



TOWN COUNCIL MEETING

Irmo Municipal Building
7300 Woodrow Street, Irmo, SC 29063

February 25, 2025 @ 6:30 PM

Live streaming will be available from our YouTube channel at:
<https://www.youtube.com/c/TownofIrmo>

AGENDA

- I. Public Hearing
 - A. To receive comments on **ORDINANCE 25-01** to annex 0.52 acres located at 6375 Saint Andrews Road, Lexington County TMS 002799-06-001, and to rezone said property from C1, Neighborhood Commercial (Lexington County) to CG, General Commercial.
- II. Call to Order
- III. Pledge of Allegiance
- IV. Invocation
- V. Approval of the Agenda
- VI. Reading of the Minutes
 - A. January 28, 2025
 - B. February 11, 2025
- VII. Report of Standing
 - A. Administrative Briefing
 - B. New In-town Businesses:
Mora Wellness, LLC. - 7971 Woodrow Street

Club Fitness USA, LLC. - 1057 Lake Murray Boulevard
Cope with Janelle, LLC. - 7825 Broad River Road, Suite 200
Hutto Seafood and Wings - 7467 St. Andrews Road, Suite 10
Oceanic Counseling Group, LLC. - 7520 Irmo Drive
Palmetto Bone and Joint - 1 Wellness Boulevard, Suite 202
TC and Company - 7777 St. Andrews Road
The Boat Butlers, LLC. - 10019 Broad River Road

VIII. Consideration of Communications

- A. Presentation of a Proclamation honoring Elizabeth Ashley on her 100th Birthday (Mayor).
 - B. Presentation of a Proclamation Honoring the Irmo High School Football Team (Mayor).
 - C. Presentation of a Proclamation recognizing March 22, 2025 as the Irmo Cherry Blossom Day.
 - D. Recognition of Artistic Aspirations as the Small Business of the Month for February 2025.
 - E. Update from the Events Committee on the Chili Cookoff (Events Committee).
 - F. School Showcase:
Irmo High School International School for the Arts - Young Men United,
presented by Jordan Harris and Matthew Blocker.
 - G. Community Connections:
Summer Enrichment Camp Expo
Irmo's Black History Exhibit
Riverbanks Zoo Free Days
Pet Grooming at CATS
Future STEM Heroes Fair
Mary's Mobile Market Schedule
Irmo Cherry Blossom Festival
The Boardr Series in Irmo
SpringFest
 - H. Resident Communications
- IX. Presentation by Citizens (Agenda Items Only)
- X. Unfinished Business
- A. **SECOND AND FINAL READING OF ORDINANCE 25-1** to annex 0.52 acres located at 6375 Saint Andrews Road, Lexington County TMS 002799-06-001, and to rezone said property from C1, Neighborhood Commercial

(Lexington County) to CG, General Commercial (Planning Commission). This will annex Burgin Roofing at the corner of St. Andrews and Carriage Lane.

XI. New Business

- A. Approval of Resolution 25-03 to Express the Intention to be Reimbursed with the Proceeds of Tax-Exempt Obligations for Certain Costs Associated with a New Town Hall Project (Staff).
- B. Approval of Resolution 25-04 to Support Instant Runoff Voting as an Alternative Method of Nominating Candidates for and Determining the Results of Nonpartisan Elections (Sickinger).
- C. Approval of a contract with Jumper Carter Sease Architects to provide architectural and engineering services in the amount of \$300,000 for the New Town Hall Project (Staff).
- D. Approval to close a portion of Carlisle Street on March 22, 2025, for the Irmo Cherry Blossom Festival (Staff).
- E. Approval to hold the 2025 Irmo Christmas Parade on December 6, 2025 (Events Committee).

XII. Presentation by Citizens

XIII. Discussion

XIV. Executive Session

Town Council may act on items discussed in the executive session after returning from the executive session.

- A. Legal Matter §30-4-70(a)(2) – Receipt of legal advice relating to a pending, threatened, or potential claim covered by the attorney-client privilege.

XV. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Irmo will not discriminate against qualified individuals with disabilities based on disability in its services, programs, or activities. If you need accommodation to attend the meeting, please contact the Town Administrator or Municipal Clerk for assistance at (803)781-7050, M-F between the hours of 8:30 – 5:00 (closed most Federal and State Holidays).

STATE OF SOUTH CAROLINA)
)
TOWN OF IRMO)

PROCLAMATION

HONORING ELIZABETH ASHLEY ON HER 100th BIRTHDAY

WHEREAS, the Town of Irmo proudly joins the family and friends of Elizabeth Ashley in celebrating her remarkable milestone of 100 years of life; and

WHEREAS, Elizabeth Ashley was born on March 5, 1925, in Hampton, Virginia, and has called Irmo home since August 2006, enriching the Friarsgate community with her presence, wisdom, and kindness; and

WHEREAS, during World War II, Elizabeth Ashley exemplified the resilience and dedication of American women by working at Segal Lock Company in Norwalk, Connecticut, a factory that contributed to national security by producing padlocks and security hardware for the U.S. Navy; and

WHEREAS, Elizabeth Ashley has devoted her life to the care and well-being of others, serving as a compassionate foster parent to approximately 66 children over 25 years, providing them with a nurturing home and unwavering support; and

WHEREAS, she further demonstrated her caregiver spirit through her work in nursing homes and private patient care for over two decades, assisting those in need, including individuals requiring specialized attention; and

WHEREAS, Elizabeth Ashley's generosity and benevolence have extended to charitable giving, consistently supporting organizations such as The March of Dimes, St. Jude Children's Research Hospital, and The ASPCA, reflecting her deep empathy for both people and animals; and

WHEREAS, she attributes her longevity to optimism, a joyful spirit, and a lifelong commitment to learning, as evidenced by her passion for reading and solving jigsaw puzzles, keeping her mind active and engaged; and

WHEREAS, Elizabeth Ashley imparts valuable wisdom to future generations, emphasizing the importance of education, lifelong learning, and the ability to adapt to life's inevitable challenges; and

WHEREAS, her family and friends, along with the Town of Irmo, are honored to celebrate this extraordinary woman on the occasion of her 100th birthday, recognizing her as a pillar of compassion, strength, and wisdom within our community;

NOW, THEREFORE, BE IT RESOLVED, that I, William O. Danielson, Mayor of the Town of Irmo, on behalf of the Town Council and the citizens of Irmo, do hereby recognize and honor Elizabeth Ashley on the occasion of her 100th birthday and extend to her the highest regard and best wishes for continued happiness, health, and prosperity.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Irmo to be affixed this 25th day of February 2025.

William O. Danielson, Mayor

STATE OF SOUTH CAROLINA)
)
TOWN OF IRMO)

PROCLAMATION

**HONORING THE IRMO HIGH SCHOOL FOOTBALL TEAM FOR THEIR REMARKABLE ACHIEVEMENT IN
COMPETING IN THE 2024 CLASS 5A DIVISION II STATE CHAMPIONSHIP**

WHEREAS, the Irmo High School Yellow Jackets Football Team has demonstrated exceptional skill, dedication, and teamwork throughout the 2024 season, culminating in their participation in the Class 5A Division II State Championship; and

WHEREAS, under the visionary leadership of Coach Aaron Brand, who has worked tirelessly over six years to bring the Yellow Jackets to prominence, the team has achieved remarkable success, including an undefeated regular season in 2023 and their first state championship appearance since 2007; and

WHEREAS, the Yellow Jackets, led by senior quarterback AJ Brand, showcased their resilience and determination in the championship game, engaging in a hard-fought battle against Northwestern, exemplified by a thrilling fourth quarter that saw both teams combine for 31 points; and

WHEREAS, AJ Brand, the South Carolina Gatorade Player of the Year and a Virginia Tech signee, delivered a stellar performance in his final high school game, accounting for four touchdowns and amassing 319 total yards, supported by standout performances from Donovan Murph, who caught two touchdown passes, and the entire Yellow Jackets roster; and

WHEREAS, the Yellow Jackets' unwavering spirit and sportsmanship, even in the face of a narrow 34-31 loss, have brought immense pride and inspiration to the Irmo community, reflecting the values of perseverance, camaraderie, and excellence; and

WHEREAS, the achievements of the Irmo High School Football Team have reignited community pride and underscored the commitment of Irmo High School to fostering athletic and academic success;

NOW, THEREFORE, BE IT RESOLVED that the Town of Irmo does hereby recognize and commend the Irmo High School Football Team, Coach Aaron Brand, and the coaching staff for their outstanding 2024 season, their dedication to excellence, and their inspiring journey to the Class 5A Division II State Championship.

BE IT FURTHER RESOLVED that the Town of Irmo extends its heartfelt congratulations to the players, coaches, families, and supporters who have made this season memorable and impactful for our community.

IN WITNESS WHEREOF, I, Bill Danielson, Mayor of the Town of Irmo, do hereby set my hand and cause the Seal of the Town to be affixed this 25th day of February 2025.

William O. Danielson, Mayor

CHERRY BLOSSOM DAY PROCLAMATION

WHEREAS, the cherry tree produces fragrant clusters of delicate flowers that bless us with their beauty for only a short period each spring; and

WHEREAS, the blooming of the cherry trees brings joy, remembrance and hope to us all; and

FURTHER, I encourage all residents and guests to visit the Irmo Town Park and witness the beautiful spectacle provided by our blooming cherry trees and to celebrate life during our Irmo Cherry Blossom Festival.

William O. Danielson, Mayor



Staff Report

Amendment to the Official Zoning Map

DATES: Planning Commission & Public Hearing: January 13, 2025
Town Council First Reading: January 28, 2025
Town Council Second Reading & Public Hearing: February 25, 2025

TO: Irmo Planning Commission
Irmo Town Council

FROM: Douglas Polen, Assistant Town Administrator

SUBJECT: Annexation Request

**SUBJECT
PROPERTY:** .52 acres located at 6375 Saint Andrews Road, Lexington County TMS 002799-06-001

**ACTION
REQUESTED:** Consider an ordinance to annex real property into the corporate limits of the Town of Irmo, to zone said property CG, and to amend the official zoning map of the Town to so reflect.

Background

The Town has received an application from Stuart Bergin, owner of Burgin Roofing, to annex his business located at 6375 Saint Andrews Road.

Current Zoning

The subject property is zoned C1, Neighborhood Commercial, which allows a number of typical commercial uses, including office, retail, and restaurant. Speculative shopping centers are not permitted in the C1.

Proposed Zoning

The proposed zoning district, CG, General Commercial, is defined as follows: The CG district is intended to provide for the development and maintenance of commercial and business uses strategically located to serve the community and the larger region of which it is a part. Toward this end, a wide range of business and commercial uses are permitted herein.

Summary of Adjacent Zoning & Uses

Zone		Present Use
North	C1, Neighborhood Commercial (County)	Commercial (IMIC Hotels)
East	R1, Low Density Residential (County)	Residential (Challedon)
South	CG, General Commercial (Irmo)	Commercial (Tina's Nails)
West	C1, Neighborhood Commercial (County)	Commercial (Office Building)

Irmo Comprehensive Plan

The new 2024 Comprehensive Plan has a future land use of Commercial Mixed Use for these lots. As such, the Irmo Comprehensive Plan supports this annexation and rezoning. The Commercial Mixed-Use area is defined as follows:

- Commercial and Mixed-Use areas that include a variety of uses including commercial, service, office and a mix of residential housing types.
- Commercial uses typically serve a larger area than Neighborhood Centers and include larger buildings and retail anchors.
- May include taller buildings (max of 3-4 stories).
- Limited areas of multi-family housing opportunities may be integrated as part of a mix of uses. As with residential uses, should be located in close proximity to shopping and services.

Staff Findings

Staff recommends **APPROVAL** of the annexation and rezoning.

Planning Commission Recommendation

The Planning Commission met on January 13, 2025 and voted 6-0 to recommend **APPROVAL** of the annexation and rezoning to CG, General Commercial.

6375 Saint Andrews Road Annexation, Ordinance 25 - 01

Planning Commission | January 13, 2025

Town Council | January 28, 2025 & February 25, 2025



6375 Saint Andrews Road Annexation, Ordinance 25 - 01

Planning Commission | January 13, 2025

Town Council | January 28, 2025 & February 25, 2025

A screenshot of a Google Maps search bar containing the text "6375 saint andrews". To the right of the search bar, a small map snippet is visible, showing a street layout with several green location pins labeled with numbers: 531, 518, 212, 207, 413, 419, 425, and 431. The map snippet also shows a street labeled "Ouf..." and a yellow building footprint.



6375 Saint Andrews Road Annexation, Ordinance 25 - 01

Planning Commission | January 13, 2025

Town Council | January 28, 2025 & February 25, 2025



STATE OF SOUTH CAROLINA)
)
TOWN OF IRMO)

ORDINANCE 25-1

AN ORDINANCE TO ANNEX 0.52 ACRES OF REAL PROPERTY LOCATED AT 6375 SAINT ANDREWS ROAD, TMS 002799-06-001, INTO TO THE LIMITS OF THE TOWN OF IRMO; TO ZONE SAID PROPERTY CG, GENERAL COMMERCIAL; AND TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF IRMO TO SO REFLECT

WHEREAS, a request has been presented to the Irmo Town Council by the current record titleholder of property located at 6375 Saint Andrews Road, TMS #002799-06-001, to annex 0.52 acres of real property into Town and to classify the property as CG, General Commercial; and

WHEREAS, the Town and its Planning Commission, per SC Code § 6-29-760 *Procedure for enactment or amendment of zoning regulation or map; notice and rights of landowners; time limit on challenges* met the State's zoning procedural standards. Simply, notice was advertised in The New Irmo News at least fifteen days prior to the public hearing, notice was conspicuously posted on or adjacent to the property, and a public hearing was held; and

WHEREAS, the Irmo Planning Commission, during a meeting held on January 13, 2025, recommended to the Irmo Town Council to annex said property and to classify said property to the appropriate zoning classification of CG, General Commercial.

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and Town Council of the Town of Irmo, South Carolina, in Council duly assembled, that the subject parcel be annexed into the Town of Irmo; and

BE IT FURTHER ORDAINED that the Zoning Classification pertaining to the subject parcel be hereby classified as CG, General Commercial; and

BE IT FURTHER ORDAINED that the official zoning map of the Town of Irmo be, and the same hereby is, amended to so reflect.

PASSED AND ADOPTED this 25th day of February, 2025

William O. Danielson, *Mayor*

ATTEST:

Lisa Hancock, *Municipal Clerk*

1st Reading: January 28, 2025

2nd Reading: February 25, 2025

Public Hearing: February 25, 2025

Annexation Request Form

Print

Submitted by: Stuart Burgin

Submitted On: 2024-12-18 14:55:58

Submission IP: (24.168.192.255)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Courtney Dennis

Due Date: Open

Attachments

- [U64871L1X111801_12182024_145541_003723.pdf](#) - 2024-12-18 02:55:59 pm
- [U64871L1X111801_12182024_145329_003721.pdf](#) - 2024-12-18 02:56:00 pm



FORMS & APPLICATIONS

7300 Woodrow Street, Irmo, SC 29063
p: (803) 781-7050 | info@townofirmosc.com | Follow Us [@TownofIrmoSC](#)

Annexation Request Form

If you live outside of the Town limits but want access to the Town of Irmo amenities, you can request to have your property annexed. In order to be considered for annexation, your property must touch a property within the town limits or be directly across the street. You can check to see where you are in relation to the town limits of Irmo by entering your address into our locator tool. If you are ready to begin the annexation process, please complete and submit this form with the required materials. We will review your application and may require additional information. Welcome to the Town of Irmo!

Questions can be emailed to [Business Licensing & Zoning](#).

SITE/PROPERTY INFORMATION

* What County is the property located?

☒ Lexington ☐ Richland

* Tax Map Number:

002799-06-001

CONTACT INFORMATION

* Applicant Name(s):

Stuart Burgin

* Applicant Phone:

8033099151

* Applicant Email:

burginroofing@gmail.com

* Applicant Address:

6375 Saint Andrews Rd

Street, City, State, Zip

* Property Owner Name(s):

Stuart Burgin

* Owner Phone:

8033099151

* Owner Email

burginroofing@gmail.com

* Owner Address:

6375 Saint Andrews Rd

Street, City, State, Zip

. . .

PROPERTY INFORMATION

* Legal Description

PARCEL B 102X189X57X116X51

* Property Location/Address

6375 Saint Andrews Rd

Street, City, State, Zip

* Current Property Use

Commercial

* Proposed Land Use

Commercial

* Area (Square foot/Acreage) of parcel:

.522 Acre

* Upload the property deed

Choose File No file chosen

The Upload the property deed field is required

Upload the required Deed. You may also include any additional supporting documentation here.

* Upload the property plat:

Choose File

No file chosen

The Upload the property plat: field is required

Upload the required Plat. You may also include any additional supporting documentation here.

* I have uploaded the following documents as required by the State of South Carolina. Please email permits@townofirmosc.com with any issues uploading your required documentation.

- ☒ Plat
- ☒ Deed

. . .

The undersigned, who is the owner(s) of all the real property contiguous to other lands within the Town of Irmo as described above and shown on the attached plat or map, requests annexation of said property into the Town of Irmo so as to become a part thereof in accordance with Section 5-3-150, Code of Laws of South Carolina, 1976, as amended. By signing below, the property owner(s) understand(s) that annexation into the Town of Irmo may not obligate the Town to provide, improve, or install public infrastructure to the annexed property. Public infrastructure includes but is not limited to roads, bridges, sidewalks, water and sewer service or stormwater/drainage facilities. A plat or map depicting the property is required and must be submitted with the legal description and this Petition

The undersigned property owner/applicant does hereby petition to annex into the Town of Irmo. located at the above address, as described by the Lexington County or Richland County tax map number, do hereby petition said property to be annexed into the corporate limits of the Town of Irmo.

The Town of Irmo to annex and incorporate into the limits of the Town of Irmo all that property of the petitioner as indicated in this application and as shown on the attached survey/boundary map. The petitioner does further respectfully request that the Town annex and incorporate this land into the Town under the zoning classification indicated in this application. I do hereby certify as the property owner/authorized agent that the information is shown on this application and any attached forms and/or plans are correct.

I hereby certify that the attached and the completed application contains the information required by the Town of Irmo as specified above. I understand the submission of incomplete or inaccurate information may result in a delay in the processing of this application.

. . .

By typing my name below, I understand and agree that this form of electronic signature has the same legal force and effect as a manual signature.

* First & Last Name

Stuart W Burgin

* Date

12/18/2024

Format: MM/DD/YYYY



Staff Report

Approval of Resolution 25-03 to Express the Intention to be Reimbursed with the Proceeds of Tax-Exempt Obligations for Certain Costs Associated with a New Town Hall Project (Staff).

DATES: February 25, 2025
TO: Town Council
FROM: Courtney Dennis, Town Administrator
SUBJECT: Resolution 25-03
ACTION REQUESTED: Approval of Resolution 25-03

Background

Staff is in the process of planning, designing, constructing, and equipping a new Town Hall to better serve the needs of the community. The estimated cost of the \$5.8 million project is expected to be covered by grants, appropriations, general fund reserves, and capital project funds. This resolution will allow for the reimbursement of costs through the issuance of tax-exempt obligations in the form of bonds or notes, ensuring financial flexibility should the need arise.

Analysis

This Resolution would formally declare the Town's intent to reimburse eligible expenditures related to the new Town Hall project with the proceeds from future Bonds, in an amount not to exceed \$6,000,000 if needed. This declaration is necessary to comply with federal tax regulations governing tax-exempt financing and ensures that expenditures incurred before bond issuance remain eligible for reimbursement.

Staff Findings

Adoption of Resolution 25-03 does not directly authorize the issuance of Bonds but ensures that the Town maintains the ability to reimburse itself for pre-bond issuance expenditures. This approach provides financial flexibility while allowing the Town to proceed with necessary planning and initial project costs.

Staff has consulted with C.D. Rhodes who is a lawyer with the Pope Flynn Group and specializes in public finance, governmental law, and bond counsel for municipalities. C.D. has drafted this resolution.

Staff recommends approval of Resolution 25-03 to allow the Town of Irmo to comply with federal tax-exempt financing regulations and retain reimbursement eligibility for pre-issuance expenditures related to the new Town Hall project.

Attachments

1. R25-03 - Reimbursement Resolution (2025 Irmo Bonds)

STATE OF SOUTH CAROLINA)
)
TOWN OF IRMO)

RESOLUTION 25-03

A RESOLUTION TO EXPRESS THE INTENTION OF THE TOWN OF IRMO, SOUTH CAROLINA, TO CAUSE THE SAME TO BE REIMBURSED WITH THE PROCEEDS OF TAX-EXEMPT OBLIGATIONS FOR CERTAIN COSTS ASSOCIATED WITH A NEW TOWN HALL PROJECT; AND OTHER MATTERS RELATED THERETO.

WHEREAS, the Town of Irmo, South Carolina (the “**Town**”), acting by and through the Town Council of the Town of Irmo, the governing body thereof (the “**Town Council**”), hereby declares its intention to reimburse itself for a portion of the original expenditures of the cost of planning, designing, constructing, and equipping a new Town Hall (the “**Project**”) with the proceeds of bonds or notes, as the case may be (the “**Bonds**”), in a maximum aggregate principal amount reasonably expected not to exceed \$6,000,000. To that end, the Town Council determines and declares as follows:

NOW THEREFORE, be it resolved by the Town Council, as follows:

1. No funds from any sources other than the Bonds may be, are, or are reasonably expected to be, reserved, allocated on a long-term basis or otherwise set aside by the Town Council pursuant to the budget or financial policies of the Town for the financing of the portion of the costs of construction, and equipping of the Project to be funded with the Bonds;
2. The Town reasonably expects that all or a portion of the original expenditures incurred for the Project and the issuance of the Bonds will be paid prior to the date of issuance of the Bonds;
3. The Town intends and reasonably expects to reimburse itself for all such expenditures paid by it with respect to the Project prior to the issuance of the Bonds, from the proceeds of the Bonds, and such intention is consistent with the budgetary and financial circumstances of the Town;
4. The Town intends and reasonably expects to reimburse itself for all such expenditures no later than 18 months after the later of (i) the date the original expenditure is paid, or (ii) the date the Project is placed in service or abandoned for federal income tax purposes, but in no event more than 3 years after the original expenditure is paid;
5. All of the costs to be paid or reimbursed from the proceeds of the Bonds, will be for costs incurred in connection with the issuance of the Bonds or will, at the time of payment thereof, be properly chargeable to the capital account of the Project (or would be so chargeable with a proper election) under general federal income tax principles; and
6. This Resolution shall constitute a declaration of official intent under United States Department of the Treasury Regulation Section 1.150-2.

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RESOLUTION 25-03

DONE IN MEETING DULY ASSEMBLED this 25th day of **February 2025**.

TOWN OF IRMO, SOUTH CAROLINA

William O. Danielson, Mayor

Attest:

Lisa Handcock, Municipal Clerk



Staff Report

Approval of Resolution 25-04 to Support Instant Runoff Voting as an Alternative Method of Nominating Candidates for and Determining the Results of Nonpartisan Elections (Sickinger).

DATES: February 25, 2025
TO: Town Council
FROM:
SUBJECT:
ACTION
REQUESTED:

Background

Analysis

Staff Findings

Attachments

1. R25-04 - Supporting Instant Runoff

STATE OF SOUTH CAROLINA)
)
TOWN OF IRMO)

RESOLUTION 25-04

**A RESOLUTION TO SUPPORT INSTANT RUNOFF VOTING AS AN ALTERNATIVE
METHOD OF NOMINATING CANDIDATES FOR AND DETERMINING THE
RESULTS OF NONPARTISAN ELECTIONS**

WHEREAS, the Town of Irmo, South Carolina conducts municipal primary, general, and special elections pursuant to South Carolina Code of Laws.

WHEREAS, the Town of Irmo, South Carolina has an interest in using the most efficient and cost-effective method of nominating candidates for and determining the results of its nonpartisan elections allowed by the South Carolina Code of Laws.

WHEREAS, under current South Carolina Code of Laws Section Title 5, Section 15-16-60 each municipality in this State shall adopt by ordinance one of three legislatively provided alternative methods of nominating candidates for and determining the results of its nonpartisan elections.

- (1) The nonpartisan plurality method prescribed in Section 5-15-61;
- (2) The nonpartisan election and runoff election method prescribed in Section 5-15-62;
- (3) The nonpartisan primary election and general election method prescribed in Section 5-15-63.

WHEREAS, nonpartisan instant runoff voting results in the election of candidates who have the highest vote totals in accordance with Section 5-15-61, but it is not expressly provided for as one of the three legislatively alternative methods of nominating candidates for and determining the results of its nonpartisan elections.

WHEREAS, nonpartisan instant runoff voting may already be legal for towns to use under Section 5-15-61, but its addition as another alternative method for nominating candidates and determining the results of nonpartisan elections would facilitate the adoption and use of nonpartisan instant runoff voting in Irmo and in similarly situated towns.

THEREFORE, be it ordained by the Town of Irmo, South Carolina, in council duly assembled and by the authority thereof that this assembly supports the addition of nonpartisan instant runoff voting to South Carolina Code of Law Title 5, Chapter 15 as a fourth legislatively alternative method of nominating candidates for and determining the results of its nonpartisan elections.

DONE IN MEETING DULY ASSEMBLED this 25th day of February 2025.

William O. Danielson, *Mayor*

ATTEST:

Lisa Hancock, Municipal Clerk



Staff Report

Approval of a contract with Jumper Carter Sease Architects to provide architectural and engineering services in the amount of \$300,000 for the New Town Hall Project (Staff).

DATES: February 25, 2025
TO: Town Council
FROM: Courtney Dennis, Town Administrator
SUBJECT: Approval of a contract with Jumper Carter Sease Architects for architectural and engineering services in the amount of \$300,000.
ACTION REQUESTED: Approval of a contract.

Background

Jumper Carter Sease Architects (JCS) has submitted a proposal to LCK for architectural and engineering services related to the construction of a new Irmo Town Hall. Their proposal outlines the scope of work, fee structure, and project phases necessary for the successful design and construction of the facility.

Analysis

The current construction estimate is **\$4,200,000.00**. If the project scope or budget increases significantly, adjustments to the A/E fee will be negotiated accordingly.

The proposal has been reviewed and approved by LCK for consideration by the Irmo Town Council.

Staff Findings

This proposal provides a comprehensive and structured approach to ensuring a successful design and construction process for the new Irmo Town Hall.

Staff recommends approval of the architectural and engineering services proposal from JCS Architects.

Attachments

1. Irmo Town Hall JCS B101-2017 Draft 2025.02.20 r1 - Final -for Signature
2. JCS Irmo Town Hall Contract Exhibit A 2025-02-11
3. JCS Irmo Town Hall Contract Exhibit B 2025-02-19
4. JCS Irmo Town Hall Contract Exhibit C 2025-02-19



Staff Report

Approval to close a portion of Carlisle Street on March 22, 2025, for the Irmo Cherry Blossom Festival (Staff).

DATES: February 25, 2025
TO: Town Council
FROM: Courtney Dennis, Town Administrator
SUBJECT: Approval of a Road Closure - Town Owned Road
ACTION REQUESTED: Approval of a Road Closure

Background

The Irmo Cherry Blossom Festival is seeking approval to close a portion of Carlisle Street during its annual festival scheduled for March 22, 2025. The festival has applied for a Special Events Permit from 8 am-6 pm.

Analysis

The festival has requested two (2) officers for the road closure that will be secured through the police department's off-duty program and will be paid for by the event organizers.

Staff Findings

Staff requests formal approval from the Town Council for the road closure before staff approval of the Special Events Permit. Event organizer Kimber Oakley will be at the meeting to answer any questions.

Attachments

1. Road Closure for Carlisle Street - Cherry Blossom Festival

2025 Irmo Cherry Blossom Festival



Road Closure for Carlisle Street (Town Owned Road) – March 22nd, 2025, 8 am-6 pm (10 hours)

Two Police Officers will need to be hired for this event.



Staff Report

Approval to hold the 2025 Irmo Christmas Parade on December 6, 2025 (Events Committee).

DATES: February 25, 2025
TO: Town Council
FROM: Courtney Dennis, Town Administrator
SUBJECT: Approval to hold the 2025 Irmo Christmas Parade
ACTION REQUESTED: Approval to hold the 2025 Irmo Christmas Parade on December 6, 2025

Background

The Irmo Events Committee has been discussing a 2025 Christmas Parade. At their last meeting, the committee voted and approved holding the 2025 Irmo Christmas Parade on Saturday, December 6th, 2025 from 9 am-noon.

Analysis

The Events Committee has nominated Committee Member Chelsea Christiansen to Chair their sub-committee in organizing this event. The parade route will be the same as the one used for the Okra Strut Parade (St. Andrews Road from Wescott Road to Lake Murray Boulevard). The Irmo Police Department has been involved in their discussions and is working on plans to secure the parade route. The Events Committee and the Christmas Parade sub-committee will meet regularly to plan this event. The format and plans will be similar to the Okra Strut Parade.

Staff Findings

Staff requests approval from the Town Council to hold the event. There will be associated costs to the town to hold the event including police overtime. This cost will be offset by fees paid by participants of the parade.

Attachments

None