rates are equitable, regardless of the size or nature of the business.

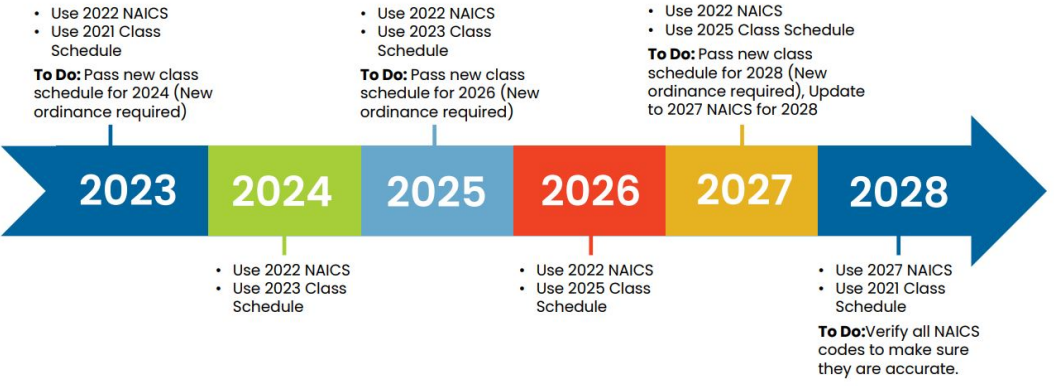
To make updating the class schedule as simple a process as possible, the Municipal Association of SC developed a model business license ordinance that includes the updated standard class schedule. The Association distributed the 2023 class schedule in June.

The ordinance to adopt the new class schedule and the schedule can be [found online](#).

Municipalities must adopt this class schedule by ordinance by December 31, 2023. This class schedule will be used for the business licensing year running from May 1, 2024, to April 30, 2025, as well as the license year running from May 1, 2025, to April 30, 2026. Once completed, cities and towns will not need to complete this process again until December 2025.

NAICS Codes and Class Schedule Timeline

Act 176, the Business License Standardization Act, establishes a standard class schedule, where businesses are placed into classes using the latest edition of North American Industry Classification System code based on profitability. The **class schedule must be updated every two years and approved by ordinance**. The Municipal Association of SC will provide a sample ordinance for every update. The **NAICS code is reviewed and revised every five years** to keep the classification system current with changes to economic activities. The update to the NAICS code does not require an ordinance or approval by council.



November 2023



Uptown November 2023

2024 HLAD, MEO Institute Coming in February

MCTI Recognizes Newest Graduate

News Briefs

The Municipal Association Needs Your Updated City Information

Regional Advocacy Meetings Draw Crowds, Great Conversation

Law Enforcement Policies: Early Warning System

WeShopSC Is Open for Business

Auto Wrecks Drive Insurance Costs

Take Steps Now to Stay Compliant With Business Licensing Law

Complete (and Take Advantage of) the 2024 Compensation Survey

Public Art Requires Management

Telling the Community Story: City-supported Museums Preserve Local History

Manage the Risks of Special Events

STATE OF SOUTH CAROLINA)
)
TOWN OF IRMO)

ORDINANCE 25-10

AN ORDINANCE AMENDING THE BUSINESS LICENSE ORDINANCE OF THE TOWN OF IRMO TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020.

WHEREAS, the Town of Irmo (the “Municipality”) is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to impose a business license tax on gross income;

WHEREAS, by Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the “Standardization Act”), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes;

WHEREAS, the Standardization Act requires that by December thirty-first of every odd year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina (the “Association”) and adopted by the Director of the Revenue and Fiscal Affairs Office;

WHEREAS, following the enactment of the Standardization Act, the Municipality enacted Ordinance No. 21-07 on August 17, 2021 in order to comply with the requirements of the Standardization Act (the “Current Business License Ordinance”);

WHEREAS, the Town Council of the Municipality (the “Council”) now wishes to amend the Current Business License Ordinance to adopt the latest Standardized Business License Class Schedule, as required by the Standardization Act;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Irmo, as follows:

SECTION 1. Amendments to Appendix B. Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” is hereby amended as follows:

- (a) Classes 1 through 8 in Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” are hereby amended and restated as set forth on the attached Exhibit A.
- (b) Class 9 in Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” shall remain in full force and effect as set forth in the Current Business License Ordinance.

SECTION 2. Repealer, Effective Date. All ordinances in conflict with this ordinance are hereby repealed. This ordinance shall be effective with respect to the business license year beginning on May 1, 2026.

ENACTED IN REGULAR MEETING this 15th day of July, 2025

William O. Danielson, *Mayor*

ATTEST:

Lisa Hancock, *Municipal Clerk*

1st Reading: June 17, 2025

2nd Reading: July 15, 2025

Public Hearing: July 15, 2025

**Exhibit A: Amendment to Classes 1 – 8 in Appendix B of the
Current Business License Ordinance**

**APPENDIX B
Classes 1 – 8: Business License Class Schedule by NAICS Codes**

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	1
21	Mining	3
22	Utilities	1
31 - 33	Manufacturing	3
42	Wholesale trade	1
44 - 45	Retail trade	1
48 - 49	Transportation and warehousing	2
51	Information	4
52	Finance and insurance	7
53	Real estate and rental and leasing	6
54	Professional, scientific, and technical services	4
55	Management of companies	7
56	Administrative and support and waste management and remediation services	3
61	Educational services	3
62	Health care and social assistance	3
71	Arts, entertainment, and recreation	3
721	Accommodation	1
722	Food services and drinking places	2
81	Other services	3
Class 8	Subclasses	
23	Construction	8.1
482	Rail Transportation	8.2
517111	Wired Telecommunications Carriers	8.3
517112	Wireless Telecommunications Carriers (except Satellite)	8.3
517122	Agents for Wireless Telecommunications Services	8.3
5241	Insurance Carriers	8.4
5242	Insurance Brokers for non-admitted Insurance Carriers	8.4
713120	Amusement Parks and Arcades	8.51
713290	Nonpayout Amusement Machines	8.52
713990	All Other Amusement and Recreational Industries (pool tables)	8.6

2025 Class Schedule is based on a three-year average (2019 - 2021) of IRS statistical data.



Staff Report

Approval of a contract with South Carolina Career Kids to provide the "Safety Town" program to three elementary schools in the amount of \$10,500 (Mayor). This will host "Safety Town" at Irmo Elementary, H.E. Corley Elementary, and Dutch Fork Elementary Schools during the next school year.

DATES: June 17, 2025
TO: Town Council
FROM: Courtney Dennis, Town Administrator
SUBJECT: Approval of a contract with South Carolina Career Kids
ACTION REQUESTED:

Background

South Carolina Career Kids is a nonprofit organization founded in 2021 and is registered with the SC Secretary of State under Public ID# 64426.

Analysis

SC Career Kids has approached the Town of Irmo to host three (3) pop-up "Safety Town" events at our local elementary schools in the Town of Irmo. Each event will cost \$3500 for supplies, website updates, insurance, and staff.

Staff Findings

Last year, the Town of Irmo hosted a similar event that was a success. This contact would replicate the series of events for the upcoming school year. Our attorney has reviewed the contract.

Attachments

1. SCCK_Safety Career Kids Proposal- Town of Irmo 2025

Staff Report

Bid Acceptance

DATES: June 17, 2025

TO: Irmo Town Council

FROM: Douglas Polen, Deputy Town Administrator

SUBJECT: Contract for Sealing & Striping Services

ACTION REQUESTED: Consideration of acceptance of a bid from Palmetto Sealcoating and Line Striping for sealing & striping services to Gibbes Street & Lexington Avenue and associated services

Background

Staff has been in contact with the Lexington County Transportation Committee seeking 2025 C Funds. On April 8, 2025 the CTC awarded \$15,000 to the Town.

On May 2, 2025 Staff released a Request for Proposals for the sealing and striping of Gibbes Street and Lexington Avenue, with bids due May 16. Two bids were received, with the low bid coming from Palmetto Sealcoating & Line Striping in the amount of \$9,800. Public Services Director Whitt Cline will work with Palmetto Sealcoating to discuss additional work that can be done within the \$15,000 funding amount, such as pothole repair on Lexington and Gibbes. Staff has spoken with the CTC and SCDOT, and additional work within the \$15,000 is permissible with a change order.

Palmetto Sealcoating has performed local work, including Moore Park, CiCi's Pizza, and The Irmo Public Library.

Staff Findings

Staff recommends **ACCEPTANCE** of this bid.



COUNTY OF LEXINGTON

DEPARTMENT OF PUBLIC WORKS
ENGINEERING & TRANSPORTATION



April 25, 2025

Courtney Dennis
Town of Irmo
P.O. Box 406
Irmo, SC 29063

Re: FY 25 C Fund Municipal Request for the Town of Irmo

Dear Mr. Dennis:

On April 8, 2025, the County Transportation Committee (CTC) approved \$15,000 for pavement preservation and markings along Gibbes Street and Lexington Avenue in the Town of Irmo. These funds are available as reimbursement funds. Therefore, the project must meet all applicable C Fund requirements for bidding and construction. Please provide all documentation including paid invoices at the time of reimbursement request. A checklist is enclosed for your use.

If you have any questions, please contact me at 803-785-8201.

Sincerely,

A handwritten signature in blue ink that reads "Derrick Pratt".

Derrick Pratt
C Fund Manager
Lexington County Public Works

REQUESTING REIMBURSEMENT

When the project is complete, and the Applicant requests reimbursement, the CTC or Lexington County staff will require, **at a minimum**, the following items:

1. A letter from the Applicant formally requesting reimbursement, including the specific amount being requested.
2. Copy of advertisement for all services pertaining to the project.
3. Copy of bid bond for any project that exceeds \$100,000.
4. Copy of payment and performance bond for any project that exceeds \$100,000.
5. Copy of bid tabulation and submittals.
6. Copy of any Council minutes pertaining to bid or award.
7. Copy of public notice of award.
8. Copies of all invoices and payments.
9. Copy of approved SCDOT Encroachment Permit, if applicable.

PROJECT CHECKLIST FOR MUNICIPAL “C” FUND REQUESTS

1. The public shall have continuous access to the project improvements, and the work can only be accomplished on public property. The project must meet all requirements of the “C” Fund law.
2. The applicant will be responsible for any costs which may exceed the approved amount.
3. The applicant shall not begin work without obtaining written approval by the CTC.
4. Applicant must follow the S.C. Consolidated Procurement Code along with the requirements of S.C. Code Section 12-28-2740 (Supp. 1996). In particular, the applicant must abide by the following items:
 - a. All solicitations are at a minimum publicly advertised in South Carolina Business Opportunities (SCBO) for projects greater than \$10,000. You may contact SCBO at 803-737-0686 or www.mmo.sc.gov for more information.
 - b. Certified bid bonds are secured for projects that are projected to exceed \$100,000.
 - c. All work performed under contracts must be covered by a 100% performance and payment bond for projects that exceed \$100,000.
 - d. Projects must be awarded to the lowest responsible and responsive bidder.
 - e. All contract awards must be published in a newspaper of general distribution or municipal website after an award is made. Copies or screenshots must be provided for verification.
 - f. Professional consultant services shall be secured utilizing the method described in Sub article 5 of the SC Procurement Code (Section 11-35-3220/3230) or utilizing the method described in Article 10 (Section 11-35-3310).
5. The final payment may be requested upon the final inspection of all improvements indicating all work is completed to the satisfaction of the CTC and other applicable parties.
6. The applicant must obtain all necessary permits in order to complete the project including SCDOT Encroachment Permit and SCDHEC National Pollutant Discharge Elimination System (NPDES) Permit if applicable. The applicant will be held responsible for paying all fines assessed by DHEC if found in non-compliance with the latest regulations.
7. The applicant must provide the CTC with copies of all records and permits upon request.
8. No project cost will be paid without valid project specific documentation/invoices and a written request for reimbursement.
9. Maintain copies of all records for a period of five years from the date of final acceptance by the CTC.
10. The applicant shall abide by the Set Aside Law (Section 12-28-2930) and provide documentation to this effect to the CTC.
11. The applicant shall have 1 year after approval from the CTC to initiate construction work.
12. The applicant shall provide for quality control on the project for materials and labor utilizing an independent testing firm and provide documentation to this effect to the CTC.

**DAVID
HITE**

Phone (803) 429-8189
Email dhite1@sc.rr.com

**Palmetto Sealcoating and Line
Striping LLC**
204 Dreher Rd
West Columbia, SC 29169

David Hite
204 Dreher Rd
West Columbia, SC 29169

May 14, 2025

Dear Town of Irmo,

RFP # 2025-01
SUBMITTAL FORM

NAME OF FIRM: Palmetto Sealcoating and Line Striping

ADDRESS OF FIRM: 204 Dreher Rd, West Columbia, SC 29169

TELEPHONE: 803-429-8189

EMAIL ADDRESS: dhite1@sc.rr.com

FEI/EIN NUMBER: [REDACTED]

CONFIDENTIAL

TOTAL BID AMOUNT: \$9,800.00

SIGNATURE: David Hite

David Hite

NAME: David Hite

TITLE: Owner



When we offer our Sealcoating services, we obtain our product from Sealmaster Paving Products and Equipment in Columbia, SC. We only use Sealmaster Coal Tar Sealer with one half pound of Fine Sand per gallon of Coal Tar Sealer. Secondly, when we offer our striping services, we obtain our product from Sherwin Williams Paints, Stains, Supplies, and Coating Solutions in Cayce, SC. We only use Sherwin Williams Marking Paint.

Stating the location, Palmetto Sealcoating and Line Striping is located in West Columbia, SC. I have specifically provided sealcoating and striping services for 16 years. To indicate if my business has made any changes to name, structure, or location in the previous 5 years, 3 years ago, in 2022, my previous business partner retired. I bought the business and changed the name but, the location remained in West Columbia. A few recent experiences of similar projects we have completed with DNR Construction (Ricky Price (803) 360-5287) include The Lexington County Dump located on Highway 1, CiCi's Pizza located on St. Andrews Rd in Irmo, SC, and The Irmo Public Library located on St. Andrews Rd. in Irmo, SC. Another recent striping project we've completed with Asphalt Paving and Maintenance Co. (John Scott (803) 331-9971) is the Right Directional Church on Broad River Rd. in Columbia, SC. We also Sealcoat and Stripe all First Community Banks (Leann Swenny (803) 542-0146) located in the Southeast. Lastly, we also sealcoat and stripe all South State Banks working in accordance with Sure Seal Inc. (Bill Kerchusky (803) 730-6289) located in South Carolina.

Sincerely,

David Hite

The highlighted text is confidential because it relates to personal information about the business and the total bid amount.



TOWN OF IRMO

BID TABULATION



Project: Gibbes St & Lexington Ave

Contractor	Address	City / State	Zip Code	Point of Contact	Phone	Bid
Palmetto Sealcoating and Line Striping	204 Dreher Rd	W. Columbia	29169	David Hite	803-429-8189	\$9,800.00
L.A. Smith	3901 Broad St	Sumter	29154	Curtis Lloyd	803-494-2710	\$34,900.00

I certify the above information to be true and accurate



Town of Irmo Signature

Douglas R. Polen
Print Name



Witness Signature

Whitt Cline
Print Name

May 16, 2025
Opened



Staff Report

Approval to host an "Irmo Town Limits" Fall Concert in the amount of \$15,000 from Hospitality Funds. (Mayor) This will be a one-night event bringing the bands that were canceled in the spring due to a rainout.

DATES: June 17, 2025
TO: Town Council
FROM: Courtney Dennis, Town Administrator
SUBJECT: Irmo Town Limits Concert Series
ACTION REQUESTED:

Background

The Town of Irmo hosted a "Irmo Town Limits" Concert Series on April 25, May 2, and May 9. Unfortunately, the May 2 concert was canceled due to rain.

Analysis

There is an ad-hoc committee that helped organize the Irmo Town Limits Concert Series that is willing to work on rescheduling the canceled concert featuring Moonkatdaddi as the opening act, and the Marvin Gaye Tribute band "Let's Get It On" as the headliner. The estimated cost to reschedule this event is approximately \$15,000, which can be paid for using Hospitality Funds.

Staff Findings

This approval would allow the ad-hoc committee to explore and organize the rescheduling of the canceled concert from May 2. The initial plan would be to host the concert in the Fall of 2025.

Attachments

None



Staff Report

Approval to contract with William Jackson to perform a laser show for the 4th of July Event in the amount of \$5,900 (Events Committee). This will provide for a laser show at Moore Park on July 4th.

DATES: June 17, 2025
TO: Town Council
FROM:
SUBJECT:
ACTION
REQUESTED:

Background

Analysis

Staff Findings

Attachments

1. 2025 July 4 Celebration Contract
2. 2025 July 4 Celebration Invoice 1181



Staff Report

Appointment to the Board of Zoning Appeals

DATE: June 17, 2025

TO: Irmo Town Council

FROM: Douglas Polen, Deputy Town Administrator

SUBJECT: Appointment to the Board of Zoning Appeals

ACTION REQUESTED: Appoint member to the Board of Zoning Appeals

Planning Commission

Background

Per the Town of Irmo Zoning Ordinance, Sec. 12-3, the Board of Zoning Appeals (BZA) consists of five members appointed to staggered terms running four years each and commencing on April 1st.

The term of one member is currently at an end: Sharon Slashinski. The Town has advertised this opening and has received one application to fill this position, Cindy Reeves.

This appointment will run until March 31, 2029.

Staff Recommendation

Staff has spoken with Ms. Reeves and she appears quite interested in the role. She lives in the Rose Oaks Subdivision and currently serves on their HOA board.



Board, Commission & Committee Application

Description:

Members of boards, commissions, or committees provide a positive service that is invaluable to the continued progress of our town. They may advise the Town Council and Administrator on a wide variety of issues by making recommendations on important policy matters. Serving on a board, commission or committee can be a rewarding experience for community service-minded residents. It is an excellent way to participate in the functioning of local government and to make a personal contribution to the improvement of our community. If we are to have a "government of the people, by the people, for the people," we must have the continued participation of the many dedicated boards, commissions, and committee members. Making local government effective and responsive is everybody's responsibility. Irmo citizens have an opportunity to actively participate in running the Town through their services on Town Boards, Committees, and Commissions. These groups help shape and carry out policy. An Irmo staff member works with each board to help it conduct business. Note: Each board, commission, or committee has its own residency requirements, as shown here: Board of Zoning Appeals & Planning Commission: Town Resident Accommodations Tax Advisory Board: Town resident or owner/employee of an Irmo business in the Hospitality and Lodging Industry Events Committee: Town resident or owner/employee of a business located in Irmo Okra Strut Commission: Town residents, owner/operator of a business located in Irmo, or a resident of Lexington Richland School District 5 All commission, committee, and board members must adhere to the following: Members shall not hold public office as an elected official at the time of their appointment or at any other time during their term Each member shall serve at the discretion of the Town Council Members shall serve without compensation throughout the duration of their appointment but may be reimbursed for applicable expenses incurred on official duty, with authorization from the Town Council. We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, sexual orientation, citizenship status, genetic information, or any other legally protected status. For further information on the Town's Commissions, Committees, and Boards, please click [here](#). Please fill out all fields and be as specific as possible about your experience and why you would like to serve. The Town Council uses this information ...

Created by: Cindy Reeves
Created on: May 20, 2025
Status: Open
Case ID: 7ucbb2r6



Submit Application

Completed by Cindy Reeves on May 20, 2025 at 12:51 PM

Contact Information	Cindy Reeves 354 English Legend Drive, Irmo, South Carolina 29063 hollieshobbies62@gmail.com 8437085256
Are you a resident of the Town of Irmo? <i>Verify to see if you live in the Town of Irmo here.</i>	Yes
If you are an Irmo resident, how long have you lived in Town?	14 years
Do you own, operate, or work in a business located in the Town of Irmo?	No
Do you live with Lexington Richland School District 5? <i>Town of Irmo Events Committee applicants MUST live or work within the Town of Irmo.</i>	Yes
Do you own property within the Town of Irmo?	Yes
Are you a registered voter?	Yes
Which Board, Commission, or Committee are you applying for?	Board of Zoning Appeals



Why are you qualified to serve on a Town Board, Commission, or Committee?	I am a community-minded individual with a desire to positively impact my municipality
How many Board, Commission, or Committee meetings have you attended in the last six months?	0
Describe your education	BS in Music Education, MS in Educational Leadership
Describe your work experience	I am a retired (2023) music teacher who taught for 12 years at Leaphart Elementary School in LR5. Prior to teaching in LR5, I taught middle school chorus in Charleston County. While teaching music in LR5, I also served as Equipment Chair and onsite coordinator for the South Carolina Music Educators Association annual conference for many years.
Please list any other community activities in which you take part	I served as an executive board member on the Rose Oaks HOA. For the past two years, I have served on the Rose Oaks HOA Architectural Control Committee to approve requests for improvements to owners' properties. As a music teacher in Irmo, I participated in multiple Okra Strut parades. I served on the LR5 Teachers Forum for two years.



Any additional comments	While my experience with town administration and governance is at best negligible, I am very experienced in making decisions in the best interests for multiple groups of people. I have a reputation for fairness and sound reasoning while adhering to existing rules/laws. Now that I am retired, I have time to make a positive impact within my Irmo community and am desirous to do so.
Conflict of interest agreement <i>Conflict of Interest Agreement</i> <i>I understand that sometimes a Board, Commission, or Committee may discuss a matter in which members or families might benefit financially from a Board, Commission, or Committee's decision. This would constitute a "conflict of interest". If either my employment or my family's investments put me in this category, I understand that I should not take part in the discussion of such a matter, and should not vote on the issue.</i>	Yes



Staff Report

Appointment to the Accommodations Tax Committee

DATE: June 17, 2025

TO: Irmo Town Council

FROM: Douglas Polen, Deputy Town Administrator

SUBJECT: Appointment to the Accommodations Tax Committee

ACTION REQUESTED: Appoint member to the Accommodations Tax Committee

Background

Per the Town of Irmo Code of Ordinance, Sec. 2-295, the Accommodations Tax Advisory Committee

shall consist of seven members to be appointed by the council, consisting of four from the hospitality industry with two of those from the lodging industry, where applicable. These individuals must work and/or reside in the town or the county receiving the revenue. One member must represent the cultural arts within the town, with the remaining two members can be at-large with preference given in the following order: Town resident, town business owner, town property owner or finally a member of Richland/Lexington School District 5. No member of the advisory committee may hold an elected public office within the town.

The terms of two members are currently at an end: Bilyana Franks (Lodging) and Ashley Layne (Cultural Arts).

The Town has advertised this opening and has received one application to fill this position, Kimberly Winn, proprietor of Artistic Aspirations. She would represent the cultural arts community.

The Town is still seeking another representative of the lodging industry.

Members of the Accommodations Tax Advisory Committee serve staggered three-year terms. As such, Ms. Winn would serve until June 30, 2028.

Staff Recommendation

Staff has spoken with Ms. Winn and she appears quite interested in the role. Staff recommends naming Ms. Winn to the Accommodations Tax Advisory Committee.



Board, Commission & Committee Application

Description:

Members of boards, commissions, or committees provide a positive service that is invaluable to the continued progress of our town. They may advise the Town Council and Administrator on a wide variety of issues by making recommendations on important policy matters. Serving on a board, commission or committee can be a rewarding experience for community service-minded residents. It is an excellent way to participate in the functioning of local government and to make a personal contribution to the improvement of our community. If we are to have a "government of the people, by the people, for the people," we must have the continued participation of the many dedicated boards, commissions, and committee members. Making local government effective and responsive is everybody's responsibility. Irmo citizens have an opportunity to actively participate in running the Town through their services on Town Boards, Committees, and Commissions. These groups help shape and carry out policy. An Irmo staff member works with each board to help it conduct business. Note: Each board, commission, or committee has its own residency requirements, as shown here: Board of Zoning Appeals & Planning Commission: Town Resident Accommodations Tax Advisory Board: Town resident or owner/employee of an Irmo business in the Hospitality and Lodging Industry Events Committee: Town resident or owner/employee of a business located in Irmo Okra Strut Commission: Town residents, owner/operator of a business located in Irmo, or a resident of Lexington Richland School District 5 All commission, committee, and board members must adhere to the following: Members shall not hold public office as an elected official at the time of their appointment or at any other time during their term Each member shall serve at the discretion of the Town Council Members shall serve without compensation throughout the duration of their appointment but may be reimbursed for applicable expenses incurred on official duty, with authorization from the Town Council. We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, sexual orientation, citizenship status, genetic information, or any other legally protected status. For further information on the Town's Commissions, Committees, and Boards, please click [here](#). Please fill out all fields and be as specific as possible about your experience and why you would like to serve. The Town Council uses this information to ...

Created by: Kimberly Winn
Created on: June 12, 2025
Status: Closed
Case ID: pravgybg

Submit Application



Completed by Kimberly Winn on June 12, 2025 at 02:28 AM

Contact Information	Kimberly Winn 7336 Woodrow Street, Irmo, South Carolina 29063 artisticaspirations7336@gmail.com 6787728919
Are you a resident of the Town of Irmo? <i>Verify to see if you live in the Town of Irmo here.</i>	No
Do you own, operate, or work in a business located in the Town of Irmo?	Yes
If so, please list the business and its address	1.5 yrs
Do you live with Lexington Richland School District 5? <i>Town of Irmo Events Committee applicants MUST live or work within the Town of Irmo.</i>	Yes
Do you own property within the Town of Irmo?	Yes
Are you a registered voter?	Yes
Which Board, Commission, or Committee are you applying for?	A-Tax Committee



Why are you qualified to serve on a Town Board, Commission, or Committee?	I believe I am qualified to serve on a commission because I have spent a large part of the past ten year working in leadership positions that require me to make tough decisions, delegate out duties and take responsibility for my actions. As a small business owner in the town of Irmo, I feel that my loyalty and pride for my home town motivates me to help improve the town anyway I can. I know that I would be an asset in the future growth of the town and would enjoy the opportunity to be a part o...
How many Board, Commission, or Committee meetings have you attended in the last six months?	4
Describe your education	I have a bachelors degree in biology, a minor in athletic training and a masters in Sports Medicine. I started my business from the ground floor, so I am forever learning an absorbing knowledge daily.
Describe your work experience	Since I have graduated college in 1994 I have worked as an intern then Assistant Athletic Trainer for the women's Team Handball Olympic team, which required me to travel internationally and care for the entire teams health and wellness concerns. 1996-98 worked as a teacher and athletic trainer at Lake Howell High School. 96-98, I worked as the assistant athletic trainer for The Orlando Predators, Arena Football Team, 2000, I worked for the XFL as the assistant athletic trainer. 2001-2004 I wor...



Please list any other community activities in which you take part	I was the VP for the Dutch Fork Booster club. 2023/ 2024. I teach special needs children and adults with Parkinson's art on Thursdays. I try and support them when they are in the community by attending their events. I have supported and helped with the Cherry Blossom Festival. I have supported the District 5 Educational Department by donating a percentage of some sales in my shop.
Conflict of interest agreement <i>Conflict of Interest Agreement</i> <i>I understand that sometimes a Board, Commission, or Committee may discuss a matter in which members or families might benefit financially from a Board, Commission, or Committee's decision. This would constitute a "conflict of interest". If either my employment or my family's investments put me in this category, I understand that I should not take part in the discussion of such a matter, and should not vote on the issue.</i>	Yes
A-Tax Committee	Yes

Confirmation of Application

Completed by Douglas Polen on June 12, 2025 at 05:16 PM

Contact Applicant	Yes
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